

AGENDA #18  
BOZEMAN SCHOOL DISTRICT NO. 7  
WILLSON BOARD ROOM  
MONDAY April 8, 2019 – 5:45p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.  
Please turn off cell phones.

BOARD EDUCATION

1. School Election Information

MINUTES

2. Minutes of Previous Meetings

RECOGNITION AND AWARDS

16. 2019 Health Occupations Students of America, State Competition
18. 2019 Project Lead the Way Distinguished High School Award
19. 2018-19 AA Girls' Basketball All State Individual
20. 2018-19 AA Boys' Basketball State Championship Team and All State Individuals

ACTION ITEMS - CONSENT

Both Districts

21. Revised Policy #2169 - Distance, Online, and Technology-Delivered Learning, 2<sup>nd</sup> Reading
24. Revised Policy #2200 - School Year Calendar and Day, 2<sup>nd</sup> Reading
27. Revised Policy #8225 - Tobacco Free Policy, 2<sup>nd</sup> Reading
29. Multidistrict Agreement Between Bozeman Elementary and High School Districts
32. Personnel Actions

SUPERINTENDENT'S REPORT

36. Superintendent's Report

BOARD OF TRUSTEES

37. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

38. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

High School District


39. High School Bond Projects Update and Gallatin High School Sign Approval
71. Procedure for Selecting Mascot and Colors for Gallatin High School

DISCUSSION AND REPORTS

75. Revised Policy #3116 – Education of Homeless Children, 1<sup>st</sup> Reading
78. Revised Policy #3225 – Sexual Harassment/Intimidation of Students, 1<sup>st</sup> Reading
81. Revised Policy #4410 – Relations with Law Enforcement and Child Protective Agencies, 1<sup>st</sup> Reading

ADJOURN

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: BOARD EDUCATION:  
 SCHOOL ELECTION INFORMATION  
  
 CATEGORY: DISCUSSION AND REPORTS  
  
 ORIGINATED BY: Rob Watson, Superintendent  
  
 OTHERS INVOLVED: Steve Johnson, Deputy Supt. Operations  
 Mike Waterman, Director of Business Services  
  
 DATA EXPANSION: Election Brochure  
  
 COST/FUND SOURCE: None

IMPLEMENTATION ACTION: High School and Elementary District DISCUSSION  
 April 8, 2019

DISCUSSION:

This time has been set aside for the Board to gain an understanding of activities and processes we will use to provide voter education in preparation for the school election on May 7, 2019. We believe it will be important for Board members to have detailed knowledge of the levy requests, as we will be providing voter education over the course of the next three weeks.

District administration has created a voter education brochure that will be mailed to all registered voters in our Elementary District. A draft of the brochure will be presented at the meeting. In addition, the administration has established a spot on our website where voters can find more details regarding the levy requests.  
[https://www.bsd7.org/district\\_news/school\\_election\\_information\\_may\\_2019](https://www.bsd7.org/district_news/school_election_information_may_2019)

This discussion supports the following Long Range Strategic Plan strategic objectives:

- 3.04 Engage in a collaborative dialogue surrounding topics of educational importance (Mega Issues) to our community and their impact on the LRSP.
- 3.05 Elevate public awareness regarding the funding for Bozeman Public Schools and the associated linkages to achieve high quality education programs.
- 3.06 Advocate for laws, rules, policies, procedures and resources needed to meet the high quality educational goals of our community.

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: March 4, 2019

TIME: 12:00 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Sandy Wilson, Vice Chair  
Heide Arneson  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage

### MEMBERS

ABSENT: None

### STAFF

PRESENT: Rob Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction/Acting District Clerk  
Pat Strauss, Director of Human Resources  
Lori Ross, Secretary

### OTHERS

PRESENT: Tami Phillippi, BEA Representative  
Aiden Reinhardt, Student Representative

MEDIA: Gail Schontzler, Bozeman Daily Chronicle  
Mederious Babb, KBZK  
Rachel Just, ABC Fox

VISITORS: Approximately 30

### Call to Order

The meeting was called to order at 12:00 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### Public Participation on Non-Agenda Items

None

### Naming second High School

Superintendent Watson introduced this item and reviewed the process that took place for naming the second high school. Watson discussed Board policy and procedure for choosing a school name. A narrowing process isn't specified in the Policy and Procedure. Community members submitted over 700 suggestions with 176 unique names. Over 120 students, staff and parents participated in focus groups to help narrow down the list of 176 suggestions to 19 semi-finalists. The Transition Committee met and discussed the semi-finalist names. After several rounds of voting the Transition Committee narrowed the list down to three: Spanish Peaks, Storm Castle and Westslope. Watson said he feels the procedure is missing a step with regard to Community input on the final names and that the name should have broad appeal to the community, as stated in Board Policy.

Trustee's discussed the process and what they heard over the last week from the community.

Willett thanked the Board and said their job today is to decide to stay where we are at or follow the Superintendent's recommendation. He noted this is not a meeting to rescind the name. Willett opened the meeting to Public Comment.

Public Comment was given by:

- Heidi Fox – Supports Westslope, but also supports sending this back to the Committee.
- Jeff Krogstad – Would like to see the process opened up again. He would like to submit Travis Atkins High School. Mr. Atkins attended Bozeman High School and died in 2007 in Iraq.
- Jessie Nelson – Ms. Nelson supports the name Bozeman High School West.
- Jean Conover – Ms. Conover does not like the name Westslope and would like to see additional names.
- Andrew Williamson – Mr. Williamson would like to see five names given to the Board and a two to three week comment period for the public.
- Sarah Helfrich – Ms. Helfrich would like to see it opened up to more names and suggested the Mountaineers with gold & silver for the colors.
- Kevin Strickler – Mr. Strickler supports the name Travis Atkins High School and would like to see the process opened up again.
- Debbie Bloem – Ms. Bloem supports the name Travis Atkins High School.
- Rika Smith – Ms. Smith recommended that if names are added or if it goes back to the Committee, to put a description of why the name is included on the list.
- Crystal Stanionis – Ms. Stanionis said she supports the idea of this being sent back to the Committee to get additional names. Ms. Stanionis recommends researching and critically thinking through each option.
- Carter Berg – Mr. Berg spoke in support of the Westslope name.

Trustees discussed the Superintendent's recommendation.



Watson answered Trustees' questions and clarified what he was requesting and the possible timeline. He is recommending the Board send the process back to the Committee and requesting them to provide an additional two names from the 19 semi-finalists, bringing the number of names to five. The names would then go out to students and the community in the form of a survey or straw poll.

Watson discussed the polling mechanism and introduced Data Specialist Karin Neff. Ms. Neff reviewed the polling/survey process the District can use to receive public comment on the names. The process would give higher weight to students and community members who live in the boundaries of or will be attending the new high school. The poll/survey can limit the response by IP address. The poll/survey would include students in grades 5-9 including rural school students.

Trustees discussed the logistics of a survey, and Watson and Neff answered their questions.

Trustee Lusin moved the Board of Trustees direct the Naming Committee to return to the board 5 names including the original 3 plus an additional 2 from the list of 19. Trustee Wilson seconded the motion. Trustee Arneson requested a friendly amendment to the motion to add:

It is further recommended that the District develop a process to further engage the community-at-large in the name recommendation.

Trustees Lusin and Wilson agreed to add the amendment.

Public comment was given by:

- Crystal Stanionis – Ms. Stanionis spoke about critically thinking through each name on the list.
- Jeff Krogstad – Mr. Krogstad spoke about adding additional names to the list.
- Carter Berg – Mr. Berg spoke about the small percentage of people who do not like the name emailing Trustees. He felt changing their minds would set a precedent for anyone who doesn't like a decision.
- Mary Anne Thorsen – Ms. Thorsen asked if there is a time crunch or why do we have to have this done so quickly? Trustee Willett responded that there is a timeline because contractors need to order items with the name, mascot and colors for the building. Ms. Thorsen spoke of the possible derogatory name made from Westslope and it is very disturbing.
- Dustin Smith – Mr. Smith feels if we do have more time, we can make sure the name chosen is great. Not everyone is going to agree on it, but a little more thought into the process is not going to hurt.
- Jason Wiers – Mr. Wiers spoke regarding the motion on the floor and how it is confusing. Mr. Wiers said he doesn't understand the process if we aren't going to open this up to new names.
- Andrew Williamson – Mr. Williamson recommended the Board to pass the motion that has been brought forth, having the three names in the list honors the process. Mr. Williamson said that adding the two additional names also honors the work of the committee.

Motion carried 5-3 (Trustees Fischer, Reinhardt and Tage voted against the motion).

Board of Trustees Meeting  
March 4, 2019

Meeting adjourned at 1:53 p.m.

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Andy Willett, Board Chair

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Steve Johnson, Acting District Clerk

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: March 11, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Sandy Wilson, Vice Chair  
Heide Arneson  
Douglas Fischer  
Greg Neil  
Tanya Reinhardt

### MEMBERS

ABSENT: Gary Lusin  
Wendy Tage

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Pat Strauss, Director of Human Resources  
Lori Ross, Secretary

### OTHERS

PRESENT: Eric Matthews, BEA Representative  
Aiden Reinhardt, Student Representative

MEDIA: None

VISITORS: Approximately 60

### **Call to Order**

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **Board Education: K-3<sup>rd</sup> – Early Literacy**

Superintendent Watson introduced this item and welcomed Karin Neff, Data and Accountability Specialist. Watson reminded Trustees of the Board Education at the last Board meeting and the great things we are seeing with Running Start Pre-school. This is a continuation of that discussion with information being presented on students in K-3.

- BSD7 Literacy Goals:
  - By 2022, 85% of all children entering Kindergarten will have requisite literacy skills as measured by STAR early literacy.
  -

- By 2025, 90% of all BSD7 3<sup>rd</sup> Grade Students will demonstrate grade level reading skills by achieving a proficient score on the STAR reading assessment at the end of the school year.
- ELA Curriculum Needs
  - Catch up is harder than keep up
  - Investment in early literacy benefits entire district over time
  - District level exploration into knowledge gaps
- 85% of curriculum is delivered in reading
- Where the fundamental gaps are:
  - Phonemic Awareness
  - Phonics
  - Vocabulary

Watson and Neff answered Trustees' questions.

### **Minutes**

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting 02-11-19 and Special Board Meetings of 02-12-19 and 02-25-19 were approved as presented.

### **ITEEA 2019 Program Excellence Award**

Trustee Arneson moved the Board of Trustees adopt the following resolution. Trustee Neil seconded the motion. Motion carried 6-0:

WHEREAS: The International Technology and Engineering Educators Association is the professional organization for technology, innovation, design, and engineering educators with a mission to promote technological literacy for all by supporting the teaching of technology and engineering and promoting the professionalism of those engaged in these pursuits; and

WHEREAS: The Program Excellence Award program is designed to recognize superior K-12 technology and engineering education programs from around the world; and

WHEREAS: Consideration is given only to programs that reflect a high quality technology and engineering education, i.e., Integrative STEM education philosophy and curriculum structure that incorporates effective teaching strategies; and

WHEREAS: The Engineering Program at Bozeman High School has been recognized for this award due to the depth and breadth of offerings and the innovative teaching practices and opportunities for student engagement it offers:

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the Engineering Program at Bozeman High School for this outstanding achievement.

### **ITEEA 2019 Teacher Excellence Award**

Trustee Fischer moved the Board of Trustees adopt the following resolution. Trustee Reinhardt seconded the motion. Motion carried 6-0:

WHEREAS: The International Technology and Engineering Educators Association's (ITEEA) mission is to promote technological literacy for all by supporting the teaching of technology and engineering and promoting the professionalism of those engaged in these pursuits; and

- WHEREAS: The Teacher Excellence Award is one of the highest honors given to technology and engineering education classroom teachers and is presented in recognition of their outstanding contributions to the profession and their students; and
- WHEREAS: ITEEA's overall goal is to support an infrastructure in K-16 education that ensures that all students are prepared to work and live in a global technological world; and
- WHEREAS: Bozeman High School teacher Carl Poeschl has been recognized as a 2019 ITEEA Teacher Excellence Award winner and will be honored at the 2019 ITEEA Annual Conference in Kansas City, Missouri on March 29, 2019;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Mr. Carl Poeschl for this award.

**2019 Montana State VEX Robotics Championships Awards**

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Arneson seconded the motion. Motion carried 6-0:

- WHEREAS: The Robotics Education and Competition Foundation seeks to increase student interest and involvement in science, technology, engineering and mathematics by engaging students in hands-on robotics engineering programs and competitions across the U.S. and internationally; and
- WHEREAS: The State VEX Robotics Championship took place at Sacajawea Middle School on February 24, 2019; and
- WHEREAS: The Sacajawea Middle School Robot Rhinos, Jerry Broderick, Zac Serocki, John Kim and James Broderick, with Robot 451X won the Middle School Turning Point Excellence Award and qualified for World; and
- WHEREAS: Emily Schmidt, Samuel Schmidt and Miles Schauers won 1<sup>st</sup> Place with Robot 8447B in the Skills Award; and
- WHEREAS: Dirk Kaiser, Hudson Bassett, and Hayden Siddoway won 1<sup>st</sup> Place with Robot 8447D in Programming Skills; and
- WHEREAS: Brooklyn Bradbury, Gracie Keele, Abby Emerick, Kye Buerkle with Robot 8447E & Robot 8447C - Chase Keele, Ben Neilson with Robot 8447C were Tournament Champions and World Qualifiers; and
- WHEREAS: Kyle Malcom with Robot 8447A won the Excellence Award and qualified for World;
- THEREFORE: We recognize and honor Hudson Bassett, Brooklyn Bradbury, James Broderick, Jerry Broderick, Kye Buerkle, Abby Emerick, Dirk Kaiser, Gracie Keele, Chase Keele, John Kim, Kyle Malcolm, Ben Neilson, Miles Schauers, Emily Schmidt, Samuel Schmidt, Zac Serocki, and Hayden Siddoway for these achievements.

**NAfME All-NW Honor Band and Orchestra**

Trustee Reinhardt moved the Board of Trustees adopt the following resolution. Trustee Wilson seconded the motion. Motion carried 6-0:

WHEREAS: Members of the Bozeman High School Band, and Orchestra have excelled as musicians through their hard work, dedication, and talent; and

WHEREAS: Through competitive recorded auditions they were selected as members of the National Association for Music Education (NAfME), All-Northwest, (Alaska, Idaho, Montana, Oregon, Washington and Wyoming), Honor Band, and Orchestra; rehearsed, and performed at the biennial NAfME All-Northwest Conference, February 15-17, 2019 in Portland, Oregon;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor:

Band – Kelly Berdahl, Director

Irene Liang

Ivan Sobek

Hayden Pritchard

Orchestra – Michael Certalic, Director

Chelsea Lind

Daniel Gao

Ashleigh Ann Snider

Katy Gregoire

Tristyn Fleming

Olivia Iris Claire Olson

Tristan Hernandez

**U.S. Track & Field and Cross Country Coaches Association 2019 Montana State Boys' Cross Country Coach of the year**

Trustee Wilson moved the Board of Trustees adopt the following resolution. Trustee Fischer seconded the motion. Motion carried 6-0:

WHEREAS: Casey Jermyn has been the Girls' and Boys' Cross Country Coach for three seasons; and

WHEREAS: The boys finished as Montana State Champions in October 20, 2018, took 10<sup>th</sup> place in the 2018 Nike Cross Nationals Northwest Regional Meet held on November 10, 2018; and

WHEREAS: Casey has been selected by U.S. Track & Field and Cross Country Coaches Association as the 2018 Montana State Boys' Cross Country Coach of the Year;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Casey Jermyn.

**Consent Agenda – High School District and Both Districts**

Trustee Fischer moved that the Board of Trustees approve items #21, 46, 49, 51, 54, 56 and 60. Trustee Neil seconded the motion. Motion carried 6-0.

**21. High School Bond Projects Update**

**46. Waiver of Right to protest creation of Special Improvement Districts, Bozeman High School**

**49. Territory Transfer Request**

**51. Resolution of Intent to Increase Nonvoted Levies**

**54. Out-of-State Field Trip & Travel to VEX Robotics World Championships**

**56. Personnel Actions (attached)**

**60. Financial Reports, Warrant Approval and Donations**

The warrants are kept as part of the official minutes in a separate book in the Business Office.

### **Superintendent's Report**

Superintendent Watson's report included:

- Thanking Trustee's Arneson, Neil & Reinhardt for participating in the Spelling Bee.
- Congratulating the Boys' basketball team that won the state championship.
- Thanking the Spirit Squad, Dance Team and Pep Band for all their hard work during the State Tournament.
- Reminding the Board that the Longfellow Board Luncheon has been rescheduled for April 2.
- Noting that Pi day is this Thursday – Superintendent Watson is taking a prize to Meadowlark for solving the riddle from his newsletter.

### **Board of Trustees**

- Trustee Arneson reported on the Bozeman Schools Foundation spelling bee.
- Trustee Fischer reported on the Rotary breakfast he attended with Anna Edwards. The spotlight is on homeless students.
- Trustee Fischer reported on the upcoming April 2 Planning Coordination Committee meeting and volunteered to attend as the District representative.

### **Public Participation on Non-Agenda Items**

- None

### **K-12 Fine Arts Update**

Director of Fine Arts Andrew Loftus introduced this item. Loftus reviewed the historical timeline that has been followed for adopting Fine Arts Standards. Loftus reviewed the National Core Arts Standards, the current BSD7 Fine Arts Standards and the current delivery models in all grades. The Bozeman Standards mirror or exceed the current National Standards.

Loftus answered Trustee's questions.

### **Final Phase Mandeville Creek Restoration**

Director of Facilities Todd Swinehart introduced this item and along with Kyle Scarr from TD&H Engineering, gave a report on the status of the plan for the final phase of Mandeville Creek. The plan is to complete this stretch of restoration this summer.

Deputy Superintendent Johnson, Swinehart and Scarr answered Trustee's questions.

Meeting Adjourned at 8:16 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: March 25, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Sandy Wilson, Vice Chair  
Heide Arneson  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage

### MEMBERS

ABSENT: Douglas Fischer

### STAFF

PRESENT: Rob Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Mike Waterman, Director of Business Services/District Clerk  
Pat Strauss, Director of Human Resources  
Lori Ross, Secretary

### OTHERS

PRESENT: Tami Phillippi, BEA Representative  
Reeba Walters and Lauren Buckner, Student Representatives

MEDIA: Gail Schontzler, Bozeman Daily Chronicle  
Laurissa Casillas, NBC Montana  
Emma Hamilton, KBZK  
Rachel Just, ABC Fox

VISITORS: Approximately 30

### **Call to Order**

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **Consent Agenda – High School District**

Trustee Neil moved that the Board of Trustees approve items #1 & 2. Trustee Arneson seconded the motion. Motion carried 7-0.

1. **Approve Fee for Commissioning Services Associated with the Renovation Efforts at Bozeman High School**



## **2. 2018-19 Transportation Route Updates**

### **Superintendent's Report**

Student Representatives Lauren Buckner and Reeba Walters introduced themselves and reported on the following:

- Preparing for the District Student Council meeting in Red Lodge
- Hawks Night Live is April 5 & 6
- Prom is March 30
- ACT's are on April 2

Superintendent Watson's report included:

- Reminded Trustees of the Longfellow Board Luncheon on April 2.
- Updated Trustees on Caucus Day on the Hill that took place on March 18.
- Gave a brief Legislative Update.

### **Board of Trustees**

- Trustee Lusin reported on the MTSBA Board Meeting and the construction progress of High School #2.
- Trustee Wilson reported on the Bozeman Schools Foundation meeting.
- Trustee Neil gave an update on construction at Van Winkle Stadium.

### **Public Participation on Non-Agenda Items**

None

### **Naming second High School**

Superintendent Watson introduced this item and reviewed the process that has taken place for naming the second high school. Watson discussed Board policy and procedure for choosing a school name. January–February we collected names in a naming process. Over 700 suggestions were submitted with 176 unique names. Focus groups made up of approximately 120 students, staff and parents were formed to help narrow down the list of 176 suggestions to 19 semi-finalists. The Transition committee met and narrowed down the finalists to three names. On February 25, the Board approved Westslope as the name of the second high school. After receiving feedback from the Community on the Westslope name, a Special Board Meeting was held on March 4. At the Board's request, the Transition Committee met and added two additional names (West and Gallatin) for a total of five names. From March 5–March 20, a community, staff and student poll was conducted. Feedback was also received regarding SSGT. Travis Atkins, who is receiving the Congressional Medal of Honor. Atkins' name was not part of the original process, as it was not submitted with the original 716 names. Superintendent Watson stated that it is important that we recognize and honor SSGT Atkins. Currently the District has a Hall of Honor located at Bozeman High. SSGT Atkins' picture is there along with pictures of other prestigious veterans who attended Bozeman High. Additional naming opportunities are coming in the future.

Watson answered Trustees' questions.

Public comment was given by:

- Crystal Stanionis – Ms. Stanionis requested that "Bozeman" precede any name the Trustees chose.
- John Maloney – Mr. Maloney spoke in support of naming the School after SSGT Atkins.
- George Morales – Mr. Morales spoke in support of naming the school after SSGT Atkins.
- Judy Albright – Ms. Albright spoke in support of naming the school after SSGT Atkins.

- Jeff Krogstad – Mr. Krogstad spoke in support of naming the school Gallatin High School with the mascot being the Mountaineers which would honor SSGT Atkins.

Trustee Neil moved the Board of Trustees rescind the name Bozeman Westslope High School as the name of the second high school. Trustee Tage seconded the motion.

Public comment was given by George Morales, who spoke against the Westslope name.

Motion carried 6-1. (Trustee Reinhardt opposed).

Trustees discussed the list of potential names.

Trustee Neil moved the Board of Trustees select Bozeman Gallatin High School for the name of the second high school. Trustee Arneson seconded the motion.

Public Comment was given by:

- Eric Hastings – Mr. Hastings spoke in support of the name Gallatin. He requested the Board add language to guarantee something will be named after SSGT. Atkins.
- Jeff Krogstad – Mr. Krogstad spoke about honoring the District's process and to honor SSGT. Atkins as well by choosing Gallatin. Mr. Krogstad said the school district will have options to honor his memory.

Motion carried 7-0.

#### **Set General Fund and/or building Reserve Ballot Amount(s) or cancel High School May 7, 2019 Election**

Director of Business Services Mike Waterman introduced this item and discussed finalizing ballot issues for the May 7, 2019 Election. At a previous meeting, the Board had called for High School General and Building Reserve elections. Because the legislature is still considering SB92 and the High School General Fund levy is not critical this year, administration recommends canceling both levy requests this year.

Waterman answered Trustee's questions.

Trustee Lusin moved the Board of Trustees cancel the previously called High School General Fund and Building Reserve Fund election. Trustee Reinhardt seconded the motion. Motion carried 7-0.

#### **Certify Elementary Ballot Language**

Director of Business Services Mike Waterman introduced this item and discussed finalizing ballot issues for the May 7, 2019 Election. At a previous meeting, the Board had called for Elementary Trustee, General, and Building Reserve Fund elections. Waterman review the current budget status and explain the administrative recommendations.

Waterman answered Trustee's questions.

Trustee Reinhardt moved the Board of Trustees submit to the qualified electors of the District, at an election on Tuesday May 7, 2019, the following question in addition to the Trustee election:

**BOZEMAN ELEMENTARY DISTRICT NO. 7**  
**GENERAL FUND LEVY**

Elementary District Proposition

Shall the Bozeman Elementary District Trustees be authorized to impose an increase in over-base local taxes to support the General Fund in the amount of One Hundred Fifteen Thousand Dollars (\$115,000), which is an increase of approximately 0.74 mills for the purpose of properly maintaining and operating the programs of the district?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$1.00 and on a home with an assessed market value of \$200,000 by approximately \$2.00. The durational limit of the levy is intended to be permanent.

- ☐ FOR the Elementary additional Levy  
☐ AGAINST the Elementary additional Levy

Trustee Tague seconded the motion. Motion carried 6-0.

Trustee Lusin moved the Board of Trustees submit to the qualified electors of the District, at an election on Tuesday May 7, 2019, the following question in addition to the Trustee election and General Fund question:

**BOZEMAN ELEMENTARY DISTRICT NO. 7**

**BUILDING RESERVE FUND LEVY**

Elementary District Proposition

Shall the trustees of Bozeman Elementary District No. 7 be authorized to impose an additional \$2,000,000 levy each year for six years [which is twelve million dollars (\$12,000,000) total and approximately 12.80 mills] for the Building Reserve fund of Bozeman Elementary District No. 7 for the purposes of roof repairs, electrical system upgrades, mechanical system upgrades, grounds maintenance, facility modifications, construction, repair, alterations, and equipping buildings in this school district?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$17.28 and on a home with an assessed market value of \$200,000 by approximately \$34.56. This levy will replace a 6-year, \$9,000,000 (\$1,500,000 per year) levy that expires on June 30, 2019.

- ☐ FOR the Elementary Building Reserve Levy  
☐ AGAINST the Elementary Building Reserve Levy

Trustee Arenson seconded the motion. Motion carried 6-0.

**Review Administrative Procedure for Recommendation of Mascot and Colors for the Second High School**

Superintendent Watson introduced this item and asked Trustees for their feedback on the proposed process. Currently there is not a Policy or Procedure for choosing a mascot and colors. Watson reviewed the proposed process.

Watson answered Trustees questions.

Public Comment was given by Crystal Stanionis, who requested that Bozeman Gallatin High School's colors incorporate the Bozeman High Colors. Ms. Stanionis also requested once a mascot and colors are chosen, to make sure the community has the ability to purchase apparel.

**Revised Policy #2169 – Distance, Online, and Technology Delivered Learning, 1<sup>st</sup> Reading**

Deputy Superintendent Johnson introduced this item and reviewed the changes to the Policy. The change in policy is recommended by the Montana School Boards' Association.

Johnson answered Trustees questions.

This item will appear on the April 8 Consent Agenda for Board Approval.

**Revised Policy #2200 – School Year Calendar and Day, 1<sup>st</sup> Reading**

Deputy Superintendent Johnson introduced this item and reviewed the changes to the Policy. The change in policy is recommended by the Montana School Boards' Association.

Johnson answered Trustees questions.

This item will appear on the April 8 Consent Agenda for Board Approval.

**Revised Policy #8225 – Tobacco Free Policy, 1<sup>st</sup> Reading**

Deputy Superintendent Johnson introduced this item and reviewed the changes to the Policy. The change in policy is recommended by the Montana School Boards' Association.

Johnson answered Trustees questions.

This item will appear on the April 8 Consent Agenda for Board Approval.


Meeting adjourned at 7:30 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2019 HEALTH OCCUPATIONS STUDENTS OF AMERICA, STATE COMPETITION

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction

OTHERS INVOLVED: Katie Laslovich, BHS Interim Principal

PRESENTED BY: Dawn Drahos, HOSA Advisor/ BHS Teacher

DATA EXPANSION: N/A

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
April 8, 2019

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt the following resolution:

WHEREAS: Health Occupations Students of America (HOSA) is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people;


WHEREAS: Bozeman High School students competed at the 15<sup>th</sup> annual state leadership conference, held in Helena, March 12-13, 2019;

WHEREAS: The following students received gold medals:

Bella Childre	Public Health
Frank Harney	Medical Spelling
Zoe Johnson	Extemporaneous Writing and Epidemiology
Sofie Kruse	Dental Terminology
Irene Liang	Nutrition
Brynne Miller	Biomedical Lab Science
Annalise Pessl	Public Health
Bella Petrillo	Pathophysiology
Ellie Schnur	Medical Terminology and Community Awareness
Mia Smith	Community Awareness
Melaina Springer	Public Health

WHEREAS: Eight students won silver medals and five students won bronze medals;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the Bozeman High School HOSA students Bella Childre, Frank Harney, Zoe Johnson, Sofie Kruse, Irene Liang, Brynne Miller, Annalise Pessel, Bella Petrillo, Ellie Schnur, Mia Smith and Melania Springer for these achievements.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2019 PROJECT LEAD THE WAY DISTINGUISHED HIGH SCHOOL AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Katie Laslovich, BHS Interim Principal, Amy Washtak, HOSA Advisor

INTRODUCED BY: Katie Laslovich, BHS Interim Principal

DATA EXPANSION: PLTW Notification


COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: Elementary and High School District RECOGNITIONS  
April 8, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: The Project Lead The Way (PLTW) Distinguished School recognition honors schools committed to increasing student access, engagement, and achievement in their PLTW programs;
- WHEREAS: Through PLTW programs, students develop STEM knowledge as well as in-demand, transportable skills that they will use both in school and for the rest of their lives, on any career path they take;
- WHEREAS: Bozeman High School is one of only 64 high schools across the United States to receive this honor;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Bozeman High School for this award.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2018-19 AA GIRLS' BASKETBALL  
ALL-STATE INDIVIDUAL

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED  
BY: Jerry Reisig, Activities Director

OTHERS  
INVOLVED: Erika Gustavsen, Head Coach  
Assistant Coaches:  
Kade Embry, Ryan Nelson  
Doug Kraft, Todd Houston

PRESENTED  
BY: Erika Gustavsen, Head Coach

DATA  
EXPANSION: None

COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
April 8, 2019

#### SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The following Bozeman High student athlete was selected by the AA Girls Basketball head coaches for the 2018-19 1<sup>st</sup> Team All-State AA Girls' Basketball team:

Ayla Embry

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Ayla Embry as a member of the 2018-19 AA Girls' Basketball All-State 1<sup>st</sup> Team.



	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2018-19 AA BOYS' BASKETBALL STATE CHAMPIONSHIP TEAM AND ALL-STATE INDIVIDUALS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Wes Holmquist, Head Coach  
Assistant Coaches:  
Dennis Watkins, Dan Thatcher,  
Troy Hostetler, Matt Mullins

PRESENTED BY: Wes Holmquist, Head Coach

DATA EXPANSION: None

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
April 8, 2019

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:


WHEREAS: The Bozeman High Boys' Basketball team took 1<sup>st</sup> place in the 2018-19 AA State Basketball Championships held in Butte on March 7-9, 2019 resulted in the following honors for Bozeman High School students:

WHEREAS: The following Bozeman High School student athletes were selected by the AA Boys' Basketball head coaches for the 2018-19 1<sup>st</sup> Team All-State AA Boys' Basketball team:

Ryan Lonergan  
Ryan Simpson

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018-19 AA Boys' Basketball State Championship Team members;

Carter Ash, Brett Clark, Jackson Coles, Ethan Cooper, Brooklyn Demars, Kenneth Eiden IV, Jace Fasting, Brady Lang, Pdraig Lang, Ryan Lonergan -1<sup>st</sup> Team All State, Tucker Macbeth, Jashon Mendoza, Ryan Simpson -1<sup>st</sup> Team All State, Branden Tarabochia, Tanner Wepppler and Hudson Willett.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #2169 – DISTANCE, ONLINE, AND TECHNOLOGY-DELIVERED LEARNING, 2<sup>nd</sup> READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction

OTHERS INVOLVED: Steve Johnson,  
Deputy Superintendent Operations

DATA EXPANSION: Revised Policy #2169

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective April 8, 2019

#### ISSUE:

Should the Board approve revisions to Policy #2169, Distance, Online, and Technology Delivered Learning?

#### FACTS:

1. The proposed revision was presented to the Board on March 25, 2019.
2. The proposed revision to District Policy #2169, Distance, Online, and Technology-Delivered Learning, is recommended by the Montana School Boards Association.
3. MTSBA is recommending inclusion of the reference to Section 20-9-311 in Policy 2169.
4. The proposed policy revision supports Goal Area 1: Academic Performance: Each student meets or exceeds the high academic standards necessary for college and career readiness.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt revisions to Policy #2169, Distance, Online, and Technology Delivered Learning.

#### OTHER ALTERNATIVES:

1. Make additional revisions.
2. Do not approve.

## INSTRUCTION

Distance, Online, and Technology Delivered Learning

For purposes of this policy, “distance learning” is defined as: instruction in which students and teachers are separated by time and/or location with synchronous or asynchronous content, instruction, and communication between student and teacher (e.g., correspondence courses, online learning, video conferencing, streaming video).

The District may receive and/or provide distance, online, and technology delivered learning programs, provided the following requirements are met:

1. The distance, online, and technology delivered learning programs and/or courses shall meet the learner expectations adopted by the District and be aligned with state content and performance standards;
2. The District shall provide a report to the Superintendent of Public Instruction documenting how it is meeting the needs of students under the accreditation standards who are taking a majority of courses during each grading period via distance, online, and/or technology-delivered programs;
3. The District will provide qualified instructors and/or facilitators as described in ARM 10.55.907(3)(a)(b)(c);
4. The District will ensure that the distance, online, and technology delivered learning facilitators, receive in-service training on technology delivered instruction as described in ARM 10.55.907(3)(d); and
5. The District will comply with all other standards as described in ARM 10.55.907(4)(5)(a-e).

The District will permit a student to enroll in an approved distance learning course, in order that such student may include a greater variety of learning experiences within the student’s educational program.

Fulfillment of academic program requirements for students in grades K-8 using distance learning courses may be granted, provided the following requirements are met:

1. Prior permission has been granted by the principal;
2. The program fits the education plan submitted by the regularly enrolled student;
3. The course is part of a District program of study appropriate to the student’s needs that cannot be met in the traditional school setting or schedule;
4. Approval for distance delivered coursework is granted for schools and institutions approved by the District after evaluation for a particular course offering and the course must meet end of course District proficiency standards as evaluated by a content-area team.

Individual student circumstances may be evaluated by a team established by the building principal. The District will not be obligated to pay for a student’s distance learning courses.

**The minimum aggregate hours are not required for any pupil demonstrating proficiency pursuant to 20 9-311(4)(d), MCA.**


Credit for distance learning courses used to meet graduation requirements may be granted. Credit will be awarded pursuant to the guidelines in Policy #2410 and #2410P. The District will not be obligated to pay for a student’s distance learning courses.

Cross Reference: 2410 and 2410P High School Graduation Requirements  
**2100 School Calendar and Year**

~~Proposed 2170~~ Digital Academy Classes

Legal Reference: **§ 20-9-311(4)(d), MCA Calculation of Average Number Belonging**  
ARM 10.55.602 Definitions  
ARM 10.55.705 Administrative personnel; Assignment of School  
Administrators/Principals  
ARM 10.55.906 High School Credit  
ARM 10.55.907 Distance, Online, and Technology Delivered Learning

Adopted: 12/10/07 Rev: 5/10/10, 08/18/14

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #2200 – SCHOOL YEAR CALENDAR AND DAY, 2<sup>ND</sup> READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Pat Strauss,  
Director of Human Resources

OTHERS INVOLVED: Marilyn King,  
Deputy Superintendent Instruction

DATA EXPANSION: Revised Policy #2200

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective April 8, 2019

#### ISSUE:

Should the Board approve revisions to Policy #2200, School Year Calendar and Day?

#### FACTS:

1. The proposed revision was presented to the Board on March 25, 2019.
2. The proposed revision to District Policy #2200 is recommended by the Montana School Boards Association. stems from the need for revised language to clarify District practices and to add transparency.
3. The proposed revision provides clarifying language related to the aggregate hours' requirement.
4. This proposed policy revision supports Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources promote an efficient and innovative educational system.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt revisions to Policy #2200, School Year Calendar and Day.

#### OTHER ALTERNATIVES:

1. Make additional revisions.
2. Do not approve.

## INSTRUCTION

School Year Calendar and DaySchool Calendar

In order to permit staff, students and parents to make plans for their own work and vacation schedules, the Board shall adopt a school calendar for the forthcoming school year by June 1. Following this action, staff, students, parents and patrons will be advised of the school calendar.

Subject to §§ 20-1-301 and 20-1-308, MCA, and the collective bargaining agreement with employee groups, the trustees shall set the number of hours in a school term, the length of the school day, and the number of school days in a school week. When proposing to adopt changes to a previously adopted school term, school week, or school day, the trustees shall: (a) negotiate the changes with the recognized collective bargaining unit representing the employees affected by the changes; (b) solicit input from the employees affected by the changes but not represented by a collective bargaining agreement; (c) and from the people who live within the boundaries of the school district.

Commemorative Holidays

Teachers and students will devote a portion of the day on each commemorative holiday designated in § 20-1-306, MCA, to study and honor the commemorated person or occasion. If a commemorative holiday falls on a non-school day, the Superintendent may designate a regular school day as the day to recognize the commemorative holiday.

Saturday School

In addition to cases of emergencies, pupil instruction may be held on a Saturday at the discretion of the Superintendent for the purpose of providing additional pupil instruction, provided that: (a) Saturday school is not a pupil-instruction day and does not count toward the minimum aggregate hours of pupil instruction; and (b) student attendance is voluntary.

School Fiscal Year

The school fiscal year begins on July 1 and ends on June 30. At least the minimum number of aggregate hours must be conducted during each school fiscal year. The minimum aggregate hours required by grade are:

- (a) A minimum of 360 aggregate hours for a half-time kindergarten program or 720 hours for a full-time kindergarten program;
- (b) 720 hours for grades 1 through 3;
- (c) 1,080 hours for grades 4 through 12; and
- (d) 1,050 hours may be sufficient for graduating seniors.


**The minimum aggregate hours, described above, are not required for any pupil demonstrating proficiency pursuant to 20-9-311(4)(d), MCA.**

Seven (7) pupil instruction-related (PIR) days may be scheduled for the following purposes for Average Number Belonging (ANB) calculation purposes:

1. Pre-school staff orientation for the purpose of organization of the school year;
2. Staff professional development programs (minimum of three (3) days);
3. Parent/teacher conferences; and
4. Post-school record and report (not to exceed one (1) day, or one-half ( $\frac{1}{2}$ ) day at the end of each semester or quarter).

Additional PIR days may be added to the school calendar at the discretion of the Trustees.

Legal References:	§ 20-1-301, MCA	School fiscal year
	§ 20-1-302, MCA	School day and week
	§ 20-1-303, MCA	Conduct of School on Saturday or Sunday prohibited - exceptions
	§ 20-1-304, MCA	Pupil-instruction-related day
	§ 20-1-306, MCA	Commemorative exercises on certain days
	<b>§ 20-9-311, MCA</b>	<b>Calculation of Annual Number Belonging (ANB)</b>
	ARM 10.55.701	Board of Trustees
	ARM 10.65.101-103	Pupil-Instruction-Related Days
	ARM 10.55.906	High School Credit

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #8225 – TOBACCO FREE POLICY, 2<sup>nd</sup> READING  
 CATEGORY: ACTION ITEM - CONSENT  
 ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction  
 OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations  
 DATA EXPANSION: Revised Policy #8225  
 COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
 Effective April 8, 2019

#### ISSUE:

Should the Board approve revisions to Policy #8225, Tobacco Free Policy?

#### FACTS:

1. The proposed revision was presented to the Board on March 25, 2019.
2. The proposed revision to District Policy #8225, Tobacco Free Policy, is recommended by the Montana School Boards Association.
3. Language has been added to clarify additional tobacco products.
4. The proposed revision supports Goal Area 4: Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt revisions to Policy #8225, Tobacco Free Policy.

#### OTHER ALTERNATIVES:

1. Make additional revisions.
2. Do not approve.



## NON-INSTRUCTIONAL OPERATIONS

Tobacco Free Policy

The District maintains tobacco-free buildings and grounds. Tobacco includes but is not limited to cigarettes, cigars, snuff, **pipe** smoking tobacco, smokeless tobacco, nicotine and any other tobacco **or nicotine delivery** innovation.

Use of tobacco products in a public school building or on public school property is prohibited, unless used in a classroom or on other school property as part of a lecture, demonstration, or educational forum sanctioned by a school administrator or faculty member, concerning the risks associated with using tobacco products or in connection with Native American cultural activities.

For the purpose of this policy, “public school building or public school property” means:


- Public land, fixtures, buildings, or other property owned or occupied by an institution for the teaching of minor children, that is established and maintained under the laws of the state of Montana at public expense; and
- Includes playgrounds, school steps, parking lots, administration buildings, athletic facilities, gymnasiums, locker rooms, and school vehicles.

Violation of the policy by students and staff will be subject to actions outlined in District discipline policies.

Legal Reference:       § 20-1-220, MCA  
                              §§ 50-40-101, et seq., MCA  
                              ARM 37.111.825

Use of tobacco product in public school building  
or on public school property prohibited  
Montana Clean Indoor Air Act of 1979  
Health Supervision and Maintenance

Adopted: 3-22-10

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MULTIDISTRICT AGREEMENT  
BETWEEN BOZEMAN ELEMENTARY  
AND HIGH SCHOOL DISTRICTS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED  
BY: Mike Waterman,  
Director of Business Services

OTHERS  
INVOLVED: Steve Johnson,  
Deputy Superintendent Operations

DATA  
EXPANSION: Multidistrict Agreement

COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective April 8, 2019

#### ISSUE:

Shall the board renew its Multidistrict Agreement between Bozeman Elementary District #7 and Bozeman High School District #7?

#### FACTS:

1. SB 329 passed by the 2011 legislature expanded Multidistrict Agreements that encourage cooperation between districts to create flexibility, efficiency and cost savings. HB39 from the 2013 session further clarified those agreements and extended their maximum term to three years.
2. In 2014, the Bozeman Elementary and High School Boards of Trustees entered into a Multidistrict Agreement to organize and share resources that both improve student learning and demonstrate efficiency. The agreement allows for flexibility and efficiency specifically for the two districts under the leadership of the Bozeman Board of Trustees, Bozeman Elementary District and Bozeman High School District. That agreement was renewed in 2016, and it expires June 30, 2019.
3. The proposed Multidistrict Agreement renewal expires on June 30, 2022.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board enter into the attached Multidistrict Agreement pursuant to 20-3-363 MCA.

#### OTHER ALTERNATIVES:

Do not enter into the agreement.

#### DISCUSSION:

A Multidistrict Cooperative fund has been established that will allow fund transfers from both the elementary and high school district. These funds will be used in future years to provide both flexibility and efficiency to meet the needs of the K-12 student population.

**Multidistrict Agreement between  
Bozeman Elementary School District 7 and Bozeman High School District 7**

This Multidistrict Agreement (hereinafter “Agreement”) is entered into this 8<sup>th</sup> day of April, 2019 by and between Bozeman Elementary School District 7 and Bozeman High School District 7.

WHEREAS, educational programming and maintenance and acquisition of sites and building infrastructure and equipment is essential in meeting the demands of educating the students who attend Bozeman Public Schools;

WHEREAS, the Districts have an opportunity to collaborate and collectively pay for staff, facilities, contracted services and purchase classroom supplies and materials to meet district needs;

WHEREAS, pursuant to section 20-3-363, MCA, the boards of trustees of any two or more school districts may enter into a multidistrict agreement to create a Multidistrict Cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts upon the terms and conditions as may be mutually agreed to by the districts subject to the conditions of section 20-3-363, MCA;

WHEREAS, an agreement made pursuant to section 20-3-363, MCA, must be approved by the board of trustees of all participating districts; and

WHEREAS, all expenditures in support of the Multidistrict Agreement may be made from an interlocal cooperative fund in accordance with sections 20-3-363, 20-9-703, and 20-9-704, MCA;

NOW THEREFORE, the districts hereby agree as follows:

1. To create a multidistrict cooperative to perform any services, activities, and undertakings of the participating districts and to provide for the joint funding and operation and maintenance of all participating districts;
2. To create an interlocal cooperative fund for the purpose of transferring funds from the participating districts for the purpose(s) stated herein;
3. Bozeman High School District 7 is designated as the prime agency and as such shall establish a non-budgeted interlocal cooperative fund for the purpose of the financial administration of this interlocal cooperative agreement.
4. Bozeman Elementary District 7 is designated as the cooperating agency and in accordance with section 20-9-704, MCA, shall transfer its financial support under this agreement to the prime agency. There shall be no other cooperating districts under this agreement.
5. Transfers into the interlocal cooperative fund by any participating district shall come from the sources and made within the limits established in 20-3-363, MCA.
6. Any and all amounts transferred into the interlocal cooperative fund by each participating district must be for the purpose stated in item #1 above.

7. Either participating District may terminate this agreement at any time by providing written notice to the other District. Termination shall be effective no less than 30 days after the date of said notice.
8. The term of this agreement shall be from July 1, 2019 to June 30, 2022.
9. Upon termination of this agreement, or if not renewed, any remaining funds shall be returned to the districts in proportion to the each participating district's enrollment at the time of termination.
10. This Agreement shall be interpreted according to and governed by the laws of the State of Montana.

As agreed on this 8<sup>th</sup> day of April, 2019.

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Board Chair, Bozeman High School District 7

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Board Chair, Bozeman Elementary School District 7


Attest:

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District Clerk, Bozeman High School District 7

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District Clerk, Bozeman Elementary School District 7

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PERSONNEL ACTIONS  
 CATEGORY: ACTION ITEM - CONSENT  
 ORIGINATED BY: Pat Strauss,  
 Director of Human Resources  
 OTHERS INVOLVED: Robert Watson,  
 Superintendent  
 DATA EXPANSION: Accompanying Personnel  
 Actions Report  
 COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION  
 ACTION: Elementary and High School District ACTION  
 Effective April 8, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

**Bozeman Public Schools  
Human Resources**

April 8, 2019

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

Name	Position	Level/Step	Effective	Salary
DeFrance, Amy	SPED Teacher, .40 FTE, MOST	BA, Step 1	3/11/2019	\$5,095.45

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
DeFrance, Amy	Crosswalk PARA, .075 FTE, SPED Resource PARA, .475 FTE, MOST, 9.25 mos.	B05	3/11/2019	\$12.12
Jones, Trista	Music Secretary, 1.0 FTE, WILL, 10 mos.	F05	3/25/2019	\$15.77
Purvis, Sarah	HR Specialist, 1.0 FTE, WILL, 12 mos.	H05	3/25/2019	\$16.81

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Eby, Alex	MS Teacher, 1.0 FTE, SMS	FMLA	3/4/19 - 6/3/19
Keith, Anne	MS Teacher, 1.0 FTE, CJMS	LOA	2019-2020
Michalcik, Irena	World Music Teacher, 1.0 FTE, SMS	LOA	2019-2020
Perry, Gregg	MS Teacher, 1.0 FTE, SMS	LOA	2019-2020
Persons, Deborah	Intervention Teacher, 1.0 FTE, HYL	.50 of 1.0 FTE LOA	2019-2020
Grant Tullis, Kathi	Elementary Teacher, 1.0 FTE, IRVG	FMLA	4/26/19 - 6/7/19

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Larson, Michele	Accountability Specialist, .75 FTE, SafeTI	Medical LOA	3/15/19 - 5/6/19
Monastiere, Joanne	Elementary PARA, 1.0 FTE, HYL	FMLA	3/25/19 - 5/6/19

**Confirmation of Resignations/Terminations (Certified)**

Name	Position	Reason	Effective	Years of Service
Bergo, Mark	T&I Teacher, 1.0 FTE, BA+90, Step 7, \$58,817, BHS	Resignation	6/7/2019	3
Burnworth, Jeanie	SPED Teacher, 1.0 FTE, BA, Step 5, \$45,462, GGDTC	Resignation	6/7/2019	1
Gomez, Jesus	MS Teacher, 1.0 FTE, BA, Step 2, \$41,667, CJMS	Resignation	8/5/2019	2
Henke, Logan	World Music Teacher, 1.0 FTE, BA, Step 1, \$26,556.82, SMS	Resignation	6/7/2019	6.15 mos.
Kroon, Rita	Librarian, 1.0 FTE, BA+30, Step 14, \$52,568, BHS	Retirement	6/14/2019	14
Linn, Edward	Math Teacher, 1.0 FTE, BA(M)+60, Step 18, \$64,640, BHS	Retirement	6/7/2019	24
Savery, Catherine	Cholr Teacher, 1.0 FTE, BA(M)+105, Step 10, \$65,731, CJMS	Resignation	8/26/2019	10
Shupe, Erika	Latin Teacher, .60 FTE, BA(M)+60, Step 10, \$35,943.60, BHS	Resignation	6/7/2019	9
Stiles, John	Business Ed Teacher, .80 FTE, BA, Step 1, \$8,981.82, BHS	Resignation	4/12/2019	2.6 mos.

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Carpenter, Dennie	Afterschool PARA, .3125 FTE, B01, \$11.23/hr., CJMS, 9.25 mos.	Dismissed	3/13/2019	17 days

**Bozeman Public Schools  
Human Resources**

April 8, 2019

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Resignations/Terminations (Classified) (con't)**

Name	Position	Reason	Effective	Years of Service
Chapman, Karen	Executive Secretary, .85 FTE, H09, \$17.63/hr., EMDI, 10 mos.	Retirement	3/6/2019	9
Linari, Elisse	ISS PARA, .0729 FTE, B05, \$12.12/hr., Student Services Assistant PARA, .875 FTE, D05, \$13.68/hr., BHS, 9.25 mos.	Resignation	6/7/2019	6.55 mos.
McGovern, Taryn	Self Contained PARA, .875 FTE, D03, \$13.16/hr., IRVG, 9.25 mos.	Resignation	4/19/2019	4.75 mos.
Steffen, Madeline	Afterschool PARA, .3438 FTE, B01, \$11.23/hr., MDLK, 9.25 mos.	Resignation	3/6/2019	5.9 mos.
Stringham, Misty	Head Custodian, 1.0 FTE, G09, \$19.49/hr., SMS, 12 mos.	Resignation	4/1/2019	11

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Crisco, Mikayla	FS Specialist, 1.0 FTE, FB1, \$11.23/hr., SUPT SVCS, 9.25 mos.	Central Kitchen Specialist, 1.0 FTE, FC1, \$12.10/hr., SUPT SVCS, 9.25 mos.	3/25/2019	Internal Transfer
Fronek, Rebecca	Satellite Hostess II, .6875 FTE, BHS, Afterschool PARA, .2813 FTE, LONG, B/FB4, \$11.90/hr., 9.25 mos.	Central Kitchen Specialist, .6875 FTE, FC4, \$12.82/hr., SUPT SVCS, Afterschool PARA, .2813 FTE, LONG, B04, \$11.90/hr., 9.25 mos.	3/28/2019	Internal Transfer
Johnson, Shara-lyn	HR Secretary, 1.0 FTE, H08, \$17.81/hr., WILL, 12 mos.	HR Specialist, 1.0 FTE, H08, \$17.81/hr., WILL, 12 mos.	2/25/2019	Correction to Position Title
Lang, Cameron	Custodian, .50 FTE, G01, \$15.33/hr., SMS, 12 mos.	Custodian, .50 FTE, G01, \$15.33/hr., MDLK, 12 mos.	2/19/2019	Internal Transfer
Hurlbut, Melissa	FS Specialist, .50 FTE, FB2, \$11.44/hr., CJMS, 9.25 mos.	FS Satellite Hostess II, .6875 FTE, FB2, \$11.44/hr., WHIT, 9.25 mos.	3/25/2019	Internal Transfer
Hutchins, Carolee	FS Specialist, .25 FTE, SUPT SVCS, .5625 FTE, BHS, FB3, \$11.67/hr., 9.25 mos.	FS Specialist, .4375 FTE, SUPT SVCS, .5625 FTE, BHS, FB3, \$11.67/hr., 9.25 mos.	3/25/2019	Increase in FTE/Hrs.

**Stipends - Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Bullock, Robert	Tennis - Asst. Coach - BHS	\$2,966.00	4	3/11/19 - 5/25/19
Harris, Clayton	Tennis - Head Coach - BHS	\$3,727.00	3	3/11/19 - 5/25/19
Houston, Todd	Fastpitch Softball - Asst. Coach - BHS	\$3,727.00	3	3/11/19 - 5/25/19
Jermyn, Casey	Track - Asst. Coach - BHS	\$3,727.00	3	3/11/19 - 5/25/19
Milkovich-Kamp, Mary	Tennis - Asst. Coach - BHS	\$2,966.00	4	3/11/19 - 5/25/19
Mobley, Justin	Track - Asst. Coach - BHS	\$3,727.00	3	3/11/19 - 5/25/19
Monroe, Travis	Track - Asst. Coach - BHS (Longevity)	\$3,786.08	3	3/11/19 - 5/25/19
Wilcox, Jo	Intramurals - Spring - BHS (Longevity)	\$1,373.76	6	3/11/19 - 5/25/19


**Bozeman Public Schools  
Human Resources**

April 8, 2019

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

<b><u>Stipends - Not Extracurricular</u></b>				
Name	Authorized Position	Stipend	Level	Effective
Maddock, Patricia	MT Digital Academy - MLS Learning to Learn Online - Spring 2019 1 - Section 1 - BHS	\$1,378.22		Spring 2019
Gutzman, Daniel	MT Digital Academy - Astronomy - Spring 2019 - Section 2 - BHS	\$3,101.48		Spring 2019
Gutzman, Daniel	MTDA - Fall 2018 Instructional Pay	\$31.50		Fall 2018
Holmquist, Wes	MT Digital Academy - Sports Officiating - Spring 2019 - Section 1 - BHS	\$4,365.04		Spring 2019
Holmquist, Wes	MTDA - Fall 2018 Instructional Pay	\$58.50		Fall 2018
Malczyk, Jacob	Cooperating Teacher - BHS	\$125.00		Fall 2018
Nagel, Jason	Completion of 2nd and final Session of Drivers Ed Instruction through OPI	\$1,000.00		2018-2019
Nelson, Ryan	MT Digital Academy - Sports Officiating - Spring 2019 - Section 2 - BHS	\$3,790.70		Spring 2019
Nelson, Ryan	MTDA - Fall 2018 Instructional Pay	\$54.00		Fall 2018
Ricco, Steven	Homebound Teacher - Up to 10 hrs/wk (Hrly. Rate)	\$23.00		3/28/19 - 6/30/19
Skinner, Caitlin	MT Digital Academy - AP Language & Composition B - Spring 2019 - Section 1 - BHS	\$1,608.16		Spring 2019
Skinner, Caitlin	MT Digital Academy - English III B - Spring 2019 - Section 1 - BHS	\$2,986.60		Spring 2019
Skinner, Caitlin	MT Digital Academy - English III B - Spring 2019 - Section 2 - BHS	\$2,756.87		Spring 2019
Skinner, Caitlin	MTDA - Fall 2018 Instructional Pay	\$69.75		Fall 2018
Wallner-Drake, Amy	MT Digital Academy - AP Human Geography B - Spring 2019 - Section 1 - BHS	\$1,263.55		Spring 2019
Wallner-Drake, Amy	MTDA - Fall 2018 Instructional Pay	\$4.50		Fall 2018



	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED  
BY: Rob Watson,  
Superintendent

OTHERS  
INVOLVED: N/A

DATA  
EXPANSION: None


COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: None  
April 8, 2019

#### DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: April 8, 2019

#### DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: No official action required.

#### DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: HIGH SCHOOL BOND PROJECTS  
UPDATE AND GALLATIN HIGH SCHOOL  
SIGN APPROVAL

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED  
BY: Todd Swinehart,  
Director of Facilities

OTHERS  
INVOLVED: Matt Stark, Facilities Project Manager;  
Steve Johnson, Deputy Superintendent  
Operations

DATA  
EXPANSION: GHS monthly project report;  
BHS Site Work monthly project report;  
BHS Renovation monthly project report;  
Budget Expenditure Summary;  
[Project Photos](#); Sign Options to be  
presented

COST/FUND  
SOURCE: \$125,000,000 Bond Proceeds

#### IMPLEMENTATION

ACTION: High School District ACTION  
Effective April 9, 2019

#### ISSUE:

Shall the Board accept the attached OCR Report and approve the Gallatin High School signage?

#### FACTS:

1. The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.
2. CTA is preparing Signage schematic design options for Gallatin High School that will be presented to the Board of Trustees for final selection.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board accept the report as presented and approve the desired signage for Gallatin High School.

#### OTHER ALTERNATIVES:

Discuss the report and/or change the recommendations.

#### DISCUSSION:

##### **Project: Gallatin High School**

##### **Schedule**

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.

3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.

Tours were held on the following Dates:

BSD7 staff - August 24, 2018.  
Community tours - September 26, 2018.  
Hawk TV Tour - November 8, 2018  
Bozeman Area Chamber of Commerce, Leadership Bozeman - December 12, 2018.  
Bozeman Schools Foundation - January 25, 2019  
Bozeman Daily Chronicle - March 26, 2019

Overall the project is approximately 45% complete, with the current construction schedule still tracking for a June 2020 completion date.

Current construction progress has been highlighted with the attached reports along with a short duration schedule

#### Remaining Major Milestones:

Structural Steel - January 2019: Complete  
Slab on Deck - February 2019  
Interior Structural CMU Walls - March 2019  
Exterior Framing - March 2019  
Window/Door Installation - March 2019  
Classroom Mock-Up - April 2019  
Roofing - April 2019  
Interior Framing - July 2019  
Exterior Structural CMU Walls - December 2019  
MEP Rough-In - December 2019  
Flooring - March 2020  
Main Gym - March 2020  
Auxiliary Gym - March 2020  
Auditorium - April 2020

On-going construction progress can be monitored via the webcam [here](#)..

#### **Project: BHS Site Work (Internal circulation, parking, roundabout and activity fields)**

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 – City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. The Board approved the Guaranteed maximum price of \$9,088,367 on September 28, 2018.
8. A pre-construction kick-off meeting was held on site October 2, 2018.
9. The North Multi-Use Building Alternate was approved by the Board of Trustees on October 29, 2018 for \$1,805,239, which increased the final GMP to \$10,893,606.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibault Way, construction of a roundabout at the

intersection of Thibeault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities including water, sewer, gas, storm and power.

Overall, the project is about 36% complete. The contractor has mobilization with temporary fencing in place. The interior parking lot is complete minus the lighting standards. Mass grading and preliminary earthwork is progressing for the field turf section with the bulk of the structural import being placed. Demolition with the house along Durston Ave. is complete. Excavation for team and support buildings is complete. Foundations and floor slabs have been poured with block walls being placed. Rough plumbing and electrical, as well as masonry installation are getting under way. The visitor bleachers are currently being erected.

### **Project: BHS Renovation**

#### **Schedule:**

1. June 21, 2018 - Design Leadership Committee meeting.
2. July 16, 2018 - Board approval for Architecture/Engineering fee.
3. July 31, 2018 - Design Leadership Committee meeting.
4. August 13, 2018 - Board Approval for GC/CM Recommendation.
5. September 17, 2018 - Design Leadership Committee meeting.
6. October 16, 2018 - Design Leadership Committee meeting.
7. October 29, 2018 - Board Approval for Educational Specifications and Schematic Design.
8. November 15, 2018 - Design Leadership Committee meeting.
9. December 12, 2018 - Design Leadership Committee meeting.
10. January 7, 2019 - City of Bozeman Informal Review and Exemption Hearing
11. January 28, 2019 - Board Approval for Design Development.

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Programming and building design committee meetings have been completed, however various building users and the architectural/contracting are still validating and finalizing the final building program. The next milestone will be the submission of construction drawings with the final report being presented to the Board of Trustees in June, 2019.



## FEBRUARY PROGRESS REPORT

PROJECT: New Bozeman High School

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

FROM: Bob Franzen (BF), CTA Architects Engineers  
Roger Davis (RD), Langlas & Associates

SUBJECT: Progress Report for March 2019

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- Progress Update
  - Permits
    - Well Permitting - DNRC has accepted the hydronic information assembled and provided as complete. DNRC will review it over the next 120 days for compliance and approval. Response is anticipated on or before May 22, 2019. A 45-day public comment period will immediately follow.
    - Health Department Permit – The drawings have been submitted and review fees paid. A resubmittal is not required. The permit has been approved and mailed to the School District on March 14, 2019.
- CTA / Design Team Tasks (On-Going)
  - FF&E - Langlas is reviewing each piece of equipment to determine if adequate information has been provided to bid the items. Initial equipment bid packages have been proposed. Further review and refinement is underway. The development of furniture bid packages and the selection of furniture will begin in late April 2019.
  - A final location of the electronic message board has been selected. CTA is developing a Proposal Request for the installation of an electronic message board. CoB allows electronic message boards at governmental facilities.
  - TS has requested CTA to design a permanent loudspeaker system for the track facility. The proposed system was discussed with the School district the week of March 25, 2019. The development of a proposal request is in progress.
  - Security cameras locations were reviewed. CTA is to provide a revised drawing including "Build-a-view". Revised drawings were provided on Monday, February 25, 2019. TS reviewing them. Security cameras are to be installed at auto, metals and wood shops, and at point of sales at the cafeteria and café.
  - CHPS design submittal was issued February 19, 2019. Review comments are expected in the near future.
- Owners Tasks
  - Provide review of proposed security camera locations.
- Construction Progress
  - Roofing is being installed over the Region B/C. B penthouse completed.
  - Steel deck is being erected Regions E & F.

## MONTHLY PROGRESS REPORT (Continued)

- Steel framed exterior walls are being assembled and installed in Region D, E, & F.
  - Fire proofing in Regions A, B, C, & F
  - Mechanical piping being set in Region A, B, & C
  - Interior wall framing in Region A, B, & C
  - Exterior Gypsum underway in Regions E & F
  - Installing wall self-adhering membrane at region F
  - Installing head/ jamb/ sill material and storefront windows (frames and glazing) at regions B & C
  - Installing wall insulation at region A, B, & C
  - Installing densglass sheathing at region E and F
  - Installing ductwork at region A, B, & C
  - Installing plumbing at regions A and C
  - Setting door frames at Region A, B & C
  - Applying spray-fireproofing at region B & C
  - Framing region A second and third floor interior walls
  - Installing rain water leaders at region B & C
  - Setting interior CMU walls at Region H and E
  - Site Utility installation ongoing
- Budget Update
    - The construction project remains slightly under budget.
  - Invoice Status
    - Paid in full to date.
  - Schedule Update
    - CHPS design review comments anticipated return April 2019
    - Mockup Classrooms to be completed in April 2019
    - DNRC Well Permit Review completed May 22, 2019
    - Project Substantially Complete May 2020
    - Doors open for classes August 2020





4455 ANNIE STREET  
BOZEMAN, MONTANA 59718

TD&H  
Engineering

402.267.7327 • [info@tdandh.com](mailto:info@tdandh.com)

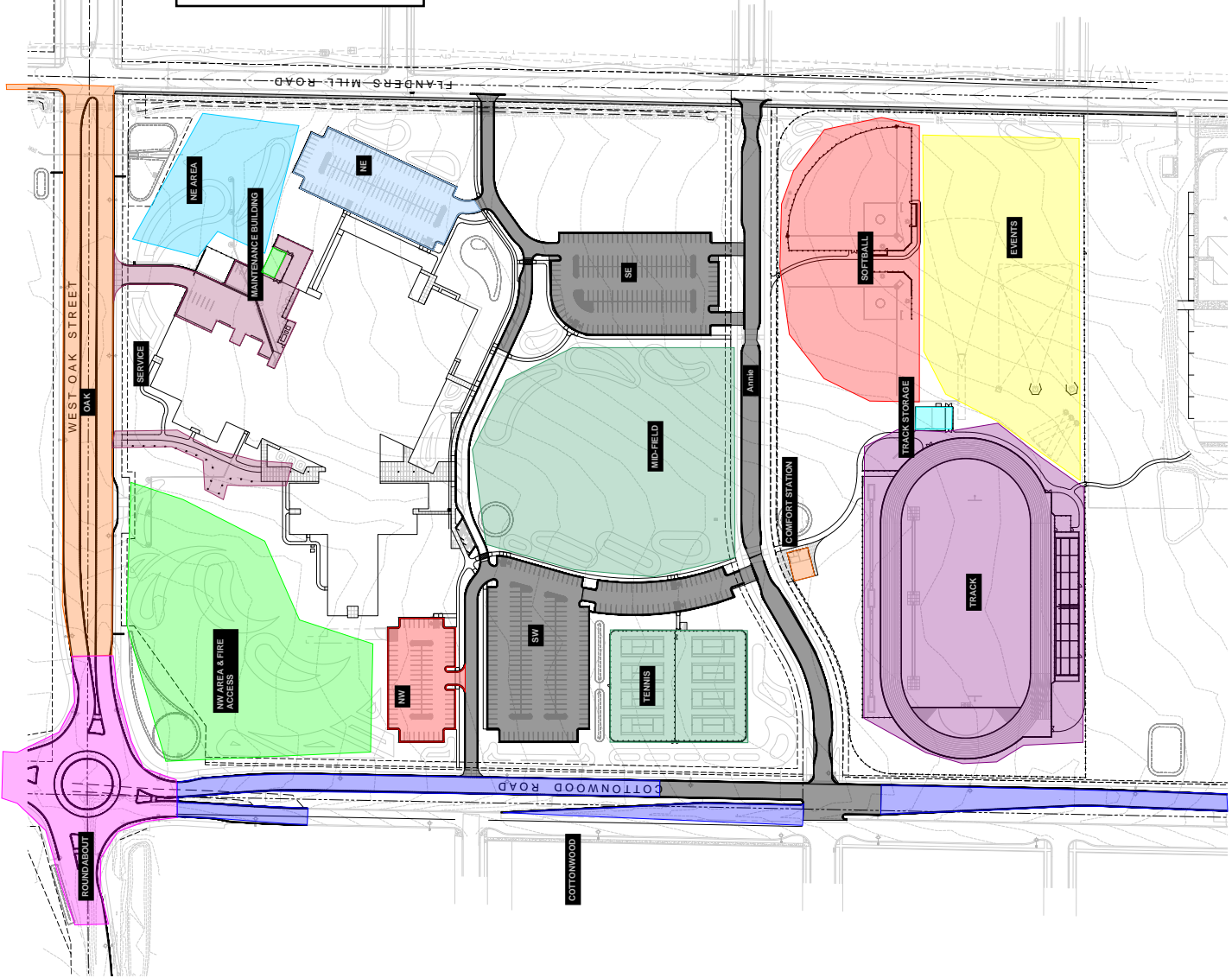
# NEW BOZEMAN HIGH SCHOOL

## SITE PHASING PLAN

SPRING 2019 - FALL 2019 - Updated 3/29/19



CONSTRUCTION DOCUMENTS



### PAVING WORK

<b>Phase 1 - Track</b> Prep: 3/18/19 - 3/20/19 Electrical: 4/15/19 - 5/3/19 Concrete Pave: 5/19/19 - 5/31/19 Pave: 5/13/19 - 5/24/19 Athletic Surfacing: 6/24/19 - 7/12/19 Start: 3/18/19 Finish: 7/12/19	<b>Phase 2 - Tennis Courts</b> Prep: 7/22/19 - 8/2/19 Electrical: 5/6/19 - 5/24/19 Curb & Gutter: 5/20/19 - 5/31/19 Pave: 6/3/19 - 6/7/19 Athletic Surfacing: 6/24/19 - 7/12/19 Start: 5/1/19 Finish: 7/12/19	<b>Phase 3 - Oak St.</b> Prep: 7/22/19 - 8/2/19 Electrical: 5/6/19 - 5/24/19 Curb & Gutter: 5/20/19 - 5/31/19 Pave: 7/15/19 - 7/19/19 (Landscaping: 8/19/19 - 9/13/19) Start: 5/20/19 Finish: 7/26/19	<b>Phase 4 - Service Drives</b> Prep: 7/22/19 - 8/2/19 Electrical: 5/20/19 - 6/14/19 Curb & Gutter: 6/17/19 - 6/28/19 Pave: 7/22/19 - 7/28/19 (Landscaping: 8/19/19 - 9/20/19) Start: 5/20/19 Finish: 7/26/19
<b>Phase 5 - Roundabout</b> Prep: 6/24/19 - 7/12/19 Electrical: 5/6/19 - 5/24/19 Curb & Gutter: 7/15/19 - 7/26/19 Pave: 7/29/19 - 8/16/19 (Landscaping: 9/23/19 - 10/4/19) Start: 6/24/19 Finish: 8/7/19	<b>Phase 6 - Cottonwood</b> Prep: 7/22/19 - 8/2/19 Electrical: 5/6/19 - 5/24/19 Curb & Gutter: 8/5/19 - 8/16/19 Pave: 8/12/19 - 8/16/19 (Landscaping: 8/19/19 - 9/30/19) Start: 7/22/19 Finish: 8/16/19	<b>Phase 7 - NW Parking Lot</b> Prep: 8/19/19 - 8/30/19 Electrical: 8/14/19 - 8/30/19 Curb & Gutter: 8/14/19 - 8/30/19 Pave: 9/16/19 - 9/20/19 Start: 8/19/19 Finish: 9/20/19	<b>Phase 8 - NE Parking Lot</b> Prep: 9/19/19 - 9/20/19 Electrical: 9/21/19 - 9/20/19 Curb & Gutter: 9/21/19 - 9/20/19 Pave: 9/30/19 - 10/4/19 Start: 9/19/19 Finish: 10/4/19

### FIELD/LANDSCAPING WORK

<b>Phase 1 - Field Events</b> Prep: 4/15/19 - 5/10/19 Grade: 4/29/19 - 5/10/19 Irrigation: 5/6/19 - 5/24/19 Equipment Install: 5/13/19 - 5/17/19 Seeding: 5/27/19 - 6/14/19 Start: 4/15/19 Finish: 6/14/19	<b>Phase 2 - Softball Fields</b> Prep: 4/15/19 - 5/10/19 Grade: 5/13/19 - 5/24/19 Irrigation: 6/3/19 - 6/21/19 Equipment Install: 6/10/19 - 6/14/19 Seeding: 6/24/19 - 7/12/19 Start: 4/25/19 Finish: 7/12/19	<b>Phase 3 - Track &amp; Outside Track</b> Prep: 4/11/19 - 4/12/19 Grade: 4/25/19 - 4/26/19 Field Events: 4/8/19 - 5/31/19 Aco System: 5/6/19 - 5/31/19 Irrigation: 6/24/19 - 7/19/19 Equipment Install: 7/11/19 - 7/12/19 Seeding: 7/15/19 - 8/2/19 Start: 5/27/19 Finish: 8/2/19	<b>Phase 4 - Mid Field / Tennis Area</b> Prep: 4/25/19 - 5/24/19 Grade: 5/20/19 - 5/24/19 Irrigation: 7/22/19 - 8/2/19 Seeding: 8/5/19 - 8/16/19 Start: 4/29/19 Finish: 8/16/19	<b>Phase 5 - NW Area &amp; Fire Access</b> Prep: 7/15/19 - 7/19/19 Grade: 7/22/19 - 7/26/19 Irrigation: 8/19/19 - 8/30/19 Seeding: 8/3/19 - 9/13/19 Start: 7/15/19 Finish: 9/13/19	<b>Phase 6 - NE Area</b> Prep: 8/19/19 - 8/23/19 Grade: 8/26/19 - 8/30/19 Irrigation: 8/19/19 - 9/13/19 Seeding: 8/16/19 - 8/27/19 Start: 8/19/19 Finish: 9/27/19
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### SIDEWALK WORK

<b>Phase 1 - SE SW Parking Lots</b> Prep: 4/15/19 - 4/18/19 Prep: 4/15/19 - 4/26/19 Backfill: 4/29/19 - 5/3/19 Start: 4/15/19 Finish: 5/3/19	<b>Phase 2 - South Sports Fields</b> Prep: 4/28/19 - 5/10/19 Pour: 5/13/19 - 5/17/19 Backfill: 5/19/19 - 5/31/19 Start: 4/28/19 Finish: 5/31/19	<b>Phase 3 - Cottonwood &amp; Roundabout</b> Prep: 6/24/19 - 7/5/19 Pour: 6/24/19 - 7/5/19 Backfill: 7/15/19 - 7/19/19 Start: 6/24/19 Finish: 7/19/19	<b>Phase 4 - West Building (A,B,C)</b> Prep: 7/22/19 - 8/2/19 Pour: 7/26/19 - 8/2/19 Backfill: 8/5/19 - 8/9/19 Start: 7/22/19 Finish: 8/9/19	<b>Phase 5 - Oak St. &amp; N Building</b> Prep: 8/5/19 - 8/16/19 Pour: 8/19/19 - 8/30/19 Backfill: 9/3/19 - 9/13/19 Start: 8/5/19 Finish: 9/13/19	<b>Phase 6 - E &amp; S Building</b> Prep: 9/16/19 - 9/27/19 Pour: 9/16/19 - 9/27/19 Backfill: 10/14/19 - 10/25/19 Start: 9/16/19 Finish: 10/25/19
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### OUTBUILDINGS

<b>Phase 1 - Maintenance Building</b> Start: 9/20/18 Finish: 6/24/19	<b>Phase 2 - Comfort Station</b> Start: 10/25/18 Finish: 6/30/19	<b>Phase 3 - Track Storage</b> Start: 10/25/18 Finish: 8/30/19
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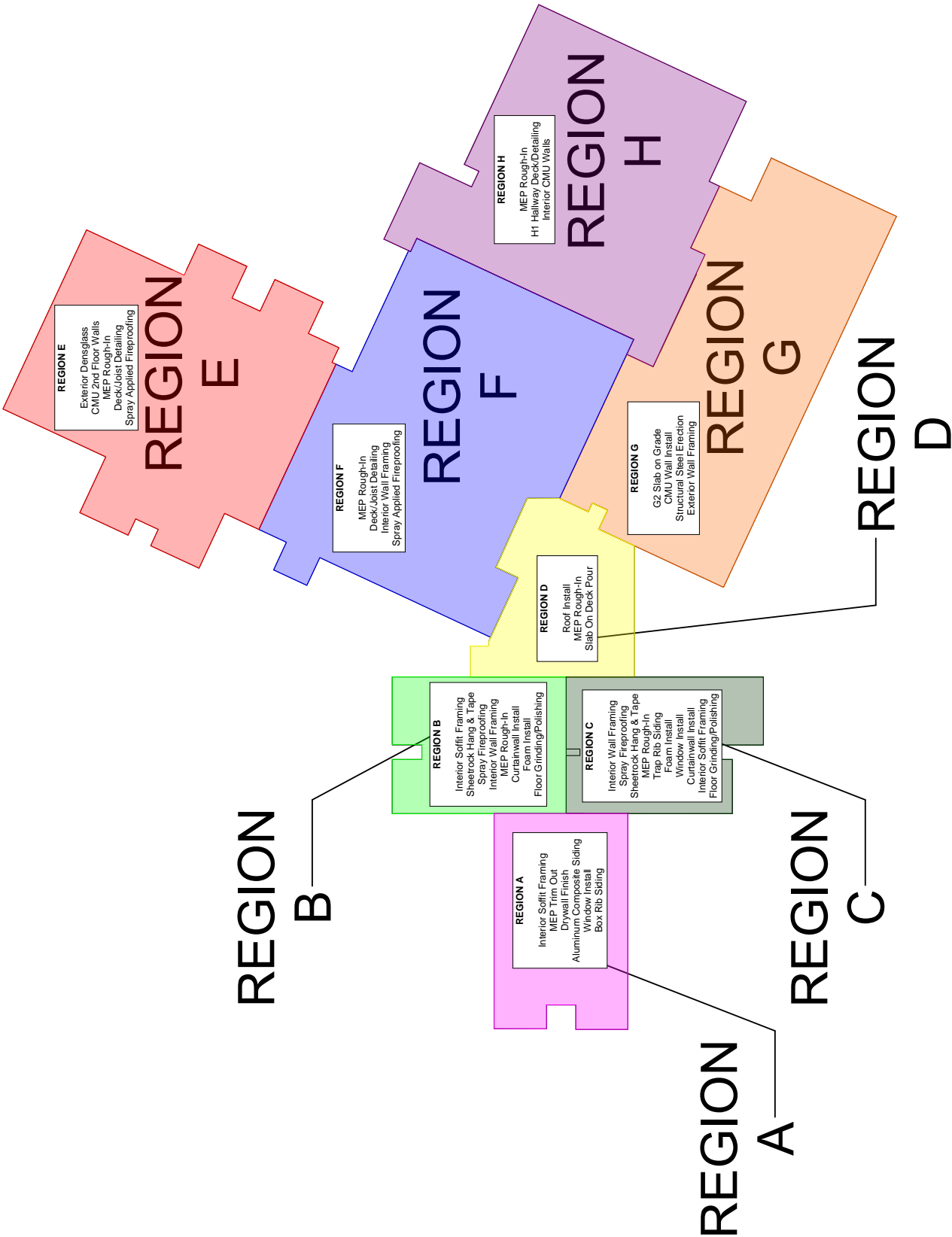
### WATERLINE WORK

<b>Phase 7 (485 LF) - Oak St.</b> 2 Hydrants Duration: Setup/Install - 5 Days Test - 3 Days Total - 8 Days Start: 1/7/19 Finish: 1/16/19	<b>Phase 8 (610 LF) - Roundabout</b> 2 Tie-ins Duration: Setup/Install - 5 Days Test - 3 Days Total - 8 Days Start: 1/17/19 Finish: 2/1/19	<b>Phase 9 (779 LF) Geothermal Pipe</b> 719 LF 8" C800 Pipe 60 LF 6" C300 Pipe Duration: Setup/Install - 8 Days Start: 3/11/19 Finish: 3/25/19
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### STORM SEWER WORK

<b>Phase 7 (613 LF) Roundabout</b> 2 MHs 2 12" RCP FETs 2 15" RCP FETs 1 18" RCP FET Start: 2/25/19 Finish: 3/1/19	<b>Phase 8 (1064 LF) Track</b> 1 Dry Well 2 Field Clean MHs 2 15" RCP FETs Start: 4/15/19 Finish: 4/19/19	<b>Phase 9 (513 LF) Track</b> 1 Dry Well 2 Field Clean MHs 2 15" RCP FETs Start: 4/15/19 Finish: 4/19/19
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# AIA® Document G711™ – 2018

## Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

<b>PROJECT:</b> <i>(name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-054
<b>OWNER:</b> <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	<b>ARCHITECT:</b> <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	<b>CONTRACTOR:</b> <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715

<b>DATE OF SITE VISIT:</b> 03/05/19	<b>TIME:</b> 9:00 AM	<b>WEATHER:</b> CLEAR AND COLD	<b>TEMP. RANGE:</b> -20 F
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<b>WORK IN PROGRESS:</b> See Below	<b>PRESENT AT SITE:</b> Mechanical
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**OBSERVATIONS:** *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Alex Russell (CTA) made a site visit to observe mechanical construction progress. The following items were observed:

### Work in Progress:

1. VRF fan coil units are being installed on the 2<sup>nd</sup> floor of region A, B, and C.
2. Ventilation supply and return ductwork is being installed in Region A, B, and C, 1st Floor.
3. Hydronic piping is being installed on the first floor of Region B.
4. VRF fan coil units are being installed on the 3<sup>rd</sup> floor of region A.
5. VRF Refrigerant Piping continues to be installed in Regions A, B, and C, 2nd Floor.
6. Mechanical Equipment is being stored in the Mechanical Penthouse over Region B/C.

### General Observations:

1. The installed ductwork and piping is satisfactory.
2. Ductwork being installed is covered and protected.

### Discussions:

1. No items identified at this time.

**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*  
 NONE

**ATTACHMENTS:**  
 PHOTOS

**REPORT BY:**

**SIGNATURE**

03/05/19  
**DATE**

Alex Russell, PE  
PRINTED NAME AND TITLE

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**AIA**<sup>®</sup>**Document G711<sup>™</sup> – 2018****Architect's Field Report**

*The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.*

**PROJECT:** *(name and address)*

Bozeman High School No. 2  
4455 West Annie Street  
Bozeman, Montana

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: 12/1/2016

Architect's Project Number: BZNHS

Field Report Number: CTA-055

**OWNER:** *(name and address)*

Bozeman School District  
404 W Main Street  
Bozeman, MT 59715

**ARCHITECT:** *(name and address)*

CTA Architects Engineers  
411 E Main Street  
Bozeman, MT 59715

**CONTRACTOR:** *(name and address)*

Langlas and Associates, Inc  
1019 E Main Street #101  
Bozeman, MT 59715

**DATE OF SITE VISIT:**

March 5, 2019

**TIME:**

11:45 AM

**WEATHER:**

Clear & Cold

**TEMP. RANGE:**

-5

**WORK IN PROGRESS:**

See below

**PRESENT AT SITE:**

Kredit Electric

**OBSERVATIONS:** *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Carl Maehl (CTA) made a site visit to review electrical construction progress. The following items were observed:

## Work in Progress:

1. Electrical rough-in and branch circuit wiring in area 1A is complete.
2. Electrical rough-in in progress in areas 2A and 3A.
3. Partial electrical rough-in in areas 1B and 1C.

## General Observations:

1. Material being stored in Aux. Gym - Feeders on spools, panels, transformers, devices, minimal lighting for mock-up, clock-speaker for mock-up.
2. Electrical work observed is satisfactory.

## Discussions:

1. Forthcoming RFI on shade control relocations.
2. Forthcoming RFI on Comfort Station heaters.

**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*

None

**ATTACHMENTS:**

Photos

**REPORT BY:**

SIGNATURE

3/8/2019

DATE

Carl Maehl

PRINTED NAME AND TITLE



# AIA® Document G711™ – 2018

## Architect's Field Report

*The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.*

<b>PROJECT:</b> <i>(name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-056
<b>OWNER:</b> <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	<b>ARCHITECT:</b> <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	<b>CONTRACTOR:</b> <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715
<b>DATE OF SITE VISIT:</b> 03/07/19	<b>TIME:</b> 11:00 AM	<b>WEATHER:</b> Cloudy
<b>TEMP. RANGE:</b> 20 F		
<b>WORK IN PROGRESS:</b> See Below		<b>PRESENT AT SITE:</b> Mechanical, electrical, plumbing, floor grinders, framers, iron workers, fireproofing sub, Langlas crew

**OBSERVATIONS:** *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in progress (observed):

1. Installing Densglass at the auditorium triangular curtain wall
2. Installing spray-applied fireproofing at the north end of the first floor of region F
3. Installing hydronic piping at the first floor of region B
4. Gyp. board installation at the first floor learning street of region A
5. Clearing snow at the roof of regions B, C, and D
6. Installing refrigerant piping at the third floor of region A
7. Pulling electrical conduit at the third floor of region A
8. Installing box rib siding at the south wall of region A

Observations:

1. The southern portion of the region E second floor slab has been poured
2. Region E exterior walls have been placed – the studs are to be spread out yet at the north-most walls

Discussions:

1. None

Upcoming Work (next 2 weeks):

1. Maintenance building roof installation next week and the week after
2. Finish extraction well and piping installation next week
3. Injection well and piping installation next week and the week after
4. Sewer tie-in to grease interceptor the week after next



- 
5. Track drainage staking next week and installation the week after
  6. Setting region H interior CMU walls next week and the week after
  7. Placing the region E second floor slab next week
  8. Install roof decking at region E the week after next
  9. Install the region G penthouse and the roof deck next week
  10. Erect steel at region G and install decking the week after next
  11. Insulate the first floor of regions B, and C next week
  12. Insulate the second floor of region A the week after next
  13. Grind the second floor of region A next week and the week after
  14. Install/ tape gypsum board at the first floor of region A next week
  15. Start installing/ taping gypsum board at the second floor of region A next week
  16. Install gypsum board at the first floor of regions B and C the week after next
  17. Install domestic and hydronic branch lines at the region B first floor next week
  18. Install waste and vent piping at the second floor of regions A, B, and C next week and the week after
  19. Electrical rough-in at CMU next week and the week after
  20. Electrical rough-in at the second floor of region B next week
  21. Install refrigerant piping at the third floor of regions A, B, and C next week and the week after
  22. Region B air handler installation next week
  23. Ductwork installation at the second floor of region A next week and the week after
  24. Roof membrane installation at regions B, C, and D next week and the week after
- 

**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*

None


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**ATTACHMENTS:**

PHOTOS

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**REPORT BY:**

 03.15.19

**SIGNATURE**

03/15/19

**DATE**

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Nathan Helfrich, Architect

**PRINTED NAME AND TITLE**

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AIA®

## Document G711™ – 2018

**Architect's Field Report**

*The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.*

<b>PROJECT:</b> <i>(name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-057
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<b>OWNER:</b> <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	<b>ARCHITECT:</b> <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	<b>CONTRACTOR:</b> <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715
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<b>DATE OF SITE VISIT:</b>	<b>TIME:</b>	<b>WEATHER:</b>	<b>TEMP. RANGE:</b>
03/14/19	9:30 AM	Cloudy	25 F

<b>WORK IN PROGRESS:</b> See Below	<b>PRESENT AT SITE:</b> Mechanical, electrical, plumbing, floor grinders, framers, gypsum board installers, siders, masons, roofers, painters, iron workers, fireproofing sub, Langlas crew, excavators
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**OBSERVATIONS:** *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Nathan Helfrich (CTA) and Bob Franzen (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in progress (observed):

1. Installing head/ jamb/ sill material at the east wall of region C (Figure 01)
2. Setting interior CMU walls at the north locker rooms in region H (Figure 02)
3. Placing mechanical units in the region F second floor mechanical room (Figure 03)
4. Trenching for extraction wells north of the maintenance building (Figure 04)
5. Pouring the remainder of the region E second floor slab (Figure 05)
6. Painting the mock-up classrooms at the first floor of region A (Figure 06)
7. Installing box-rib siding at the south wall of region A (Figure 07)
8. Installing exterior wall insulation at the west side of region A (Figure 08)
9. Installing Densglass sheathing at region E (Figure 09)
10. Installing sprinkler piping at the second floor of region A
11. Grinding concrete floors at the second floor of region A
12. Installing roofing at region C (Figure 10)
13. Hanging gypsum board at the top of walls at the third floor of region A
14. Spraying fireproofing at the region A stairwell

Observations:

1. Densglass sheathing is installed at the west wall of the auditorium (Figure 11)
2. Metal floor and roof decking is installed at the region G penthouse (Figure 12)
3. Toilet plumbing installation has begun at the north locker rooms in region H (Figure 13)
4. Ceiling decking is in place at the training room in the competition gym
5. The elevated slab for bleachers at the west side of the competition gym has been poured

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User Notes:

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6. Exterior walls are framed on site and ready for placement at region G (Figure 14)

Discussions:

1. Nathan Helfrich (CTA) and Tiger Munson (Langlas) discussed and observed materials stored in the west parking lot that were not adequately covered and protected from weather and sun. The materials include insulation, gypsum board, plywood, and glass-mat roof board. Tiger will confirm what needs to be covered per the project specifications and manufacturer requirements; will coordinate getting it covered; and will discard material that has been compromised due to weather. (Figure 15, 16, 17, and 18)
2. Nathan Helfrich and Tiger Munson discussed the following items pertaining to the self-adhering vapor barrier:
  - a. The self-adhering vapor barrier that will lap over the thru-wall flashing at the brick will create a negative lap when installed and will require sealant. Tiger was aware of this scenario.
  - b. The roof joists that penetrate the west wall of region B and C will be taped/ sealed per the self-adhering vapor barrier manufacturer's installation instructions
  - c. The process for sealing a pipe penetration was reviewed at the west side of region C. Tiger stated that they are waiting for the plumber to finish work before sealing it. (Figure 19)
3. Nathan Helfrich (CTA) and Bob Franzen (CTA) discussed the temporary guardrail post sleeve holes at the elevated floor slabs with Rod Barrick (Barrick Concrete Floor Polishing). Rod proposed a product for filling the holes, which should be routed to CTA through Langlas.

Upcoming Work (next 2 weeks):

1. Finish extraction well and piping installation next week
  2. Injection well and piping installation next week
  3. Sewer tie-in to grease interceptor next week
  4. Maintenance building mechanical, electrical, and plumbing rough-in this week and next week
  5. Maintenance building roof installation the week after next
  6. Track drainage installation this week and next week
  7. Stake outbuildings next week
  8. Stake the track storm drain next week
  9. Finish the comfort station water line installation the week after next
  10. Prep for the track storage and dugouts the week after next
  11. Setting region H interior CMU walls next week
  12. Setting region E second floor interior CMU walls the week after next
  13. Pouring the elevated slabs at the region G and H penthouses next week
  14. Pouring the region D second floor slab the week after next
  15. Placing the region E roof deck next week and the week after
  16. Erect steel and place the roof deck at region G next week and the week after
  17. Insulate the first floor of regions B and C next week
  18. Insulate the second floor of region A the week after next
  19. Grind the first floor of region B and C next week
  20. Grind the second floor of region A next week
  21. Grind the second floor of region B and C the week after next
  22. Paint mock-up rooms next week
  23. Install/ tape gypsum board at the first floor of region A next week
  24. Install gypsum board at the first floor of regions B and C next week
  25. Install domestic and hydronic branch lines at the region B first floor next week
  26. Install waste and vent piping at the second floor of regions A, B, and C next week and the week after
  27. Electrical rough-in at CMU next week and the week after
  28. Install ductwork at the second floor of region A next week
  29. Install mechanical equipment at the second floor of region B and C next week
-



- 
30. Roof membrane installation at regions B, C, and D next week
  31. Install roof membrane at region F the week after next
  32. Install Densglass at region E next week
  33. Frame walls at the region G and H penthouses next week
  34. Frame exterior walls for region G the week after next to be placed after steel erection
  35. Frame parapets at the auditorium next week
  36. Install 3M self-adhering membrane at region B next week
  37. Install head/ jamb/ sill material at region B next week
  38. Install exterior wall insulation at region C next week and the week after
  39. Window frame and glazing installation at region B the week after next
  40. Install box rib siding at region A next week
  41. Install trapezoidal rib siding (TDR-6) at region C the week after next
  42. Interior soffit framing at the first floor of regions B and C next week
  43. Interior wall framing at region C next week and the week after
  44. Installing spray-applied fireproofing at the third floor of region C next week
  45. Installing spray-applied fireproofing at the third floor of region B the week after next
- 

**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*

Langlas is to make sure that stored materials are properly covered and protected from weather and sun.


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**ATTACHMENTS:**

PHOTOS

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**REPORT BY:**

 03.15.19

**SIGNATURE**

03/15/19

**DATE**

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Nathan Helfrich, Architect

**PRINTED NAME AND TITLE**

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# AIA® Document G711™ – 2018

## Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

**PROJECT:** (name and address)  
Bozeman High School No. 2  
4455 West Annie Street  
Bozeman, Montana

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: 12/1/2016

Architect's Project Number: BZNHS  
Field Report Number: CTA-058

**OWNER:** (name and address)  
Bozeman School District  
404 W Main Street  
Bozeman, MT 59715

**ARCHITECT:** (name and address)  
CTA Architects Engineers  
411 E Main Street  
Bozeman, MT 59715

**CONTRACTOR:** (name and address)  
Langlas and Associates, Inc  
1019 E Main Street #101  
Bozeman, MT 59715

**DATE OF SITE VISIT:**  
03/19/19

**TIME:**  
10:00 AM

**WEATHER:**  
CLEAR AND COLD

**TEMP. RANGE:**  
30 F

**WORK IN PROGRESS:**  
See Below

**PRESENT AT SITE:**  
Mechanical

**OBSERVATIONS:** (Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)

Alex Russell (CTA) made a site visit to observe mechanical construction progress. The following items were observed:

### Work in Progress:

1. All VRF FCU have been hung on 3<sup>rd</sup> floor of region A.
2. Ductwork for VRF FCU continues on 2<sup>nd</sup> floor of region A.
3. Ventilation Supply Ductwork is being installed on 2<sup>nd</sup> floor of region A.
4. VRF FCU installation is mostly complete on 2<sup>nd</sup> floor region B and region C.
5. Refrigerant Mains are installed on the 2<sup>nd</sup> floor of region B and region C.
6. VRF Heat Recovery Boxes are installed on 2<sup>nd</sup> floor of region B and region C.
7. VRF refrigerant line-sets have been installed on 1<sup>st</sup> floor region A.
8. Installation of refrigerant line-sets, VRF Fan Coil Ductwork, and Ventilation ductwork continues on 1<sup>st</sup> floor regions B and C.
9. Heating Water Supply and Return and Heat Pump Supply and Return piping is being installed on 1<sup>st</sup> floor region B.
10. Mechanical equipment has been located in the 2<sup>nd</sup> floor mechanical room of region F.

### General Observations:

1. The installed ductwork and piping is satisfactory.
2. Ductwork being installed is covered and protected.
3. Refrigerant piping running through gyp penetrations have been mudded tight to pipe. These openings need to remain open for insulation and to allow for expansion of the pipe.
4. Thermal-Hanger Shield Inserts are to be installed for hangers as specified. Currently, refrigerant line-sets do not have inserts installed.

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Discussions:

1. AR spoke with Josh Heningman concerning the refrigerant pipe and the drywall mud concerns.
  2. AR spoke with JH concerning the installation of inserts at the time of hanger install.
- 

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**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*

Inserts for hangers need to be installed at the time of the hanger/pipe install

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**ATTACHMENTS:**

PHOTOS

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**REPORT BY:**

  
\_\_\_\_\_  
**SIGNATURE**

03/22/19

\_\_\_\_\_  
**DATE**

Alex Russell, PE

\_\_\_\_\_  
**PRINTED NAME AND TITLE**



# AIA<sup>®</sup> Document G711<sup>™</sup> – 2018

## Architect's Field Report

*The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.*

<b>PROJECT:</b> <i>(name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana		<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-059
<b>OWNER:</b> <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	<b>ARCHITECT:</b> <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	<b>CONTRACTOR:</b> <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
<b>DATE OF SITE VISIT:</b> 03/21/19	<b>TIME:</b> 11:00 AM	<b>WEATHER:</b> Sunny	<b>TEMP. RANGE:</b> 35 F
<b>WORK IN PROGRESS:</b> See Below		<b>PRESENT AT SITE:</b> Mechanical, electrical, plumbing, floor grinders, framers, gypsum board installers, siders, masons, roofers, painters, iron workers, fireproofing sub, Langlas crew, excavators	

**OBSERVATIONS:** *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in progress (observed):

1. Pouring the region H mechanical penthouse slab (Figure 01)
2. Welding guardrails in place at the second floor of region D (Figure 02)
3. Installing gypsum board high at walls at the second floor of region B
4. Installing gypsum board at columns at the second floor of region B (Figure 03)
5. Installing the decking at the coaching center in the competition gym (Figure 04)
6. Installing injection well piping (Figure 05)
7. Installing hangers at the second floor of region F
8. Installing exterior wall insulation at the region C south wall (Figure 06)
9. Installing gypsum board at the west walls of the region A first floor (Figure 07)
10. Installing fire sprinkler piping at the first floor of region B (figure 08)
11. Grinding concrete floors at the second floor of region A (Figure 09)
12. Setting CMU at the locker rooms (Figure 10)
13. Assembling ventilation air units at the region B mechanical penthouse (Figure 11)
14. Pulling data cabling at the first floor of region A (Figure 12)

Observations:

1. The mock-up rooms are painted (Figure 13)
2. Ceiling grid is in place at the mock-up rooms – ceiling tiles are not yet installed (Figure 13)
3. Siding is approximately 30% complete at the west end of region A (Figure 14)
4. Ductwork installation is underway at the second floor of region A
5. CMU is in place at the north-most locker room (Figure 15)

- 
6. The region C membrane roof is installed to the area separator (Figure 16)
  7. Roof decking installation has begun where the region D roof extends over the auditorium roof (Figure 17)
  8. Something was spilled on the roof membrane just east of the mechanical penthouse near the condensing units – investigation needs to be done by Langlas & Associates to determine if it can be removed or if the membrane needs to be replaced (Figure 18)
  9. Condensing unit installation has begun east of the region B penthouse

Discussions:

1. None

Upcoming Work (next 2 weeks):

1. Maintenance building mechanical, electrical, and plumbing rough-in next week
2. Track drainage installation next week
3. Finish the comfort station water line installation next week
4. Prep for the track storage and dugouts next week
5. Stake for storm drainage at the track next week
6. Build up the track sub-base the week after next
7. Install the storm drain at the track the week after next
8. Pour footings at the track storage, comfort station, and dugouts the week after next
9. Setting region H interior CMU walls the week after next
10. Setting region E second floor interior CMU walls next week
11. Pouring the region D second floor slab next week
12. Pouring the lower region G slab on grade the week after next
13. Placing the region E roof deck next week
14. Erect steel and place the roof deck at region G next week
15. Insulate the second floor of region A next week
16. Grind the second floor of region B and C next week
17. Install gypsum board at the first floor of regions B and C next week and the week after
18. Install waste and vent piping at the second floor of regions A, B, and C next week
19. Electrical rough-in at CMU next week
20. Electrical room work next week and the week after
21. Install roof membrane at region F next week and the week after
22. Frame exterior walls for region G next week to be placed after steel erection
23. Install exterior wall insulation at region C next week
24. Install exterior wall insulation at region B the week after next
25. Window frame and glazing installation at region B next week
26. Install the region C west curtain wall the week after next
27. Install trapezoidal rib siding (TDR-6) at region C next week
28. Interior wall framing at region C next week
29. Interior wall framing at the third floor of region B the week after next
30. Installing spray-applied fireproofing at the third floor of region B next week
31. Installing spray-applied fireproofing at region E the week after next

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**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*

Langlas is to investigate the roof membrane with spilled material on it to determine a repair solution

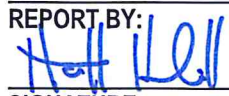
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**ATTACHMENTS:**

PHOTOS

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REPORT BY:



SIGNATURE

03/28/19

DATE

Nathan Helfrich, Architect

PRINTED NAME AND TITLE



## Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

<b>PROJECT:</b> (name and address) Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-060
<b>OWNER:</b> (name and address) Bozeman School District 404 W Main Street Bozeman, MT 59715	<b>ARCHITECT:</b> (name and address) CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	<b>CONTRACTOR:</b> (name and address) Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715
<b>DATE OF SITE VISIT:</b> 03/26/19	<b>TIME:</b> 10:00 AM	<b>WEATHER:</b> CLOUDY
<b>TEMP. RANGE:</b> 45 F		
<b>WORK IN PROGRESS:</b> See Below		<b>PRESENT AT SITE:</b> Mechanical

**OBSERVATIONS:** (Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)

Alex Russell (CTA) made a site visit to observe mechanical construction progress. The following items were observed:

### Work in Progress:

1. VAU-1 and VAU-2 have been set in the penthouse.
2. Fire/Smoke Dampers have been installed at the penthouse floor level.
3. Ductwork for VRF FCU continues on 2<sup>nd</sup> floor of region A.
4. Ventilation Supply Ductwork is being installed on 2<sup>nd</sup> floor of region A.
5. FCU-A272 is the only VRF FCU remaining to be installed on 2<sup>nd</sup> floor region B and region C.
6. Installation of refrigerant line-sets, VRF Fan Coil Ductwork, and Ventilation ductwork continues on 1<sup>st</sup> floor regions B and C.
7. Heating Water Supply and Return and Heat Pump Supply and Return piping is being installed on 1<sup>st</sup> floor region B.

### General Observations:

1. The installed ductwork and piping is satisfactory.
2. Ductwork being installed is covered and protected.
3. Openings have been created for the refrigerant piping running through gyp penetrations. These openings need to remain open for insulation and to allow for expansion of the pipe.
4. Thermal-Hanger Shield Inserts are to be installed for hangers as specified. Currently, refrigerant line-sets do not have inserts installed.
5. Installed VRF FCU need to have inlets/outlets covered to protect from dirt and debris.

### Discussions:

1. AR spoke with Josh Henningman concerning the protection of VRF FCU inlet/outlets.
2. AR spoke with JH concerning the installation of inserts at the time of hanger install.

**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*

Inserts for hangers need to be installed at the time of the hanger/pipe install

Cover and protect VRF FCU inlet/outlets

**ATTACHMENTS:**

PHOTOS

**REPORT BY:**

  
SIGNATURE

03/28/19

DATE

Alex Russell, PE

PRINTED NAME AND TITLE



## March 2019 UPDATE

### BHS Site Work



CONTRACT BUDGET		
CONTRACT SUMMARY	ORIGINAL	CURRENT
	\$10,893,606	\$10,893,606
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$10,893,606</b>	<b>\$10,893,606</b>

PROJECT BILLINGS	% COMPLETE	
Previous Pay Applications	\$2,044,177.27	
Retainage	\$195,742.01	
MT Gross Receipts Tax	\$37,190.98	
Pay Application # 6 - February 2019	\$1,637,729.91	
<b>WORK COMPLETED TO DATE</b>	<b>\$3,914,840.17</b>	<b>35.94%</b>

MILESTONE SCHEDULE			
MILESTONE	CURRENT CPM DATE	ACTUAL DATE	VARIANCE
Paving and Striping - East Parking Lot	11/29/2018	11/21/2018	-8.0
Start Foundations - Team Building	12/3/2018	12/3/2018	0.0
Start CMU - Team Building	2/12/2019	2/13/2019	1.0
Finish Foundations - All Buildings	3/19/2019	3/15/2019	-4.0
Start Excavation - Turf Field Footprint	3/28/2019	12/10/2018	-108.0
Start Erection - Home Bleachers	4/15/2019		
Finish CMU - All Buildings	4/22/2019		
Dry-In Complete - Team Building	4/17/2019		
Dry-In Complete - All Buildings	5/29/2019		
Start Turf Installation - Turf Field	6/24/2019		
Complete - Softball Fields	7/29/2019		
Punch List - Team Building	8/2/2019		
Complete - All Buildings	9/11/2019		

PROCUREMENT / MATERIALS	
Upcoming Material List for April	
Chain-Link Fence Posts - South Site Retaining Wall	Gutters and Downspouts - All Buildings
Wood Framing - Ticket Booth	Metal Siding - All Buildings
Joint Sealants - All Buildings	Fiber Cement Siding - All Buildings
Hollow Metal Door Jambs - All Buildings	Snow Guards - All Buildings
Rebar - South Site Retaining Wall	Door Hardware - All Buildings
SIPS - All Buildings	Bleachers - Visitor and Home
Exterior Wood Lap Siding - Ticket Booth	
Metal Roof Panels - All Building	

WHAT'S HAPPENING 3-WEEK LOOK AHEAD		
ACTIVITY DESCRIPTION	DATE	LOCATION
Roof Framing - Glulams	3/21/2019	North Team Building
Wood Framing	3/25/2019	Ticket Booth
CMU	3/26/2019	North Support Bldg
Roof SIPS	3/28/2019	North Team Building
Bleacher Erection	4/1/2019	Visitor Bleachers
CMU	4/2/2019	South Support Bldg
Goal Post and Ball Netting Foundations	4/8/2019	South Site Area
Site Retaining Wall	4/8/2019	South Retaining Wall
Bleacher Erection	4/15/2019	Home Bleachers





Pad Footing Prep For West Bleachers



Pad Footing at West Bleachers



West Bleacher Grade Beam



Stadium Light



Structural Steel at the Ticket Booth



Stadium Lighting Being Installed



East (Visitor) Bleacher Valley



West (Home) Bleacher Retaining Wall and Grade



Masonry in the Team Building



Masonry in the Team Building



East (Visitor) Bleacher Slab







## FIELD OBSERVATION REPORT

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<b>PROJECT:</b>	<b>BHS Site Work</b>	<b>FIELD OBSERVATION REPORT NO.:</b>	<b>05</b>
<b>OWNER:</b>	Bozeman School District 7	<b>NE45 PROJECT NO:</b>	17031
<b>CONTRACTOR:</b>	Jackson Contractor Group	<b>By:</b>	Meghan Sherman

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<b>DATE:</b>	02/26/19	<b>TIME:</b>	11:00AM	<b>APPROX. TEMP:</b>	2° F	<b>WEATHER:</b>	Cloudy and Snowing
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**ESTIMATED % COMPLETE:** 15%

**SCHEDULE (+/-):** 0 days ahead

**PRESENT AT SITE:** OAC Meeting:  
Todd Swinehart  
Matt Stark  
Steve Johnson  
Jerry Reisig  
Gary Cuchine  
Brett Aune  
Terry Vickery  
Tim Lyner  
Blake Normand  
Brandon Rivers  
Ty Bermes  
Jeff Lusin  
Meghan Sherman

Trades:  
Civil Contractor  
Masonry  
Form Work

---

### FIELD OBSERVATIONS:

Note: The observations represented by this report are solely to determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. OAC meeting minutes are prepared by the Contractor and published separately.

### **FACILITY CONSTRUCTION**

#### **02** **EXISTING CONDITIONS** 02.01 NA

#### **03** **CONCRETE**

- 03.01 Slab at the north team building has been poured, minus the recessed slab for the shower areas.
- 03.02 The east retaining wall for the visitor bleacher seating has been poured and form work stripped.
- 03.03 The north and south support buildings, and ticket building, are being prepped with reinforcing for slab work to be completed. Areas were under cover due to weather.
- 03.04 The west bleacher retaining wall formwork is being constructed and is approximately 50% complete.

**04 MASONRY**

04.01 North team building is tented and masonry installation has begun.

**05 METALS**

05.01 NA

**06 WOOD, PLASTICS AND COMPOSITES**

06.01 NA

**07 THERMAL AND MOISTURE PROTECTION**

07.01 Rigid insulation has been placed at the foundations of the north team building, south support building, north support building, and ticket building and entry canopy. Most areas have been backfilled.

**08 OPENINGS**

08.01 Hollow metal door frames are on site and some locations have been installed.

**09 FINISHES**

09.01 NA

**10 SPECIALTIES**

10.01 NA

**11 EQUIPMENT**

11.01 NA

**13 SPECIAL CONSTRUCTION**

13.01 NA

**FACILITY SERVICES:**

**21 FIRE SUPPRESSION**

21.01 NA

**22 PLUMBING**

22.01 NA

**23 MECHANICAL**

23.01 NA

**26 ELECTRICAL**

26.01 NA

**27 COMMUNICATIONS**

27.01 NA

**28 ELECTRONIC SAFETY AND SECURITY**

28.01 NA

**SITE AND INFRASTRUCTURE:**

**31**     **EARTHWORK**

31.01    About 90% of the field area has been excavated down to the native gravel. About 90% of the field area appears to have been filled with structural fill, at rough grade. Parts of the south end appear to still need to be excavated, including the ramped earth for vehicle access down to field. Surface shows signs of heavy truck traffic in areas

**32**     **EXTERIOR IMPROVEMENTS**

32.01    NA

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**COMMENTS:**

1. No work was happening on site due to the weather conditions.
  2. Other work to date appears to be in general conformance with the plans and specifications
-



## FIELD OBSERVATION REPORT

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<b>PROJECT:</b>	<b>BHS Site Work</b>	<b>FIELD OBSERVATION REPORT NO.:</b>	<b>06</b>
<b>OWNER:</b>	Bozeman School District 7	<b>NE45 PROJECT NO:</b>	17031
<b>CONTRACTOR:</b>	Jackson Contractor Group	<b>By:</b>	Aaron Overstreet

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<b>DATE:</b>	03/14/19	<b>TIME:</b>	9:00AM	<b>APPROX. TEMP:</b>	20° F	<b>WEATHER:</b>	Clear
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<b>ESTIMATED % COMPLETE:</b>	20%	<b>SCHEDULE (+/-):</b>	0 days ahead
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<b>PRESENT AT SITE:</b>	<u>OAC Meeting:</u> Todd Swinehart Matt Stark Steve Johnson Jerry Reisig Gary Cuchine Greg Hebner Terry Vickery Tim Lyner Blake Normand Brandon Rivers Ty Bermes Jeff Lusin Aaron Overstreet	<u>Trades:</u> Civil Contractor Masonry Form Work
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### FIELD OBSERVATIONS:

Note: The observations represented by this report are solely to determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. OAC meeting minutes are prepared by the Contractor and published separately.

### **FACILITY CONSTRUCTION**

#### **02**    **EXISTING CONDITIONS** 02.01    NA

- #### **03**    **CONCRETE**
- 03.01    The west retaining wall has been poured with form work removed. The west side of the wall has been partially back filled in preparations for the bleacher grade beam work. The east side of the retaining wall has not been backfilled.
- 03.02    Formwork for the grade beam appears to be at about 60% complete.
- 03.03    One of the foundations for the musco light poles have been poured and is being prepped for pole installation.



**04 MASONRY**

04.01 North team building is tented and masonry installation has been in process. The south and west walls of the north team building are formed with openings for doors and vents blocked out.

04.02 Some interior walls of the north team building, west end, have been erected.

**05 METALS**

05.01 Steel header over the double door at the north team building storage room has been set into the cmu wall.

05.02 The steel columns of the entry canopy have been installed.

**06 WOOD, PLASTICS AND COMPOSITES**

06.01 NA

**07 THERMAL AND MOISTURE PROTECTION**

07.01 NA

**08 OPENINGS**

08.01 Hollow metal door frames are on site and some locations have been installed.

**09 FINISHES**

09.01 NA

**10 SPECIALTIES**

10.01 NA

**11 EQUIPMENT**

11.01 NA

**13 SPECIAL CONSTRUCTION**

13.01 NA

**FACILITY SERVICES:**

**21 FIRE SUPPRESSION**

21.01 NA

**22 PLUMBING**

22.01 NA

**23 MECHANICAL**

23.01 NA

**26 ELECTRICAL**

26.01 NA

**27 COMMUNICATIONS**

27.01 NA

**28 ELECTRONIC SAFETY AND SECURITY**

28.01 NA

**SITE AND INFRASTRUCTURE:**

**31     EARTHWORK**

- 31.01    About 90% of the field area has been excavated down to the native gravel. About 90% of the field area appears to have been filled with structural fill, at rough grade. Parts of the south end appear to still need to be excavated, including the ramped earth for vehicle access down to field. Surface shows signs of heavy truck traffic in areas
- 31.02    The foundation holes for the musco light poles are being drilled at the NW corner of the site.
- 31.03    Grading of the east bleacher slab is under way in preparation for concrete slab pour. The sanitary sewer vertical has been placed.

**32     EXTERIOR IMPROVEMENTS**


- 32.01    The Musco athletic light poles are on site and being pieced together in preparations for installation.

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**COMMENTS:**

1. No work was happening on site due to the weather conditions.
  2. Other work to date appears to be in general conformance with the plans and specifications
-

<b>Bond Funding Sources and Uses Summary - To Date</b>			4-4-2019
<b>Funding Sources</b>			
Bond Levy			\$125,000,000
Bond Interest Earnings			2,500,000
Original Bond Premium		\$12,195,590	
Bond Premium used for Bond Payments		3,484,986	
Remaining Bond Premium			\$8,710,604
Building Reserve available for Deferred Maintenance portion of BHS Project			4,000,000
<b>Total Funds Available</b>			<b>\$140,210,604</b>
<b>PROJECT: HS#2 - New Building Construction</b>			
<b>BSD7# 17-42-01</b>			
1. Soft Costs To Date		\$7,186,005	
2. Hard Costs To Date		\$29,275,621	
3. Total Costs to Date		<b>\$36,461,626</b>	
4. Total Project Estimate		\$91,166,714	
<b>PROJECT: BHS Site Work (Internal circulation, parking, roundabout and activity fields)</b>			
<b>BSD7# 17-41-36</b>			
1. Soft Costs To Date		\$997,552	
2. Hard Costs To Date		\$3,719,098	
3. Total Costs To Date		<b>\$4,716,650</b>	
4. Total Project Estimate		\$13,730,000	
<b>PROJECT: Renovations to Existing BHS</b>			
<b>BSD7# 17-41-37</b>			
1. Soft Costs To Date		\$1,079,613	
2. Hard Costs To Date		\$0	
3. Total Costs To Date		<b>\$1,079,613</b>	
4. Total Project Estimate		\$28,567,806	
<b>Total Project Estimates</b>		<b>\$133,464,520</b>	
<b>Remaining Balance</b>		<b>\$6,746,084</b>	

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PROCEDURE FOR SELECTING MASCOT AND COLORS FOR GALLATIN HIGH SCHOOL

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: Erica Schnee, Principal - Gallatin High School, Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Current mascots and colors for AA schools; List of Semi-Finalists

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: High School District ACTION  
Effective April 8, 2019

#### ISSUE:

Shall the Board of Trustees approve the proposed administrative procedure for selecting the mascot and colors for Gallatin High School?

#### FACTS:

1. Unlike the naming of a school building, the process to determine school mascot and colors is not specified in District policy and/or procedure.
2. Selecting the mascot and colors for Gallatin High School is time sensitive as these important decisions will dictate school brand and decorative items within the school.
3. It is the desire of the District administration to engage the community and the future students of Gallatin High School in the process of selecting a mascot and school colors.
4. A high school transition committee of approximately 40 parents, students and staff, has been established to aid the administration in developing a recommendation for the school mascot and colors.
5. From February 21 to March 29, 2019, community suggestions for both mascot and colors were collected using an on-line submission process. This process resulted in more than 1500 submissions with over 280 unique suggestions.
6. On April 3, 2019, the transition committee met to narrow down the suggestions using a voting process.
7. In the process of narrowing down the list of suggestions, the committee used the following criteria:
  - a. Avoid using mascots from another AA school or from any school that is considered a feeder school into the Bozeman High School District. A list of these schools/mascots is located in the data expansion.
  - b. Avoid using color combinations or primary colors that are already in use by another AA school. A list of these color combinations is located in the data expansion.
  - c. In consultation with local vendors who provide uniforms, jerseys and other apparel, the committee was encouraged to pick classic colors over those that were unique or trendy, as it can be difficult and expensive to find apparel in those unique colors.

- d. White is generally considered an accent color and can be added to any color combination to provide detail within the logo. In addition, MHSA requires at least one white uniform for all teams, regardless of school colors.
8. The committee voting process resulted in 24 mascots and 11 color combinations. The list of these semi-finalists is included in data expansion.
9. Over the next few weeks, the administration will use on-line polling with students, staff and community to continue to narrow down the list to provide guidance to the transition committee who will develop the final recommendation for the Board of Trustees to consider at a future meeting. The proposed steps and timeline of the narrowing process are outlined in the Discussion portion of this agenda item.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve the proposed administrative process to narrow down the list of suggested mascots and colors, with the purpose of determining a final recommendation for the Board of Trustees.

#### OTHER ALTERNATIVES:

1. Do not approve the recommendation
2. Modify the recommendation

#### DISCUSSION:

This time has been set aside for the Board to provide input to the administration regarding the process that will be used to select the mascot and colors for Gallatin High School.

#### Proposed process with tentative timelines:

**April 8 - April 15:** Administration will conduct an on-line **student and staff poll** of the semi-finalist mascots and colors identified by the committee on April 3. This poll will go to those students in grades 6-9 who live in the Gallatin High School Boundary. The results of this poll will be used to further narrow the list of suggested mascots and colors, prior to the community poll.

**Mid-April:** Using the results (top-votes) of the student and staff poll, administration will conduct an **on-line community poll**. The results of this poll will be used to further narrow down the list of semi-finalists and provide guidance to the transition committee in making their final recommendation to the Board.

**April 22:** Board of Trustees Meeting - administration will provide an update regarding process and timeline.

**End-of-April:** If needed, administration will conduct a **second student poll** to further narrow down the list of suggested mascot and colors for the transition committee consideration.

**Early May:** Transition committee will meet to review polling results and develop a final recommendation for the Board of Trustees consideration.

**May 13:** Board of Trustees Meeting - administration will present committee recommendation regarding mascot and colors.

## **Data Expansion: Current mascots and colors for AA schools and feeder schools:**

### **AA High Schools**

Belgrade High	Panthers	Green/White
Billings Senior	Broncs	Orange/Black
Billings Skyview	Falcons	Blue/Silver/White
Billings West	Golden Bears	Black/Yellow-Gold
Bozeman High	Hawks	Red/Black
Butte High	Bulldogs	Purple/White
Great Falls CMR	Rustlers	Green/Gold
Great Falls High	Bison	Blue/White
Helena Capital	Bruins	Brown/Gold
Helena High	Bengals	Maroon/Silver
Kalispell Flathead	Braves/Bravettes	Black/Orange
Kalispell Glacier	Wolfpack	Blue/Green
Missoula Big Sky	Eagles	Blue/Gold
Missoula Hellgate	Knights	Red/Gold
Missoula Sentinel	Spartans	Purple/Gold

### **BSD7 Schools**

Chief Joseph	Eagles
Sacajawea	Falcons
Emily Dickinson	Huskies
Hawthorne	Hedgehogs
Hyalite	Hikers
Irving	Owls
Longfellow	Lynx
Meadowlark	Meadowlarks
Morning Star	None
Whittier	Wildcats

### **Local Schools (feed into Bozeman High School District)**

Anderson	Panthers
Cottonwood	
Gallatin Gateway	Gators
LaMotte	Bears
Malmborg	
Monforton	Wildcats


**Data Expansion: List of Semi-Finalists as determined by Transition Committee at April 3 meeting.**

**Suggested Color Combinations for Student / Staff Survey**

1. Black and Light Blue
2. Black and Royal Blue
3. Black and Silver
4. Black and White
5. Royal Blue and Orange
6. Navy Blue and Orange
7. Light Blue and Purple
8. Royal Blue and Purple
9. Royal Blue and Red
10. Navy Blue and Red
11. Orange and Gray

**Suggested Mascots for Student / Staff Survey**

1. Anglers
2. Avalanche
3. Badgers
4. Blizzard
5. Coyotes
6. Cougars
7. Elk
8. Explorers
9. Geysers
10. Highlanders
11. Lightning
12. Mountain Goats
13. Mountaineers
14. Osprey
15. Rams
16. Raptors (bird logo)
17. Raptors (dinosaur logo)
18. Ravens
19. Storm
20. Timberwolves
21. Trailblazers
22. Trout
23. Wolverines
24. Yeti

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #3116 – EDUCATION OF HOMELESS CHILDREN, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Anna Edwards, Family-School Coordinator

DATA EXPANSION: Revised Policy #3116

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: Elementary and High School District DISCUSSION  
April 8, 2019

DISCUSSION:

1. The proposed revision to District Policy #3116, Education of Homeless Children, is recommended by the Montana School Boards Association.
2. Language has been added to clarify the complaint process.
3. The proposed policy revision supports Goal Area 4: Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.



## STUDENTS

Education of Homeless Children

Every child of a homeless individual and every homeless child are entitled to equal access to the same free, appropriate public education as provided to children with permanent housing. The District must assign and admit a child who is homeless to a District school regardless of residence and irrespective of whether the homeless child is able to produce records normally required for enrollment. The District may not require an out-of-District attendance agreement and tuition for a homeless child.

Should a child become homeless over the course of the school year, the child must be able to remain at the school of origin, or be eligible to attend another school in the district.

The Superintendent will review and revise as necessary rules or procedures that may be barriers to enrollment of homeless children and youths. In reviewing and revising such procedures, the Superintendent will consider issues of transportation, immunization, residence, birth certificates, school records, and other documentation.

Homeless students will have access to services comparable to those offered to other students, including but not limited to:

1. Transportation services;
2. Educational services for which a student meets eligibility criteria (e.g., Title I);
3. Educational programs for children with disabilities and limited English proficiency;
4. Programs in vocational and technical education;
5. Programs for gifted and talented students; and
6. School nutrition program.

The Superintendent will give special attention to ensuring the enrollment and attendance of homeless children and youths not currently attending school. The Superintendent will appoint a liaison for homeless children.


A "homeless individual" is defined as provided in the McKinney Homeless Assistance Act.

Anyone having a concern or complaint regarding placement or education of a homeless child will first present it orally and informally to the District homeless liaison. **To further ensure that the District is removing barriers to the educational access and success of children and youths who are homeless, and to ensure that Title I funding is expended in an appropriate manner, the District has adopted the dispute resolution form at 3116F.** ~~Thereafter, a written complaint must be filed in accordance with the District Uniform Complaint Procedure.~~

Cross Reference:      1700      Uniform Complaint Procedure  
                             3125F3      McKinney-Vento Homeless Educational Assistance Dispute Resolution Form

Legal Reference:     **42 U.S.C. §§ U.S.C. § 11301 *et seq*** 11431, *et seq.*     McKinney-Vento  
Homeless Assistance Act  
§ 20-5-101, MCA             Admittance of child to school

Adopted: 3/3/08     Rev. 01/14/13, 08/01/17

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #3225 – SEXUAL HARASSMENT/INTIMIDATION OF STUDENTS, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction

OTHERS INVOLVED: Steve Johnson,  
Deputy Superintendent Operations

DATA EXPANSION: Revised Policy #3225

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION  
April 8, 2019

#### DISCUSSION:

1. The proposed revision to District Policy #3225, Sexual Harassment/Intimidation of Students is recommended by the Montana School Boards Association.
2. MTSBA is recommending the inclusion of the term *sexual misconduct* to several sections of the policy and also references the mandatory nature of reporting any suspected child abuse or neglect to proper authorities. The revision also includes a paragraph that defines consequences for false reporting.
3. The proposed policy revision supports Goal Area 4: Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

## STUDENTS

Sexual Harassment, Intimidation of Students and Sexual Misconduct

**Sexual harassment, sexual intimidation, and sexual misconduct are forms of discrimination and are prohibited.** ~~Sexual harassment is a form of sex discrimination and is prohibited.~~ An employee, District agent, or student engages in sexual **harassment, sexual intimidation and sexual misconduct** **whenever** that individual makes unwelcome advances, requests sexual favors, or engages in other verbal, non-verbal, **electronic** or physical **contact or** conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies, **deprives**, or limits the provision of educational aid, benefits, services, opportunities, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
  - a. Substantially interfering with a student's educational environment;
  - b. Creating an intimidating, hostile, or offensive educational environment;
  - c. **Denying, depriving, or limiting the provision**~~student~~ of educational aid, benefits, services, opportunities, or treatment; or
  - d. Making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student.

**Sexual harassment, sexual intimidation and sexual misconduct prohibited by this policy includes verbal, electronic, or physical contact or conduct.** The terms "intimidating," "hostile," "**misconduct**," and "offensive" include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment, **sexual harassment, sexual intimidation, and sexual misconduct** include but are not limited to unwelcome touching, crude jokes or pictures, discussions of sexual experiences, pressure **or requests** for sexual activity **or favors**, intimidation by words, actions, insults, or name calling, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. **The District will evaluate sexual harassment, sexual intimidation, and sexual misconduct in light of all circumstances.**

Students who believe that they may have been sexually harassed or intimidated should consult a counselor, teacher, Title IX coordinator, or administrator, who will assist them in the complaint process. Supervisors or teachers who knowingly condone or fail to report or assist a student to take action to remediate such behavior of sexual harassment or intimidation may themselves be subject to discipline. **The District will report any suspected child abuse or neglect to proper authorities in accordance with District Policy 3421. The District is authorized to report any violation of this policy to law enforcement that is suspected to be a violation of state or federal criminal laws.**

Any District employee who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any student of the District who is determined, after an investigation, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to suspension and expulsion consistent with the District's discipline policy.

~~Any person who knowingly makes a false accusation regarding sexual harassment likewise will be subject to disciplinary action up to and including discharge with regard to employees or suspension and expulsion with regard to students.~~

~~The District will make every effort to ensure that employees or students accused of sexual harassment or intimidation are given an appropriate opportunity to defend themselves against such accusations.~~

To the greatest extent possible, the District will treat complaints in a confidential manner. The District realizes that limited disclosure may be necessary in order to complete a thorough investigation. Retaliation against persons who file a complaint is a violation of law prohibiting discrimination and will lead to disciplinary action against an offender.

Any individual seeking further information should consult the Superintendent for the name of the current Title IX Coordinator for the District. The Superintendent will ensure that student and employee handbooks include the name, address, and telephone number of an individual responsible for coordinating District compliance efforts.


An individual with a complaint alleging a violation of this policy should follow the Uniform Complaint Procedure.

**Any person who knowingly makes a false accusation regarding sexual harassment likewise will be subject to disciplinary action up to and including discharge with regard to employees or suspension and expulsion with regard to students.**

Cross Reference:      1700    Uniform Complaint Procedure  
                             4312    Review of Services of Staff or Programs  
                             **3421 Abused and Neglected Child Reporting**

Legal References:      Art. X, Sec. 1, Montana Constitution – Educational goals and duties  
                             §§ 49-3-101, et seq., MCA      Montana Human Rights Act  
                             Title IX of the Educational Amendments, 20 U.S.C. § 1681, et seq.  
                             34 CFR Part 106      Nondiscrimination on the basis of sex in  
   education programs or activities receiving  
   Federal financial assistance

Adopted: 3/28/11      Revised:

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #4410 – RELATIONS WITH LAW ENFORCEMENT AND CHILD PROTECTIVE AGENCIES, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction

OTHERS INVOLVED: Steve Johnson,  
Deputy Superintendent Operations

DATA EXPANSION: Revised Policy #4410

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION  
April 8, 2019

#### DISCUSSION:

1. The proposed revision to District Policy #4410, Relations with the Law Enforcement and Child Protective Agencies, is recommended by the Montana School Boards Association.
2. Language has been added to clarify the involvement of an interdisciplinary team.
3. The proposed revision provides clarifying language related to the aggregate hours' requirement. proposed policy revision supports:
  - a. Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources promote an efficient and innovative educational system, and
  - b. Goal Area 4: Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

## COMMUNITY RELATIONS

Relations with the Law Enforcement and Child Protective Agencies

~~The trustees believe that maintaining schools which are safe and orderly is the foundation on which good schools are built. The primary responsibility for maintaining that order and conduct is the staff's. Law enforcement and child protective agencies play important but secondary roles.~~

~~Where there is substantial threat to the health and safety of students or others such as in the case of bomb threats, demonstrations with threat of violence, individual threats of bodily harm, trafficking in prohibited drugs, or the scheduling of events where crowds may be difficult to handle, the law enforcement agency shall be called upon for assistance. Information regarding major violations of the law shall be communicated to the appropriate law enforcement or child protective agency.~~

**The staff is primarily responsible for maintaining proper order and conduct in the schools. Staff shall be responsible for holding students accountable for infractions of school rules, which may include minor violations of the law, occurring during school hours or at school activities. When there is substantial threat to the health and safety of students or others, such as in the case of bomb threats, mass demonstrations with threat of violence, individual threats of substantial bodily harm, trafficking in prohibited drugs, or the scheduling of events where large crowds may be difficult to handle, the law enforcement agency shall be called upon for assistance. Information regarding major violations of the law shall be communicated to the appropriate law enforcement agency.**

~~The district shall~~ **will** strive to develop and maintain cooperative working relationships with the law enforcement and child protective agencies. Procedures for cooperation between law enforcement, child protective and school authorities shall be established. Such procedures shall be made available to affected staff and periodically revised.

**County Interdisciplinary Child Information and School Safety Team**

**The District will participate in the Gallatin County interdisciplinary child information and school safety team established by Section 52-2-211, MCA. This team consists of county level representatives of the youth court, the county attorney, the department of public health and human services, the county superintendent of schools, the sheriff, the chief of any police force, the superintendents of public school districts in the County, and the department of corrections.**

**The purpose of the team is “to facilitate the exchange and sharing of information that one or more team members may be able to use in serving a child in the course of their professions and occupations, including but not limited to abused or neglected children, delinquent youth, and youth in need of intervention, and of information relating to issues of school safety.”**

**The Superintendent is authorized to request information from the interdisciplinary child information and school safety team regarding students in the School District. The Superintendent shall utilize this authority on a regular basis to ensure the safety and security of the District.**

**Cross Reference: 4313 Disruption of School Operations**

**Legal Reference:**

Cross Reference:	Policy #3118	Child Custodial Agreement
	Policy #3421	Child Abuse and Neglect
	Policy #4314	Disruption of School Operations
	Policy #4550	Registered Sex or Violent Offenders

Legal Reference:	§ 20-1-206 M.C.A.	Disturbance of School--Penalty
	<del>45-7-302 M.C.A.</del>	<del>Obstructing a Peace Officer or Public Servant</del>
	<b>§ 52-2-211, MCA County Interdisciplinary Child Information and School Safety Team</b>	

Adopted: 9/22/86

Rev. 4/22/96



## FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



## Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

### Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

#### Trustees

Heide Arneson  
Douglas Fischer  
Greg Neil

Long Range Facilities Planning (LRFP) Committee

#### Trustees

Heide Arneson  
Gary Lusin  
Wendy Tage

District Safety Committee

#### Trustees

Heide Arneson  
Tanya Reinhardt

### Board of Trustee AD-HOC or as Needed Committees

Budget Committee

#### Trustees

Heide Arneson  
Douglas Fischer  
Greg Neil  
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

#### Trustees

Greg Neil  
Gary Lusin  
Wendy Tage  
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil  
Sandy Wilson  
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin  
Wendy Tage, Alternate  
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil  
Wendy Tage  
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil  
Andy Willett

Grade Level Reading Campaign

Douglas Fischer  
Andy Willett  
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer  
Tanya Reinhardt, Alternate

**Trustee Representation on Committees/Councils Associated with BSD #7**

**Bozeman Schools Foundation (BSF)**

**Wellness Advisory (WAC)**

**Indian Education for All (IEFA)**

**MTSBA Municipal Director and Delegates**

**School Liaisons**

Bozeman High School  
Bridger Charter Program  
Chief Joseph Middle School  
Sacajawea Middle School  
Emily Dickinson Elementary School  
Hawthorne Elementary School  
Hyalite Elementary School  
Irving Elementary School  
Longfellow Elementary School  
Meadowlark  
Morning Star Elementary School  
Whittier Elementary School

**Trustees**

Sandy Wilson  
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director  
Greg Neil, Delegate  
Tanya Reinhardt, Delegate  
Wendy Tage, Delegate  
Sandy Wilson, Delegate  
Heide Arneson, Alternate  
Douglas Fischer, Alternate

Sandy Wilson  
Sandy Wilson  
Heide Arneson  
Tanya Reinhardt  
Heide Arneson  
Wendy Tage  
Douglas Fischer  
Douglas Fischer  
Andy Willett  
Wendy Tage  
Gary Lusin  
Greg Neil



## BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

**Goal Area 1: Academic Performance:** Every student meets or exceeds the high academic standards of the Bozeman Public School District.

**Goal Area 2: Operations and Capacity Building:** District operations, facilities and human resources support an efficient and progressive educational system.

**Goal Area 3: Community Engagement and External Relations:** Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

**Goal Area 4: Student Success/Safety/Health/Welfare:** Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

### DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

### FEBRUARY

- School District Calendar Approval

### MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

### APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

### BOARD OF TRUSTEES

- Andy Willett, Chair
- Sandra Wilson, Vice Chair
- Heide Arneson
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage

## ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

### SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

# Bozeman Public Schools

## Calendar 2018-2019

<b>July</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>August</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 K 31	<b>September</b> S M T W Th F S 1 2 <del>3</del> 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October</b> S M T W Th F S 1 2 3 4 5 6 7 <del>8</del> <del>9</del> 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>November</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>December</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>January</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
<b>March</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

### DATES TO REMEMBER

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School Students Released @ 12:45

### GRADING PERIODS

K-5:	Jan 18 Jun 6
6-8:	Nov 20 Mar 1 Jun 6
9-12:	Period 1 - Oct 5 Period 2 - Nov 21 1st Sem - Jan 19  Period 1 - Mar 1 Period 2 - Apr 19 2nd Sem - Jun 6

### SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (1/21/19), is directing that all teachers (K-5) and all Social Studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.