



BOZEMAN SCHOOL DISTRICT NO. 7
VIRTUAL MEETING VIA ZOOM
MONDAY -- May 17, 2021 -- 5:45 PM

Regular Board Meeting

5:45 1. Call to Order -- Roll Call -- Pledge of Allegiance

No discussion on these items

2. BSD7 Experience

2.1 Student Representatives Report

2.2 Board Education

The Board Education Opportunity is a 15-minute segment that allows our Board to receive an educational snippet of what is happening in our District.

2.3 Recognition and Awards

2.3.1 Recognition of State Level Finalists - Presidential Award for Excellence in Mathematics and Science Teaching

3. Public Comment on Non-Agenda Items

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

3AO. Reorganization of the Board of Trustees -- Board Action

3.1AO Canvass and Approve May 4, 2021 School Election Results

3.2AO Swearing in and Oath of Office to newly elected Trustees

3.3AO Organization of new Board

End of Annual Organization (AO) meeting - continue to Regular Board Meeting

4. Action Items -- Consent

4.1 Policy 2nd Reading

4.2 Minutes

4.2.1 Consider Approval of Board Meeting Minutes

4.3 High School District

4.3.1 Consider Approval of High School Bond Projects Update

4.4 Both Districts

4.4.1 Consider Approval of Personnel Actions

4.4.2 Consider Approval of Financial Reports, Warrant Approval, and Donations

4.4.3 Consider Requesting the Gallatin County Clerk and Recorder to Conduct 2021-2022 Elections

4.4.4 Consider Authorization of Federal Grant Applications

4.5 Elementary District

5. Board Discussion

5.1 Policy 1st Reading

5.1.1 Discuss Revisions to Policy 5331: Insurance Benefits for Employees

5.2 Legislative Update

5.3 Committee Reports

5.3.1 Committee Update - District On-going Collaborative Committee (DOCC)

5.4 Discuss CDC Guidance related to Masking and Vaccinations

6. Action Items -- Singular

6.1 Both Districts

[6.1.1](#) Accept Trustee Resignation

[6.1.2](#) Consider Approval of Procedures for Filling the Trustee Vacancy

[6.1.3](#) Consider Approval of Bozeman Classified Education Association (BCEA) Bargaining Agreement

6.2 High School District

6.3 Elementary District

[6.3.1](#) Consider Approval of Interim Sacajawea Middle School Assistant Principal

[6.3.2](#) Consider Approval of Interim Hyalite Elementary School Principal

[6.3.3](#) Consider Approval of Interim Morning Star Elementary School Principal

7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

_____ ADJOURN

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting.

[Zoom Meeting Link](#)

If you wish to participate, please go to the linked page on our website [HERE](#) to link into the meeting through Zoom. There are times when the technology is such that the link may need to be changed and we will ensure that the provided link works at least 30 minutes before the meeting and will update the link as necessary to ensure it works.

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES



Meeting Date:	May 17, 2021
Category:	Recognition and Awards
Agenda Item #:	2.3.1
Originated By:	Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent
Others Involved:	Tami Phillippi, BEA President; Dan Mills, BHS Principal; Erica Schnee, GHS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Recognition of State Level Finalists - Presidential Award for Excellence in Mathematics and Science Teaching

Fiscal Impact:
N/A

Recommendation:
It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Six Montana public school teachers have been selected as 2021 state-level finalists for the prestigious Presidential Awards for Excellence in Mathematics and Science Teaching; and
- WHEREAS: The Awards provide recognition to exceptional teachers who are models in both their classrooms and in their communities; and
- WHEREAS: Miles McGeehan, of Bozeman High School, and Steve Riccio, of Gallatin High School, have been selected as state-level finalists;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Miles McGeehan and Steve Riccio for this honor.



Meeting Date:	May 17, 2021
Category:	Annual Election and Board Reorganization
Agenda Item #:	3.1AO
Originated By:	Mike Waterman, District Clerk
Others Involved:	Eric Semerad, Gallatin County Election Administrator

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Canvass the results of the May 4, 2021 school election and issue [Certificate of Election](#).

Facts & Discussion:

1. 20-20-415, MCA requires the Board of Trustees to canvass the results of an election at its first regular or special meeting following the receipt of the certified tally sheets from an election.
2. This year's voter turnout was 36.38% (HS District).
3. The results of the election as reported by the County Election Administrator were:

<u>Elementary Trustee Election (three 3-year positions)</u>	<u>Votes</u>
Lei-Anna Bertelsen	7895
Douglas Fischer	8396
Jennifer A Lammers	3084
Gary Lusin	7784
Anna Makarechian	1681
Anna Shchemelinin	2016
Wendy Tague	1622
Cheryl Tusken	2509
Lisa Weaver	3116

<u>High School Trustee Election (three 3-year positions)</u>	<u>Votes</u>
Sandra Wilson	1787

<u>Levy Issues</u>	<u>Votes For</u>	<u>Votes Against</u>
Elementary General Fund (\$644,000/year, permanent)	9470	5832
High School General Fund (\$515,000/year, permanent)	10527	7483

Recommendation:

It is recommended that the Board of Trustees:

1. Accept the Official Tally of the Gallatin County Election Administrator for the Annual School Election held on May 4, 2021.
2. Certify the election of Lei-Anna Bertelsen, Douglas Fischer, and Gary Lusin for three-year terms on the Elementary School Board.
3. Certify the election of Sandra Wilson for a three-year term on the High School Board.
4. Certify the passage of the Elementary General Fund levy election (\$644,000/year, permanent).
5. Certify the passage of the High School General Fund levy election (\$515,000/year, permanent).

[Double Click to Return to Agenda](#)

It is further recommended that the Trustees adopt the required [Certificate of Election](#).

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Annual Election and Board Reorganization
Agenda Item #:	3.2AO Swearing In and Oath of Office
Originated By:	Mike Waterman, District Clerk
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Recommendation:
It is recommended that the Oath of Office be administered to newly elected Trustees.

Discussion:
Gallatin County Superintendent Matthew Henry will administer the Oath of Office to newly elected Trustees Lei-Anna Bertelsen, Douglas Fischer, Gary Lusin, and Sandra Wilson prior to their being seated on the Board of Trustees.



Meeting Date:	May 17, 2021
Category:	Annual Election and Board Reorganization
Agenda Item #:	3.3AO Organization of New Board
Originated By:	Mike Waterman, District Clerk
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Recommendation:

It is recommended that the Board of Trustees reorganize as required by law and District policy by electing a Chair, Vice Chair, and appointing Mike Waterman as District Clerk.

Discussion:

20-3-321, MCA provides that the trustees of each district shall annually organize as a governing board of the district after the regular Election Day and after the issuance of election certificates to the newly elected trustees. In order to organize, the trustees of the district shall be given notice of the time and place where the organizational meeting will be held, and at such meeting, they shall choose one of their members to act as Chair. In addition, the trustees shall appoint a competent person, who is not a member of the trustees, as Clerk of the District. The chair of the trustees shall serve until the next organizational meeting.

It is recommended that the Board Chair appoint Mike Waterman, District Clerk, to conduct the reorganizational meeting for the purpose of electing a Chair. Upon receiving nominations from the Board and electing individuals to this position, the newly elected Chair will assume the chairship duties. It is recommended that the following procedure be used for the conduct of the reorganizational meeting.

Suggested Procedure for Reorganization of the Board

1. The District Clerk will declare the reorganizational meeting open and call for nominations for Chair of the Board. Nominations will be closed in one of two ways: the first is by passage of a motion "For nominations to be closed," and the second is by the Clerk to ask for "any other nominations" three consecutive times. Hearing no further nominations, the Clerk will close nominations.
2. If there is more than one nominee for Chair, the Board will vote for the nominee of their choice. The vote of each trustee must be recorded in the minutes. If no trustee receives a majority vote for Chair, a revote will be called on the two (or three in case of a tie) top vote-getters to determine the Chair.
3. The meeting will then be turned over to the newly elected Chair who will follow the steps outlined in (1) and (2) above for the selection of a Vice Chair.
4. The Chair will then ask for a motion for appointment of a District Clerk. The Board will vote on the motion.
5. The reorganizational meeting will be declared over and the new Board will proceed with the rest of the agenda.



Meeting Date:	May 17, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.2.1
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Board Meeting Minutes.

Facts & Discussion:

1. Minutes of the [April 12, 2021](#) Regular Board Meeting.
2. Minutes of the [April 26, 2021](#) Special Board Meeting.
3. Minutes of the [April 26, 2021](#) Committee Meeting.
4. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

Fiscal Impact:

N/A

Recommendation:

It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [4-12-2021](#), Special Board Meeting on [4-26-2021](#), and Committee Meeting on [4-26-2021](#).

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Action Item - Consent - High School District
Agenda Item #:	4.3.1
Originated By:	Todd Swinehart, Director of Facilities
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of High School Bond Projects Update.

Facts & Discussion:

1. The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

Fiscal Impact:

\$125,000,000 Bond Proceeds

Recommendation:

It is recommended the Board of Trustees approve the High School Bond Projects Update.

Other Alternatives:

1. Do not approve the recommendation and request administration to propose changes.

Discussion:**Project: BHS Renovation****Schedule:**

1. January 27, 2020 - Board Approval of the GMP for a sum of \$29,555,890

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Construction bids were approved at the January 27, 2020 board meeting with a not to exceed Guaranteed Maximum Price of \$29,555,890. The construction schedule has been accelerated and construction was able to begin in May 2020. As construction continues, students and staff are able to safely occupy the building with very minimal disruptions to their daily schedules. With classes coming to the end for the school year, the contractor is already preparing for an aggressive and busy schedule over the next few months in order to get the building ready for occupancy next fall.

Overall the project is approximately 62% Complete.

Current construction progress has been highlighted with the attached reports along with a short duration schedule.



APRIL PROGRESS REPORT

PROJECT: Bozeman High School Renovation

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

FROM: Nathan Helfrich, Cushing Terrell
Roger Davis, Langlas and Associates

SUBJECT: Progress Report for April 2021

Progress Update

1. Site access
 - a. Some trucks are coming into the site from Main Street
 - b. Excavated more than anticipated from the boiler room to the vault
2. Cushing Terrell is working on overlaying the badminton lines in the gym – the gym dimensions are slightly different than GHS, so minor adjustments need to be made
3. The price to paint the additional gym walls was \$24,563.16
4. Volleyball practice lines are going the opposite the direction that they used to, which will require more holes
 - a. Dan Mills will look into what standards are used for the practice volleyball
 - b. The volleyball practice lines are close to finalized
 - c. Cushing Terrell will send the info to TS and Langlas
 - d. BSD7 decided to keep the same orientation that it is used currently
5. A fence will be installed from the swim center to main to prevent access to the work site and the sidewalk will be closed from the southeast corner to past the oval
6. TS asked that signs at the fence be fixed to the fence so they aren't flopping in the wind
7. A tour occurred Friday, April 9 for about 20 people
8. Science cabinets
 - a. Dan Mills noted that Miles with BSD stated that they aren't high enough.
 - b. TS stated that Miles has been included from the beginning and believes cabinets are installed per Miles' requirements.
 - c. Science teachers can not fit the grow lights and grow boxes that they need to on the countertop.
 - d. Dan Mills provided Cushing Terrell the dimension for the space required beneath the upper cabinets
 - e. TS directed Cushing Terrell to push up all the uppers in the 3 labs in case more needs to be stored below them in the future.
 - f. Dan Mills agreed with this approach

9. M wing practice modules – Dan Mills and TS will review the modules with the teacher after the 4-20-2021 OAC meeting to coordinate which are moving
10. M wing turnover
 - a. BSD7 is considering a storage unit outside of M wing to get items moved out
 - b. Langlas can start removing practice modules after May 3.
11. Need clarification on the concrete control joints
 - a. Finish plans call for red
 - b. Langlas has two mockup samples for review in the red. Group reviewed on 4-20-2021
 - c. Will cleaning and UV make them fade? Dan Mills prefers gray
 - d. The control joints will change to gray rather than red
12. Dan Mills asked what white boards are being installed
 - a. There will be a variety and they are classroom dependent.
 - b. Dan Mills requested a list of which classrooms have which white boards.
 - c. Cushing Terrell sent clarification to Dan Mills.
13. The new irrigation line will be routed to the well vault week of 4-26-2021. Access will be limited, but will plan it for Wednesday, April 28, when students are off.
14. Fine arts questions
 - a. Is there instrument storage planned for the orchestra room? Music storage will be north of the room that has the practice rooms
 - b. What is a reentry date for M wing? Langlas anticipates classrooms will be available before the end of summer, but will confirm schedule
 - c. The goal is that the auditorium can be occupied when school starts the fall of 2021 – Langlas will confirm Certificate of Occupancy date
15. Langlas will check with the fire marshal about moving B wing items into the new classroom wing
16. Mock-up classroom
 - a. Langlas to look into the schedule for completion
 - b. Cushing Terrell to coordinate with Big Sky Acoustics on when to do CHPS testing
17. TS has the WAPs at his office – Langlas will let TS know when they are needed
18. Langlas meeting space will no longer be available at the end of June. A classroom from F wing can be used for the summer.
19. BSD7 wants the mural across from Hawk's Nest removed and stored.
 - a. Langlas confirmed that the mural is removable
 - b. Storage location will be in F wing and final location for mural is TBD
20. Kasey Welles (Cushing Terrell) and Dan Kopp walked the site on 4-21-2021
21. Compassion tiles will be installed
 - a. Currently located in the old concessions stand
22. Upcoming BSD7 dates:
 - a. No traffic at BHS because of graduation. Graduation will be located elsewhere
 - b. May 15th is Prom. Will use part of the stadium, but do not anticipate it will interfere with construction
 - c. Middle Schools are having 8th grade graduations at Van Winkle stadium.
 - i. Dan Mills will provide Langlas the dates/ times
 - d. No school on June 7th
 - e. Final exams take place June 8th, 9th, and 10th
 - f. Last day of school is June 10th
23. RFIs Discussed
 - a. RFI 147: Looking into structure to tie in new roof – Jon will have a PDF together today showing a wood framed option rather than HSS

- b. RFI 148: CT is coordinating it – existing smoke detection system can't communicate, so needs to be upgrade
 - i. Steve Bingham (Fire Alarm Engineer – Cushing Terrell) gave summary of history on 4-13-2021.
 - ii. Requested info on control sequencing – Langlas and Steve to coordinate with subcontractor.
 - iii. Rich Parker's (BSD7) understanding is that the fire alarm system shuts down HRV-1
 - iv. Steve stated that if it is over 2000 CFM, detection needs to be included in the return side and if fire/smoke damper exists, detection needs to be within 5' of the damper
 - c. RFI 149: Existing wall is to remain – do not know what is behind it
24. CCD's Discussed
- a. CCD 57: Data closet at H wing - Approved
 - i. Pricing for framed walls and building management system were removed to reduce to \$18,445.99 (started at \$5,600 higher)
 - b. CCD 59: Revised elevator wall types - Approved
 - i. 3 walls at elevator needed to be beefed up structurally to support the elevator rails
 - ii. Cushing Terrell is taking on the cost of the studs that were missed since they were already purchased
 - c. CCD 62: Hawks Nest layout – TS will review and provide feedback
 - d. CCD 64: Power connection to mechanical control cabinet in former boiler room – Approved
 - i. Mechanical didn't show a location for the control cabinet, so it was located in the boiler room nearest the panel
 - e. CCD 65 R1: Delete demo of existing wall in G wing
 - i. Need to issue price of new wall, which will be separate CCD
 - f. CCD 66 R1: Framing revisions at the northeast corner of the auditorium - Approved
 - i. Studs could not span from floor to roof, so stud size was increased
 - ii. Studs were purchased, so Cushing Terrell is absorbing the cost of the studs that had been purchased
 - iii. Might be able to re-use the sound guard studs at the new G wing wall – second layer of gyp will still be required
 - g. CCD 67: Gym items - Approved
 - i. Unforeseen abatement for asbestos at the south gym – everything that was removed was documented
 - 1. This is for duct wrap in the gym – pipe wrap was clean
 - ii. Hose cabinets and audio cabinet relocation when the bleachers extend
 - iii. New acoustical wall at the second floor mechanical room
 - 1. Could eliminate painting – Langlas will remove it
 - 2. Could reduce the level of finish – This will be reduced to just fire tape
 - 3. The original wall only extended part way up
 - 4. Adding this wall to guarantee that we achieve the required acoustical separation
 - iv. Added badminton lines
 - h. CCD 68: Thermostat relocation - Approved
 - i. CCD 69: FF&E credits from GHS that Langlas reviewed with TS last week - Approved
 - i. This value will be credited back to BHS since GHS is closed out
 - ii. Langlas is working on the credit from the GHS wrestling mat
 - j. CCD 70: Cracked valve in the tunnel – Approved
 - i. Work is complete
 - k. CCD 74: H wing roof over-frame - Approved

- i. Framing could be simplified for a credit
- I. CCD 75: Hawks Nest cut and cap vent pipes discovered in the walls – Approved

Construction Progress

- Construction progress images (attached)
- Building Key Plan (attached)
- Site Phasing Plan (attached)

Budget Update

- The construction project remains on budget

Invoice Status

- Paid in full to date

Schedule Update

- Project Substantially Complete June 2022



Fig 01: Overall view of the site



Fig 02: Overall view from the southeast



Fig 03: Overall view from the south



Fig 04: Overall view from the southwest



Fig 07: Overall view of the Auditorium and Learning Community



Fig 08: Overall view of Learning Community from the east



Fig 09: Overall view from the east



Fig 10: Overall view of the Learning Community

BHS Renovation Building Schedule Plan
Spring 2021 - Summer 2021
 Updated 4.27.21

New Construction

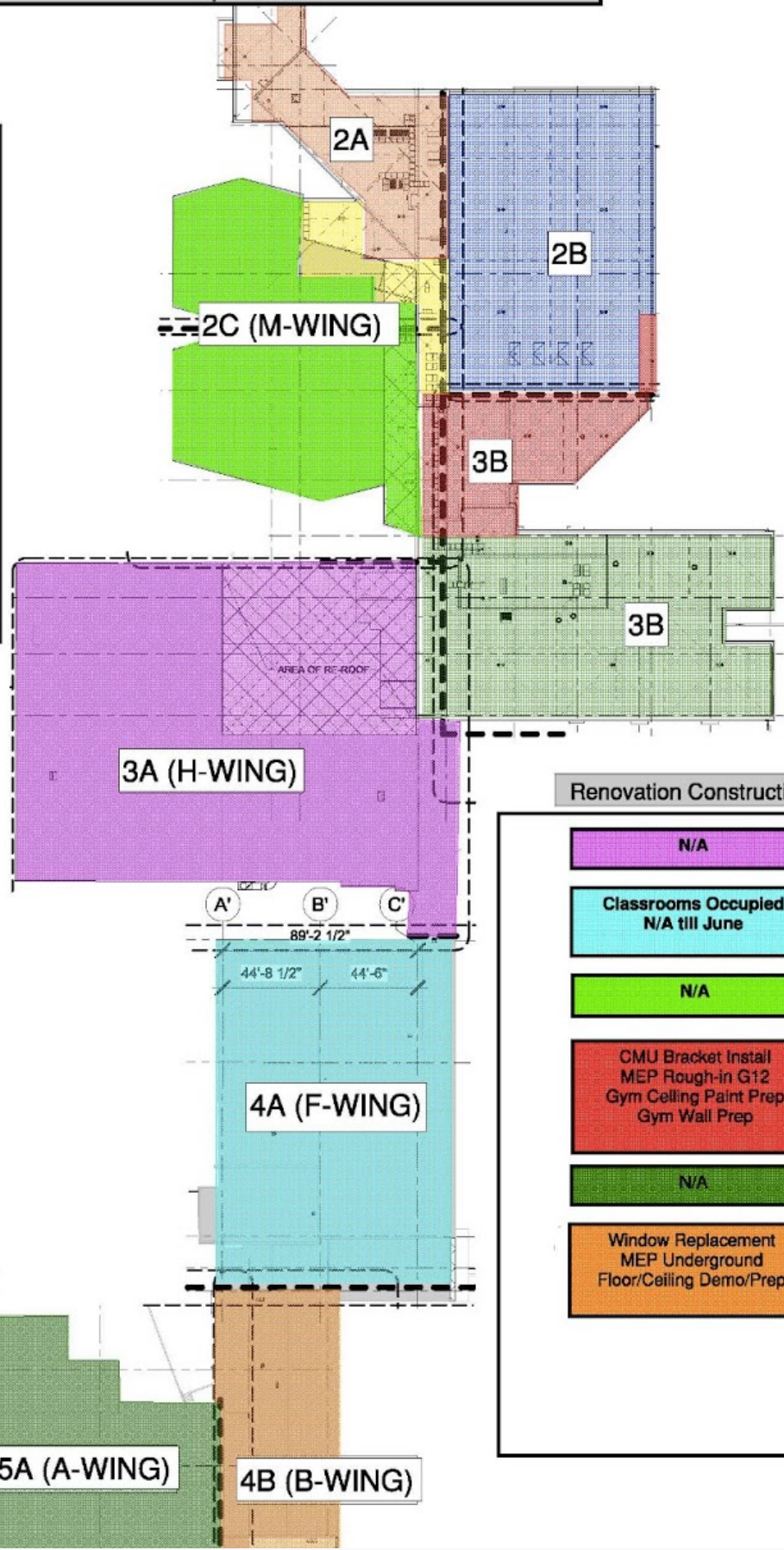
2nd Floor Paint Prep
 Exterior Siding Trim/Flashing
 Finish Floor Grind
 1st Floor ACT Grid
 ACT Grid MEP Drop

MEP Rough-In
 Pre-Rock
 Set HM Door Frames

MEP Hangers/High
 Exterior Framing
 Load Penthouse Equip.

Exterior Framing
 Load Penthouse Equip.

MEP Wall Rough-In
 Wall Backing
 Platform Rails/Ladders
 Hang Sheetrock



Renovation Construction

N/A

Classrooms Occupied
 N/A till June

N/A

CMU Bracket Install
 MEP Rough-in G12
 Gym Ceiling Paint Prep
 Gym Wall Prep

N/A

Window Replacement
 MEP Underground
 Floor/Ceiling Demo/Prep



Site Exterior Improvements Phasing Plan
 Spring 2021 - Summer 2021
 Updated 4.27.21

North Area
 Material Storage
 Final Hardscapes/Landscaping
 Start: May 1st

East Area
 Material Storage
 Final Hardscapes/Landscaping
 Start: June 1st

SE Area
 Bridge SWPPP Work
 Material Storage
 Final Hardscapes/Landscaping
 Start: August 1st

South Area
 Demo Work
 Final Hardscapes/Landscaping
 Start: June 14th

West Areas
 Work to Start Summer
 Start: June 14th



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Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i>	CONTRACT INFORMATION:	Architect's Project Number: BZN_HIGHRENO Field Report Number: CT-038
Bozeman High School 205 North 11 th Ave Bozeman, Montana	Contract For: General Construction Date: 12/1/2016	
OWNER: <i>(name and address)</i>	ARCHITECT: <i>(name and address)</i>	CONTRACTOR: <i>(name and address)</i>
Bozeman School District 404 W Main Street Bozeman, MT 59715	Cushing Terrell 411 E Main Street Bozeman, MT 59715	Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715

DATE OF SITE VISIT:	TIME:	WEATHER:	TEMP. RANGE:
4/06/2021	12:15 PM- 1:30 PM	Clear	40-45 deg. F

WORK IN PROGRESS:	PRESENT AT SITE:
Interior demolition at hawks nest, Drywall in 3B, Framing in 2B, Mechanical in 3B, Electrical in 3B, Data in 3B, insulation at 3B, sheathing at 3B drama.	General contractor field staff, Mechanical subcontractor, electrical subcontractor, framing subcontractor, drywall subcontractor.

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Observations:

1. The demolition subcontractor has completed most of the demolition in the northern portion of the hawks nest to the south wall. A section of framed wall and some plumbing lines remain. A small framed wall also remains on the north end of the space. Josh Hennigman noted that this framed wall may contain plumbing that looks to be routed from the tunnel. Additional exploration is required. (Fig. 1-1)
2. The framing and drywall subcontractors are nearly complete with the first floor of 3B and have started second floor of 3B. acoustic insulation looks to be in place. The stair fire rated assembly indicated on A906 and 5/G104 is not installed. Kasey Welles will follow up with Josh Hennigman regarding this fire rated assembly. (Fig. 1-2)
3. The framing above the west door in room D-203 does not appear to match detail 9/A920 as indicated on the drawings. Kasey Welles will follow up with Josh Hennigman regarding this framing detail.
4. Framing in 2B is underway and no deficiencies were noted at this time. (Fig. 2-1)
5. The mechanical and electrical subcontractors were continuing installation on first and second floor of 3B as well as in 2B. (Fig. 2-2)
6. Data lines are installed at a number of locations in 3B. It appears that the data lines are not suspended from the J-hooks provided. Kasey Welles will follow up with Paul DeWolfe (Access Consulting) to determine if this meets specifications. (Fig. 3-1)
7. Insulation install continues on the north wall of 3B and furring is being installed on the inset east wall of 3B. Sheathing has also been installed on the drama classroom and shop portion of 3B. (Fig. 3-2)

Discussions:

1. Kasey Welles discussed the framed wall on the northeast corner of the Hawks Nest with Josh Hennigman.

Upcoming Work

-
1. Framing, drywall, and ceilings in 3B.
 2. Mechanical, Electrical, Plumbing, and Data in 3B and 2B.
 3. G-wing renovations.
 4. Bwing demolition and Hawks Nest renovations.
-

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

Kasey Welles to follow up with Josh Hennigman regarding the stair fire rated assembly, the ceiling framing detail, and the Hawks Nest framed wall.

Kasey Welles to follow up with Paul DeWolfe regarding the routing of data lines in 3B.

ATTACHMENTS:
PHOTOS

REPORT BY:

-See attached digital signatures page-

4/06/2021

SIGNATURE

DATE

Kasey Welles, Project Architect

PRINTED NAME AND TITLE



Figure 1-1: Existing Hawks Nest Framed Wall



Figure 1-2: Omitted Fire Rated Stair Assembly



Figure 2-1: Framing in 2B



Figure 2-2: Continued Installation of Mechanical and Electrical Systems

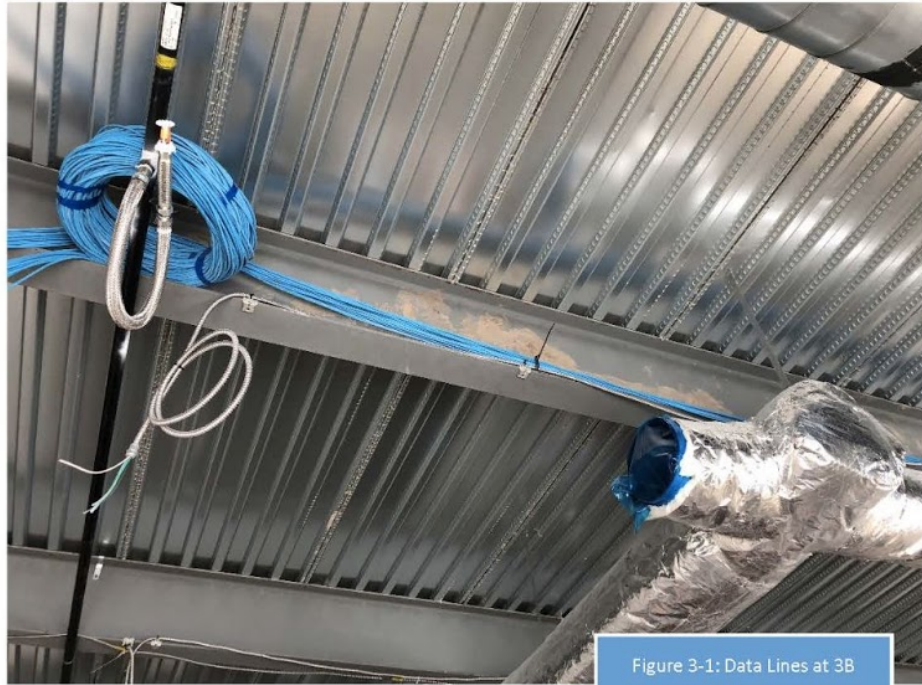


Figure 3-1: Data Lines at 3B



Figure 3-2: Insulation and Sheathing on 3B



AIA® Document G711™ – 2018

Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i>		CONTRACT INFORMATION:	Architect's Project Number: BZN_HIGHRENO Field Report Number: CT-039
Bozeman High School 205 North 11 th Ave Bozeman, Montana		Contract For: General Construction Date: 12/1/2016	
OWNER: <i>(name and address)</i>	ARCHITECT: <i>(name and address)</i>	CONTRACTOR: <i>(name and address)</i>	
Bozeman School District 404 W Main Street Bozeman, MT 59715	Cushing Terrell 411 E Main Street Bozeman, MT 59715	Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT:	TIME:	WEATHER:	TEMP. RANGE:
04/07/2021	10:00 AM	Sunny	45F
WORK IN PROGRESS:		PRESENT AT SITE:	
See Below:		Apollo/Langlas	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Alex Russell (Cushing Terrell) made a site visit to observe mechanical construction in progress. The following items were observed:

Work in Progress:

1. HVAC and hydronic installation has started in Building 2A and 2B.
2. Heat Recovery Boxes and VRF pipe installation continues on second floor in Building 3B.
3. HVAC insulation is being installed on second floor of Building 3B.
4. VAU-2, 3, and AHU-1 have been installed in Mechanical Penthouse E-303.
5. ACCU-1 and ACCU-2 installation continues in Penthouse D-301.
6. ACCU-3 and ACCU-4 are being installed in Mechanical Penthouse E-303.
7. CU-2 has been installed on the roof.

General Observations:

1. Mechanical Workmanship is satisfactory.
2. VRF Fan Coil Units are covered after installation. A few instances were found where covering had fallen off.

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

1. Cover all ductwork and equipment in place.

ATTACHMENTS:

PHOTOS

REPORT BY:

-See attached digital signatures page-

SIGNATURE

04/12/2021

DATE



Figure 01: Ductwork and Hydronic Pipe in Building 3B.

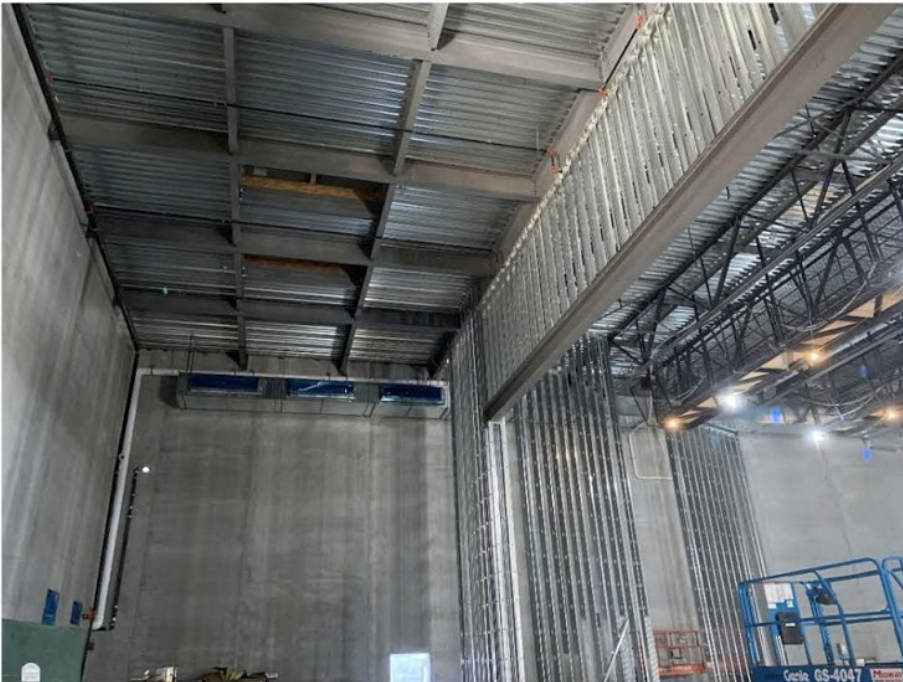


Figure 02: Duct install in the Auditorium.

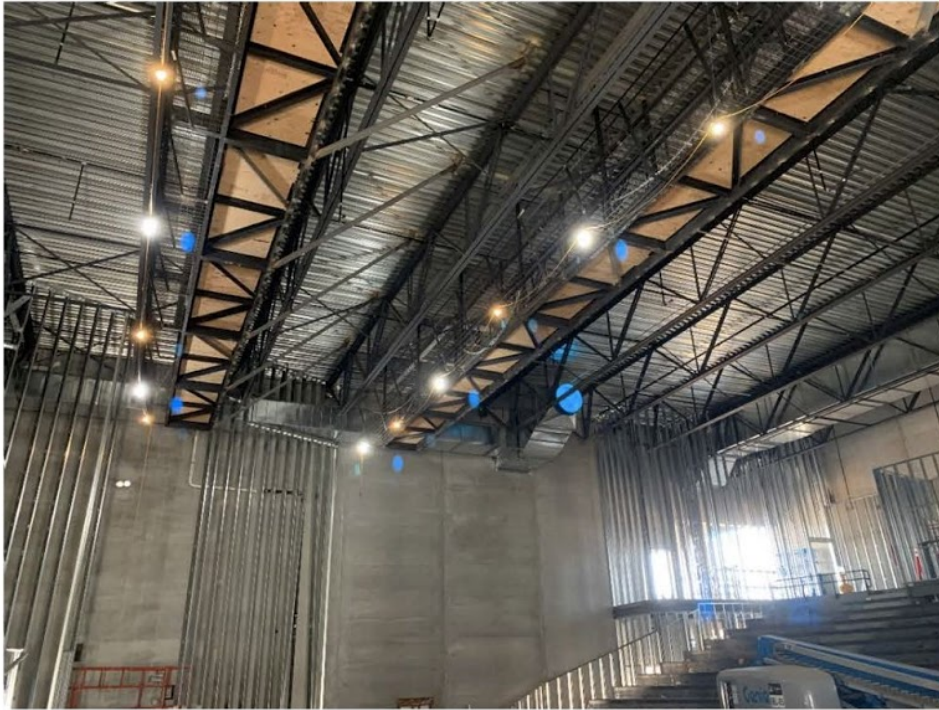


Figure 03: Duct install in the Auditorium.



Figure 04: Hydronic Pipe installed in Building 2A.



Figure 05: Replace protective covering on VRF fan coil unit.



Figure 06: Replace protective covering on VRF fan coil unit.



Figure 07: HVAC install on second floor of Building 3B.



Figure 08: HVAC install on second floor of Building 3B.



Figure 09: VRF ACCU installation in Mechanical Penthouse D302



Figure 10: VRF ACCU installation in Mechanical Penthouse E303



Figure 11: VAU-2, VAU-3, and AHU-1 installed in Mechanical Penthouse E303



Figure 12: CU-2 Installed on the roof



TECHNOLOGY FOR THE BUILT ENVIRONMENT

04/16/2021

Cushing Terrell
Attn: Kasey Wells
411 E Main Street
Bozeman, MT 59715

Dear Kasey,

Subject: Bozeman High School Addition and Renovation Field Report

The link shows the photos I took on 4/14/2021 during the inspection of the Bozeman High School Renovation project. The pictures show examples of some issues and items that are not within the specifications or best practices.

<https://www.dropbox.com/sh/gdyf9jlg7gtl5bf/AABNrStTBNvWEHQjtJEJdK0mva?dl=0>

1. J-Hook spacing. Specs call out 48".
2. Use of Tie wraps for support and bundling. Specs call out only using Velcro.
3. Use of other utilities for cable support. BICSI standard is that structured cabling provides an independent means of support.
4. Routing of cables through the trusses. You will notice in the photos that this concentrates all the weight on just a few cables. Some sort of split-sleeve conduit or padding is needed to reduce strain on the bottom cables.

Sincerely,

Christopher Cooper
Staff Network Engineer
Access Consulting, PC













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Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Bozeman High School 205 North 11 th Ave Bozeman, Montana	CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZN_HIGHRENO Field Report Number: CT-041	
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: <i>(name and address)</i> Cushing Terrell 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 4/23/2021	TIME: 12:45 PM- 1:30 PM	WEATHER: Partly Cloudy	TEMP. RANGE: 45 deg. F
WORK IN PROGRESS:		PRESENT AT SITE: General contractor field staff, paint/drywall subcontractor, electrical subcontractor	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Work in Progress (Observed):

1. Drywall in 3B.
2. Electrical installation in 3B.
3. Auditorium framing.
4. Gym paint prep.
5. Demolition work in Hawks Nest

Observations:

1. The g-wing mechanical room has been fully prepared for mechanical units, the exterior wall opening has been demo'd, and the mechanical house keeping pads are in place (Fig. 1-1)
2. The mechanical units and bleachers in the gym have been removed and the gym is being prepared for paint.(Fig. 1-2)
3. Windows at hawks nest and existing walls in the interior space have been demolished. Piping hidden in walls remain awaiting a decision from the school district on how to proceed (Fig. 2-1)
5. Insulation of the classroom wing of building 3B is nearly complete. A small section of foundation insulation had been damaged on the south side of the building. Kasey Welles will follow up with Josh Hennigman regarding repair of this insulation (Fig. 2-2)
6. The roofing and roof flashing at the south end connection of long hall is in progress and appears to be functioning well with the recent precipitation. A few fasteners were observed on the roof membrane. Kasey Welles will follow up with Josh Hennigman regarding removal of all fasteners from roof membranes (Fig. 3-1)
7. Roof coping is installed at auditorium. There appears to be water running behind the coping. Kasey Welles will follow up with Josh Hennigman regarding evaluation of the leak. (Fig. 3-2)
8. The auditorium framing is underway. Kasey Welles noted to Jean Freeman that the opening for the ships ladder hand not been cut it. Jean Freeman was aware of the issue and had directed the framing subcontractor to provide the opening (Fig. 4-1)

9. The second floor classrooms in building 3B have been sheetrocked and are being prepared for paint (Fig. 4-2)
10. Data cabling on second floor of 3B have not been modified to meet specifications at this time. Kasey Welles will follow up with Josh Hennigman regarding timeline for addressing this deficiency.
11. Sealant at the fire rated assembly around the 3B classroom egress stair is not fire caulk. Jean Freeman discussed this with Kasey Welles and indicated that it had been noted to the sub contractor for repair.

Discussions:

1. none.

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

ATTACHMENTS:
PHOTOS

REPORT BY:

-See attached digital signatures page-

SIGNATURE

Kasey Welles, Project Architect

PRINTED NAME AND TITLE

4/26/2021

DATE



Figure 1-1:G-wing Mechanical Room Preparation



Figure 1-2: Gym Demo and Paint Preparation



Figure 2-1:Hawks Nest Demolition



Figure 2-2:Damaged foundation
Insulation At Classroom Wing



Figure 3-1: Fasteners Observed on Roof
Of Long Hall

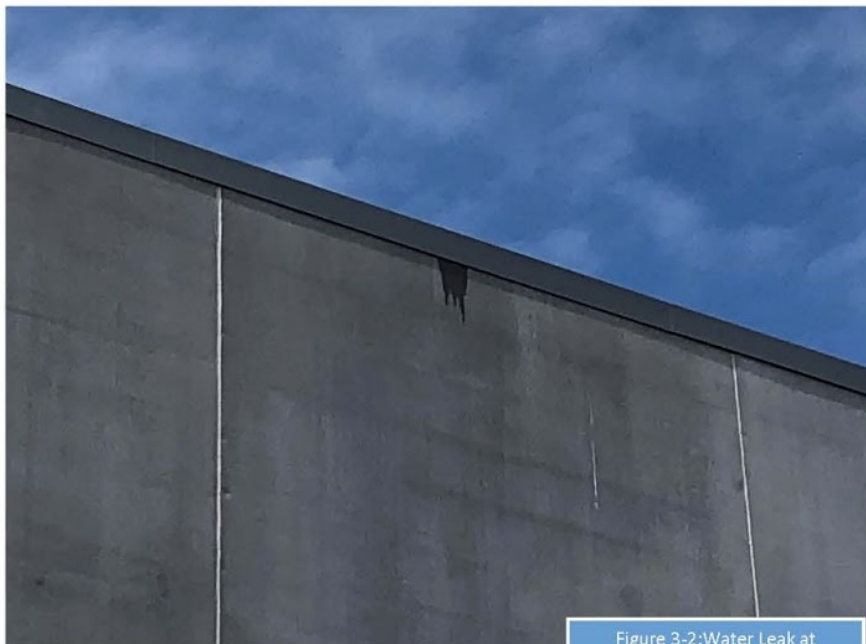


Figure 3-2: Water Leak at
Auditorium Roof Coping

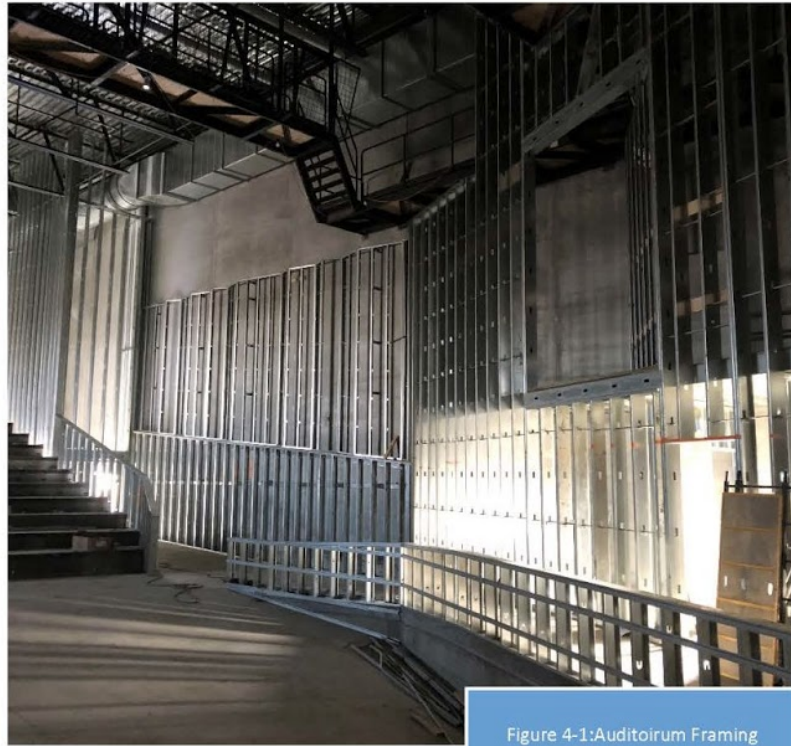


Figure 4-1: Auditorium Framing

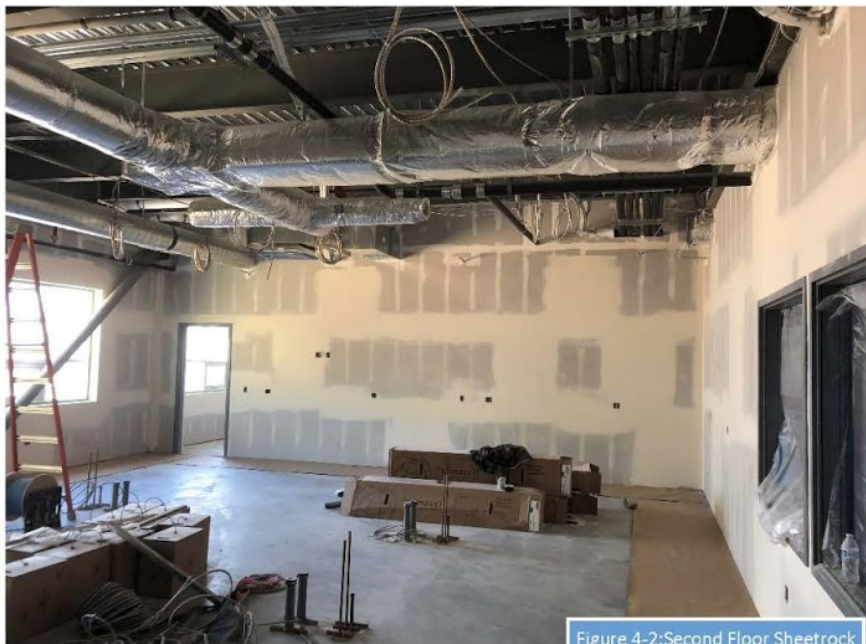


Figure 4-2: Second Floor Sheetrock Preparation



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Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Bozeman High School 205 North 11 th Ave Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZN_HIGHRENO Field Report Number: CT-042
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: <i>(name and address)</i> Cushing Terrell 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 04/27/2021	TIME: 9:45 AM- 10:30 AM	WEATHER: Clear	TEMP. RANGE: 50 deg. F
WORK IN PROGRESS:		PRESENT AT SITE: General contractor field staff, acoustic ceiling subcontractor, paint subcontractor, mechanical subcontractor, electrical subcontractor, metal framing subcontractor	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Work in Progress (Observed):

1. Drywall and paint in 3B.
2. Electrical installation in 3B.
3. Auditorium framing and drywall.
4. Gym paint prep.
5. Acoustic ceiling installation in 3B.

Observations:

1. Painting has begun on first floor of 3B (Fig. 1-1)
2. Ceiling grid installation has begun on first floor of 3B (Fig. 1-2)
3. Ceiling under the 3B east egress stair has been installed (Fig. 2-1)
5. Framing is nearly complete and gypsum board installation has started in the auditorium. (Fig. 2-2)
6. Framing has started at 2A. Mechanical units are being installed at the 2A penthouse. (Fig. 3-1)
7. The steel railing at the second floor of the commons has been installed. There are a few sections that do not adhere to details or shop drawings. Kasey Welles will follow up with Josh Hennigman regarding these deviations. (Fig. 3-2 & 4-1)
8. Door and window frames have been painted on second floor of 3B. (Fig. 4-2)
9. Data cabling does not meet specifications. Kasey Welles made note of this deficiency to Josh Hennigman.

Discussions:

1. Kasey Welles discussed data cable routing with Josh Hennigman.

Upcoming Work

1.

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

Kasey Welles to follow up with Josh Henigman on data cabling and commons guardrails.

ATTACHMENTS:

PHOTOS

REPORT BY:

-See attached digital signatures page-

4/30/2021

SIGNATURE

DATE

Kasey Welles, Project Architect

PRINTED NAME AND TITLE

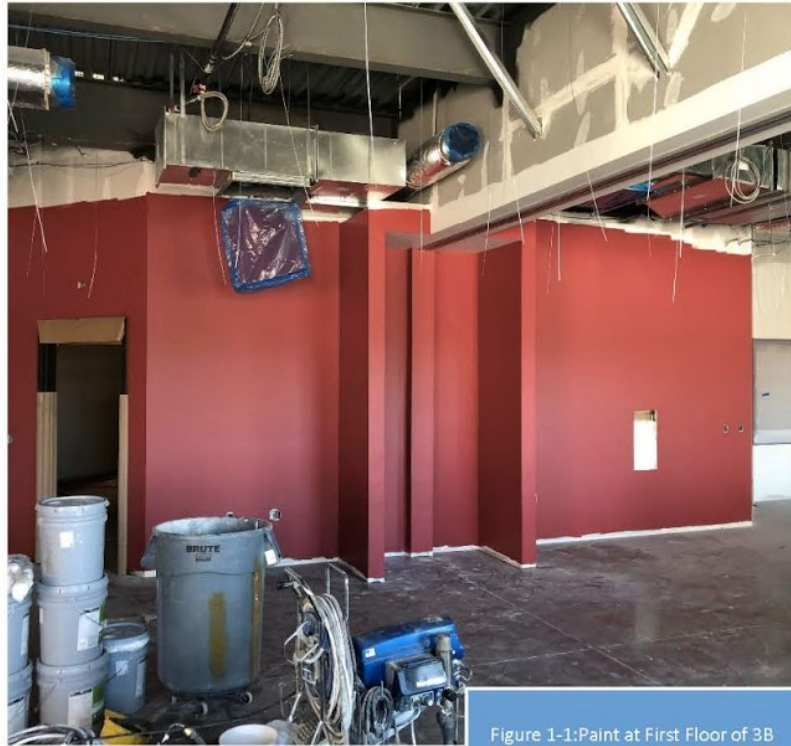


Figure 1-1: Paint at First Floor of 3B



Figure 1-2: Ceilign Grid Installation
at 3B



Figure 2-1: Ceiling Under 3B Egress Stair



Figure 2-2: Auditorium Framing and Gypsum Wall Board



Figure 3-1:2A Framing



Figure 3-2:Commons Railing



Figure 4-1: Commons Railing



Figure 4-2: Door and Window
Frame Painting



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Architect's Field Report

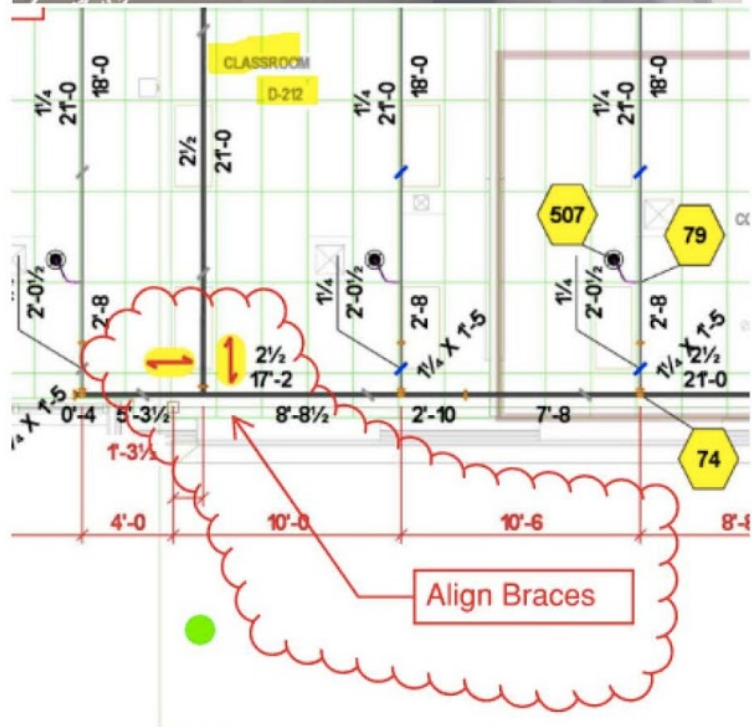
The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i>		CONTRACT INFORMATION:		Architect's Project Number: BZN_HIGHRENO	
Bozeman High School 205 North 11 th Ave Bozeman, Montana		Contract For: General Construction Date: 12/1/2016		Field Report Number: CT-043	
OWNER: <i>(name and address)</i>		ARCHITECT: <i>(name and address)</i>		CONTRACTOR: <i>(name and address)</i>	
Bozeman School District 404 W Main Street Bozeman, MT 59715		Cushing Terrell 411 E Main Street Bozeman, MT 59715		Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT:	TIME:	WEATHER:	TEMP. RANGE:		
04/23/2021	1:00 PM- 4:30 PM	Clouds to Rain	Warm deg. F		
WORK IN PROGRESS:		PRESENT AT SITE:			
		General contractor field staff			
OBSERVATIONS: <i>(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)</i>					
Work in Progress (Observed):					
1. Lots of pipe work.					
Observations:					
1. See attached Fire Sprinkler Observation Comments and images.					
Discussions:					
1. none.					
ACTION REQUIRED: <i>(Include follow-up items, responsible parties, and due dates.)</i>					
Revisions as per attached comments and images to pipe route, sprinklers, and seismic bracing.					
ATTACHMENTS:					
Comments and Images					
REPORT BY:					
<u>Daniel Kopp</u>			<u>4/30/2021</u>		
SIGNATURE			DATE		
Daniel Kopp, PE/FPE					
PRINTED NAME AND TITLE					

Fire Sprinkler Observation Comments

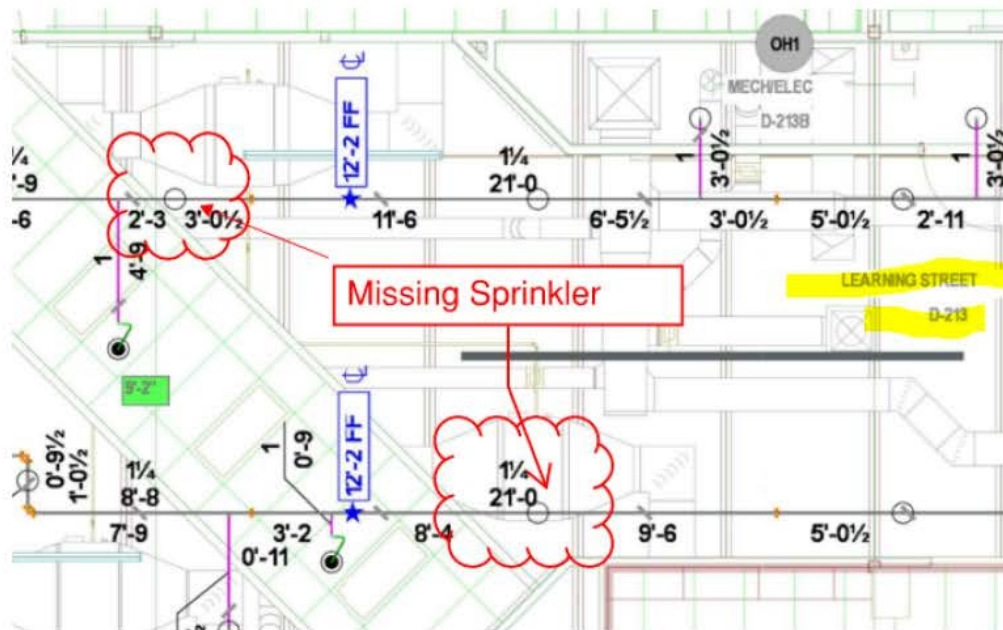
Second Floor classrooms:

1. Align bracing per NFPA 13: All parts must lie in a straight line to avoid eccentric loading per NFPA 13 (2016) 9.3.5.11.5.
 - a. Photo (Example) Location: Classroom D-212



-

-
- The diagram shows a plan view of a bridge deck with a central span and two side spans. A red cloud-shaped callout points to a vertical brace location with the text "Align brace." Dimensions for the spans and various offsets are provided. The central span is 21'-0" long, with 2'-6" offsets at each end. The side spans are 21'-0" long, with 2'-0" offsets at each end. The total length of the bridge is 63'-0". The width of the bridge is 30'-0". The diagram also shows the locations of the piers and the abutments. The piers are located at 21'-0" from each end. The abutments are located at 63'-0" from each end. The diagram is labeled "TEACHER PREP" and "D-2003".



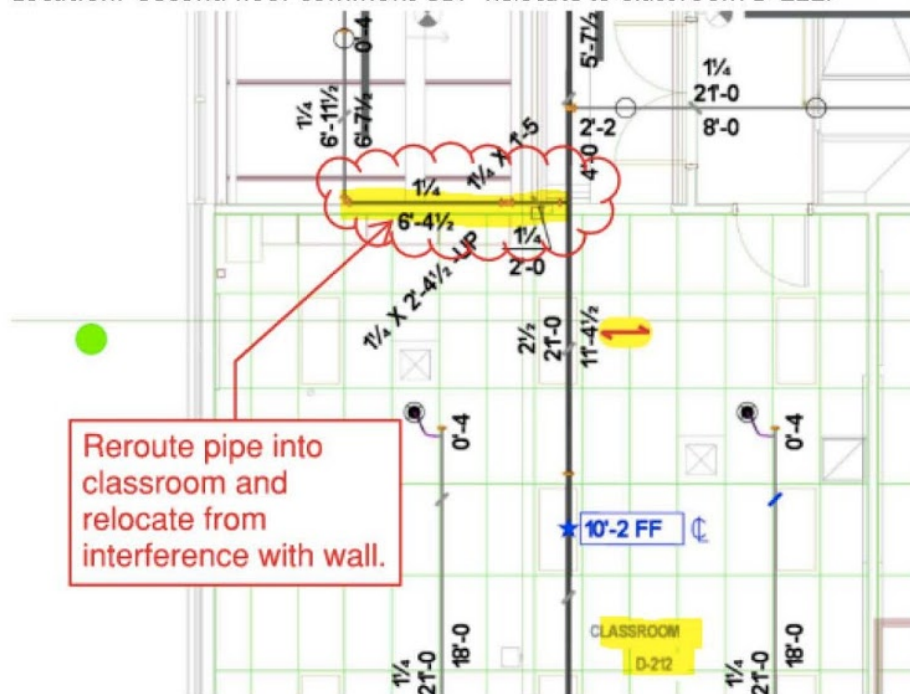
East soffit:



4. Revise sprinkler pipe route. Sprinkler pipe /fitting is installed within wall. Provide new tee, couplings and pipe work to relocate piping from within wall. A mechanical tee is not acceptable on new installations.
 - a. Photo

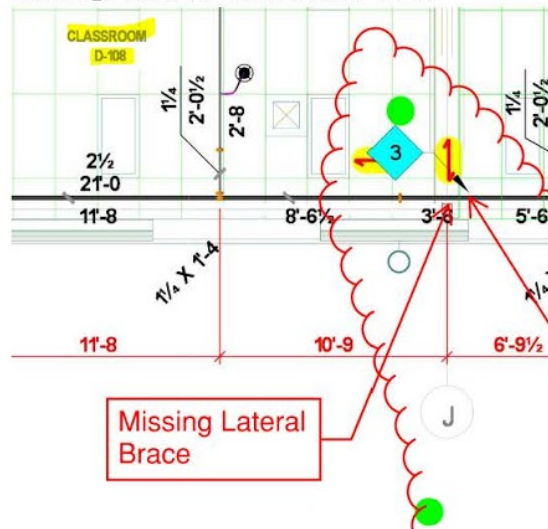


- b. Location: Second floor commons 3B: Relocate to Classroom D-212.

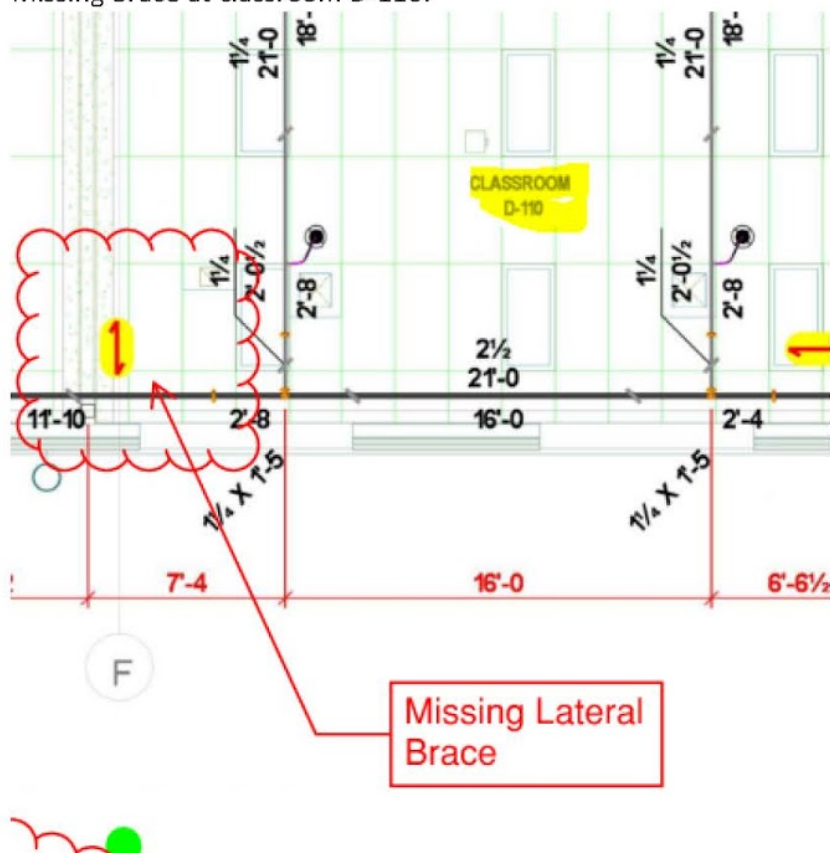


First Floor classrooms:

5. Missing Brace at classroom D-108:



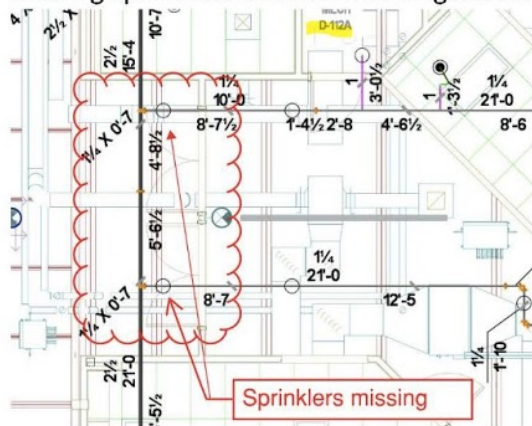
6. Missing Brace at classroom D-110:



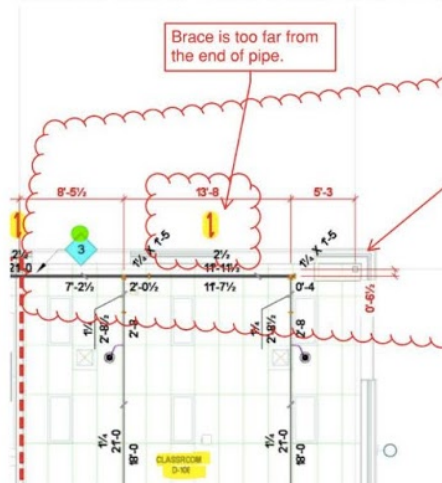
7. Revise sprinkler location. Sprinkler is too close to structure resulting in obstructions per NFPA 13. Location learning street D-112



8. Missing sprinklers Location learning street D-112 and Corridor D-113:

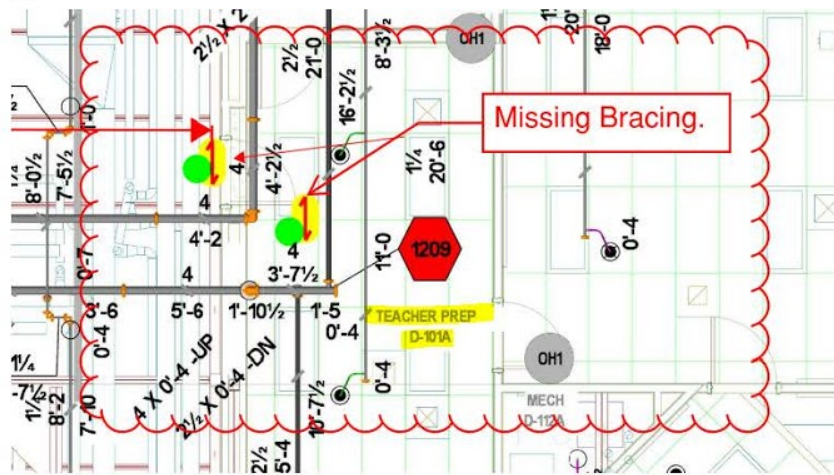


9. Brace is too far from the end of line. Relocate and ensure brace is aligned. Room D106:

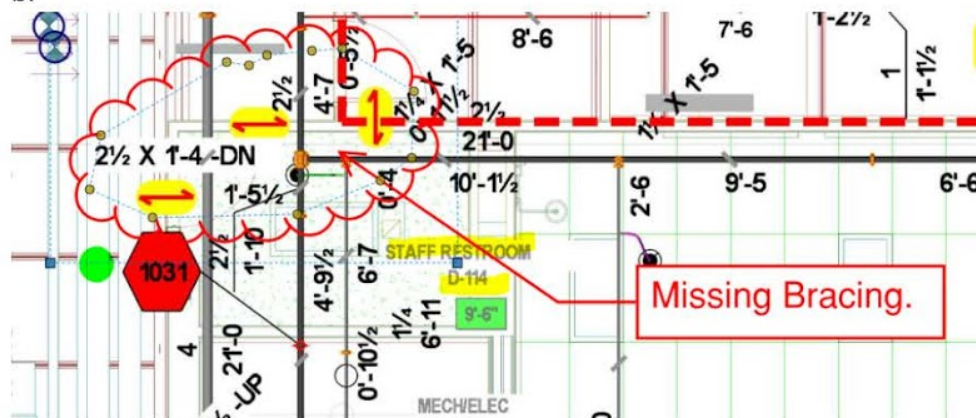


10. Missing Bracing:

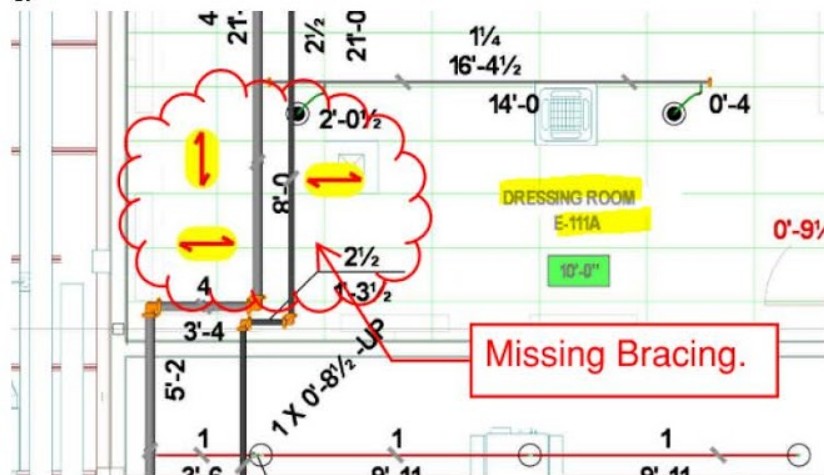
a.



b.



C.



[illegible][illegible]

[Double Click to Return to Agenda](#)



Meeting Date:	May 17, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.4.1
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Personnel Actions

Facts:

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

Fiscal Impact:

Noted on report

Recommendation:

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.

**Bozeman Public Schools
Human Resources**

May 17, 2021

REQUIRES BOARD ACTION

Confirmation of Employment (Certified)

Name	Position	Level/Step	Effective	Salary
Ely, Samantha	Math Teacher, 1.0 FTE, GHS	BA, Step 2	8/24/2021	\$44,569.00
Molacek, Virginia	Special Education Teacher, .70 FTE, GHS	BA(M)+90, Step 8	8/24/2021	\$46,382.00
Schumman, Marlene	Drama Teacher, 1.0 FTE, SMS	BA(M)+105, Step 7	8/24/2021	\$66,652.00

Confirmation of Employment (Classified)

Name	Position	Level/Step	Effective	Hourly Rate
Cannon, Erika	Overflow PARA, .5625 FTE, SPED Resource PARA, .0625 FTE, HAWT, 9.25 mos.	Non Unit, B01	4/23/2021	\$12.48
Johnson, Lory	FS Satellite Hostess II, .50 FTE, WHIT, 9.25 mos.	FB1	5/3/2021	\$12.48
Poulsen, Cean	FS Satellite Hostess I, .5313 FTE, EMDI, 9.25 mos.	FC5	4/12/2021	\$14.13
Rich, Elizabeth	Overflow PARA, .75 FTE, LONG, 9.25 mos.	Non Unit, B01	4/13/2021	\$12.48

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Barr, Cherie	Elementary Teacher, .50 FTE, EMDI	LOA	2021-2022
Cade, Jennifer	Elementary Teacher, 1.0 FTE, HYL	LOA	2021-2022
De Armas, Teresa	Elementary Teacher, 1.0 FTE, MOST	LOA	2021-2022
Echert, Tracy	Health Enhancement Teacher, 1.0 FTE, MOST	LOA	10/5/20-4/16/21 (Correction to end date)
Gaines, Kristi	Elementary, 1.0 FTE, MDLK	.50 of 1.0 FTE LOA	2021-2022
Mitchell, Katie	MS Teacher, 1.0 FTE, CJMS	FMLA	9/16/21 - 12/16/21
Wessel, Lena	Peaks Teacher, 1.0 FTE, ASPT	FMLA	4/19/21 - 6/11/21
Stolp, Sue	MS Teacher, 1.0 FTE, CJMS	LOA	2021-2022

Confirmation of Request for Leave of Absence (Classified)

Name	Position	Reason	Effective Dates
Peters, Danielle	Self Contained PARA, .9375 FTE, Transportation PARA, .0625 FTE, LONG, 9.25 mos.	FMLA	8/30/21 - 11/23/21
Hansen, Christopher	Food Delivery/Supply Clerk, 1.0 FTE, SUPT SVCS, 9.25 mos.	FMLA	10/4/21 - 12/21/21

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Administrator)

Name	Position	Reason	Effective	Years of Service
Swinehart, Todd	Facilities Director, 1.0 FTE, \$99,512.82, WILL	Resignation	5/26/2021	7.2

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Aamot, Mark	MS Teacher, 1.0 FTE, BA, Step 1, \$24,498.10, SMS	Remainder of the Year	6/11/2021	5.4 mos.
Abbey, Cherre	Combo Teacher, 1.0 FTE, BA, Step 2, \$43,775, LONG	1 Year Only	6/11/2021	2
Basye, Haley	Special Education Teacher, 1.0 FTE, BA+30, Step 1, \$22,804.40, BHS	1 Semester Only	6/11/2021	4.4 mos.

**Bozeman Public Schools
Human Resources**

May 17, 2021

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Confirmation of Resignations/Terminations (Certified) (con't)

Name	Position	Reason	Effective	Years of Service
Behr, Kashmira	Elementary Teacher, 1.0 FTE, BA, Step 1, \$41,510.66, MDLK	1 Year Only	6/11/2021	1
Brown, Dan	T&I Teacher, 1.0 FTE, BA+90, Step 12, \$67,445, 1.0 FTE, BHS	Retirement	6/11/2021	6
Brummit, Amy	Librarian, 1.0 FTE, BA(M)+75, Step 5, \$34,003.25, SMS	Remainder of the Year	6/11/2021	5.4 mos.
Cambiancia, Carolrae	MS Teacher, 1.0 FTE, BA(M)+90, Step 5, \$59,966.71, SMS	Remainder of the Year	6/11/2021	5.4 mos.
Cooper, Jeanne	Guidance Counselor, 1.0 FTE, BA(M)+105, Step 7, \$65,027, SMS	Resignation	6/11/2021	3
Damjanovich, Heidi	Music Teacher, .50 FTE, EMDI, .50 FTE, MDLK, BA(M)+60, Step 5, \$24,461.60	Remainder of the Year	6/11/2021	4 mos.
Evans, Addison "Gus"	Special Education Teacher, 1.0 FTE, BA, Step 5, \$47,763, BHS	Resignation	6/11/2021	1
Gray, Casey	Special Education Teacher, 1.0 FTE, BA+60, Step 7, \$57,307, EMDI	1 Year Only	6/11/2021	1
Hampton, Carly	MS Teacher, 1.0 FTE, BA, Step 1, \$28,354.28, SMS	Remainder of the Year	6/11/2021	6.25 mos.
Hanks, Britta	German Teacher, .20 FTE, BHS, .80 FTE, GHS, BA(M)+105, Step 10, \$69,057	Resignation	6/11/2021	10
Hargrove, Amanda	Special Education Teacher, 1.0 FTE, BA, Step 5, \$15,325.03, BHS	Resignation	6/11/2021	5
Hayes, Hannah	Remote Combo Teacher, .20 FTE, BA, Step 1, \$4,219.12, BOS	1 Semester Only	6/11/2021	4.4 mos.
Heid, Annika	School Nurse, .4063 FTE, HAWT, .4063 FTE, WHIT, BSN, Step 1, \$13,756.30	1 Semester Only	6/11/2021	4.4 mos.
Jochum, John	Elementary Teacher, 1.0 FTE, BA, Step 1, \$21,095.58, MOST	1 Semester Only	6/11/2021	4.4 mos.
Johnson, Sally	Remote Elementary Teacher, 1.0 FTE, BA, Step 1, \$42,418, LONG	1 Year Only	6/11/2021	1
Ketterling, Karissa	Remote MS Teacher, 1.0 FTE, BA(M)+45, Step 4, \$54,125, CJMS	1 Year Only	6/11/2021	1
Kristiansen, Meghan	Elementary Teacher, 1.0 FTE, BA, Step 1, \$19,961.41, LONG	Remainder of the Year	6/11/2021	4.4 mos.
Lycan, Barb	Elementary Teacher, 1.0 FTE, BA(M)+45, Step 5, \$55,483, LONG	Non Tenured, Non Renewal	6/11/2021	1.6
McCallum, Madison	MS Teacher, 1.0 FTE, BA, Step 1, \$28,354.28, SMS	Remainder of the Year	6/11/2021	5.4 mos.
Miklavic, Kaitlyn	Special Education Teacher, 1.0 FTE, BA, Step 1, \$41,510.66, CJMS	1 Year Only	6/11/2021	9.15 mos.
Mills, Lauryn	Kindergarten Teacher, 1.0 FTE, BA(M)+90, Step 5, \$60,290.86, MOST	1 Year Only	6/11/2021	1
Motley, Megan	English Teacher, 1.0 FTE, BA(M)+105, Step 6, \$63,712, GHS	Resignation	6/11/2021	5
Parrott, Madison	Special Education Teacher, .75 FTE, BA, Step 1, \$12,759.43, MDLK	Remainder of the Year	6/11/2021	3.75 mos.

**Bozeman Public Schools
Human Resources**

May 17, 2021

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Confirmation of Resignations/Terminations (Certified) (con't)

Name	Position	Reason	Effective	Years of Service
Rabinsky, Mathew	Elementary Teacher, 1.0 FTE, BA(M)+45, Step 3, \$52,768, IRVG	Non Tenured, Non Renewal	6/11/2021	3
Rawlins, Michael	Math Teacher, 1.0 FTE, BA, Step 3, \$45,090, BHS	Resignation	6/11/2021	2
Richards, Mary	Kindergarten Teacher, 1.0 FTE, BA+15, Step 3, \$46,829, HYL T	1 Year Only	6/11/2021	2
Sauer, Gretchen	Remote Elementary Teacher, 1.0 FTE, BA, Step 2, \$43,775, EMDI	Non Tenured, Non Renewal	6/11/2021	2
Smith, Meghan	Remote Elementary Teacher, 1.0 FTE, BA(M)+60, Step 7, \$59,852, EMDI	Non Tenured, Non Renewal	6/11/2021	3
Sorg, Dana	Speech Pathologist, .20 FTE HAWT, .80 FTE, EMDI, BA(M)+90, Step 2, \$32,680.69	Remainder of the Year	6/11/2021	5.4 mos.
Swain, LeeAnn	MS Teacher, 1.0 FTE, BA(M)+45, Step 1, \$48,488.64, SMS	1 Year Only	6/11/2021	1
Tolzien, Emma	Elementary Teacher, 1.0 FTE, BA, Step 1, \$41,283.83, MDL K	Remainder of the Year	6/11/2021	9.1 mos.
Troxel, Kimberly	Special Education Teacher, 1.0 FTE, BA(M)+105, Step 7, \$65,027, CJMS	Non Tenured, Non Renewal	6/11/2021	1
Ulrich, Alicia	Elementary Teacher, 1.0 FTE, BA, Step 1, \$25,632.27, HYL T	Remainder of the Year	6/11/2021	5.65 mos.
Vauthier, Amanda	Special Education Teacher, .40 FTE, MOST, .60 FTE, IRVG, BA+45, Step 4, \$51,580	Non Tenured, Non Renewal	6/11/2021	3
Wertman, Beth	Remote Kindergarten Teacher, 1.0 FTE, BA, Step 2, \$43,775, IRVG	Non Tenured, Non Renewal	6/11/2021	2
Yost, Aaron	English Teacher, .80 FTE, BA(M)+60, Step 5, \$19,080.05, BHS	Remainder of the Year	6/11/2021	3.9 mos.

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Bell, Brennah	Guided Study Hall Counselor/Coordinator, .50 FTE, BHS, .50 FTE, GHS, Non Unit, \$38,327.52	1 Year Only (PIF Grant)	6/11/2021	3

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Cottone, James	SPED Resource PARA, .75 FTE, B01, \$12.48/hr., MDL K, 9.25 mos.	Resignation	4/30/2021	6.25 mos.
Ferrara-Garcian, Sofia	Transportation PARA, .0625 FTE, B01, \$12.48/hr., IRVG, 9.25 mos.	Dismissed	4/23/2021	5 mos.
Gilliland, Edmond	Custodian, 1.0 FTE, D07, \$18.62/hr., BHS, 12 mos.	Retirement	4/30/2021	6.5
Gray, Paul	Self Contained PARA, .7813 FTE, D02, \$13.98/hr., EMDI, 9.25 mos.	Resignation	4/15/2021	28 days
Hietala, Benjamin	ISS PARA, .875 FTE, D01, \$13.71/hr., GHS, 9.25 mos.	Resignation	6/10/2021	1
Hilkemeier, Charlene	FS Satellite Hostess I, .7813 FTE, FC10, \$15.57/hr., HYL T, 9.25 mos.	Resignation	6/10/2021	9.76

**Bozeman Public Schools
Human Resources**

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REPORT OF ADMINISTRATIVE ACTIONS (con't)

Confirmation of Resignations/Terminations (Classified) (con't)

Name	Position	Reason	Effective	Years of Service
Hoy, Jamie	Discretionary PARA, .10 FTE, Clerical PARA, .20 FTE, B01, \$12.48/hr., IRVG, 9.25 mos.	Resignation	4/28/2021	6.15 mos.
King, Annie	Elementary PARA, .7188 FTE, B01, \$12.48/hr., MOST, 9.25 mos.	Resignation	4/23/2021	4.8 mos.
Zahran, Akram	Roving Custodian, 1.0 FTE, G12, \$20.52/hr., FAC, 12 mos.	Resignation	5/4/2021	6.5

Changes and Revisions in Contracts (Certified)

Name	From	To	Effective	Reason
Dahlke, Aimee	Speech Pathologist/Clinician, .60 FTE, WHIT, .10 FTE, BHS, .10 FTE, GHS, BA(M)+75, Step 6, \$41,811.36	Speech Pathologist/Clinician, .60 FTE, BA(M)+75, Step 7, \$37,878, WHIT	8/25/2021	Decrease FTE/Hrs.
Masse, Coreene	Remote Math Teacher, .20 FTE, MS Teacher, .5463 FTE, BA(M)+75, Step 18, \$52,819.75, CJMS	MS Teacher, .5463 FTE, BA(M)+75, Step 18, \$40,473.72, CJMS	8/25/2021	Decrease FTE/Hrs.

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Brown, Nadine	Non Instructional PARA, .375 FTE, B03, \$12.97/hr., CJMS, 9.25 mos.	Instructional PARA, 1.0 FTE, B03, \$12.97/hr., GHS, 9.25 mos.	4/23/2021	Internal Transfer
Gunselman, Stephani	Self Contained PARA, .71875 FTE, D03, \$14.24/hr., IRVG, 9.25 mos.	Self Contained PARA, .875 FTE, D03, \$14.24/hr., IRVG, 9.25 mos.	5/3/2021	Increase in FTE/Hrs.
Nelson, Kristine	SPED PreK, .3375 FTE, D13, \$17.10/hr., WHIT, 9 mos.	SPED PreK, .1625 FTE, D13, \$17.10/hr., WHIT, 9 mos.	4/12/2021	Decrease in FTE/Hrs.
Shurte, Madison	Self Contained PARA, .7167 FTE, D01, \$13.71/hr., IRVG, 9.25 mos.	Self Contained PARA, .875 FTE, D01, \$13.71/hr., IRVG, 9.25 mos.	5/5/2021	Increase in FTE/Hrs.

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Atkinson, Susan	Track - 7th/8th Gr. - SMS	\$2,100.00	5	3/30/21 - 5/8/21
Bauer, Josh	Wrestling - Asst. Coach - BHS	\$3,915.00	3	11/19/20 - 3/14/21
Bilbao, Shannon	Fastpitch - Head Coach - BHS	\$5,726.00	2	3/15/21 - 5/31/21
Boyle, Robert	Weight Room Supervisor - Spring	\$2,100.00	5	3/15/21 - 5/31/21
Brown, Jill	Fastpitch - Asst. Coach - BHS	\$3,915.00	3	3/15/21 - 5/31/21
Caffrey, Denise	Track - 7th/8th Gr. - CJMS	\$2,100.00	5	3/30/21 - 5/8/21
Chandler, Hunter	Wrestling - Asst. Coach - GHS (Longevity)	\$4,071.60	3	11/19/20 - 3/14/21
Cole, Mike	Track - Asst. Coach - BHS (Longevity)	\$4,228.20	3	3/15/21 - 5/31/21
Coley, Jocelynn	Track - Asst. Coach - GHS	\$3,915.00	3	3/15/21 - 5/31/21
Connors, Logan	Track - Asst. Coach - GHS	\$3,915.00	3	3/15/21 - 5/31/21
Coombs, Ryan	Softball - CJMS/SMS	\$2,100.00	5	3/22/21 - 5/7/21
Davis, Kelsey	Track - Asst. Coach - BHS (Longevity)	\$4,071.60	3	3/15/21 - 5/31/21
Evans, Cara	Track - 7th/8th Gr. - SMS (.6361% of 5)	\$1,335.81	5	3/30/21 - 5/8/21
Fletcher, Dane	Weight Room Supervisor - Spring	\$2,100.00	5	3/15/21 - 5/31/21
Hall, Lindsay	Spring 6th Gr. Track Intramurals - SMS (.6361 % of Level 5 x .5)	\$667.91	5	3/30/21 - 5/8/21
Harris, Clayton	Tennis - Head Coach - BHS	\$3,915.00	3	3/15/21 - 5/31/21
Hashley, Alisa	Track - 7th/8th Gr. - SMS (.6361% of 5)	\$1,335.81	5	3/30/21 - 5/8/21

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Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Holmes, Emily	Track - Asst. Coach - BHS	\$3,915.00	3	3/15/21 - 5/31/21
Jackson, Daniel	Track - Asst. Coach - GHS	\$3,915.00	3	3/15/21 - 5/31/21
Jaeger, Chantel	Track - Head Coach - GHS	\$5,726.00	2	3/15/21 - 5/31/21
Jermyn, Casey	Track - Asst. Coach - BHS	\$3,915.00	3	3/15/21 - 5/31/21
Klein, Leah	Track - 7th/8th Gr. - CJMS (.6361% of 5)	\$1,335.81	5	3/30/21 - 5/8/21
Kleinhans, Jake	Track - 7th/8th Gr. - CJMS (.6361% of 5)	\$1,335.81	5	3/30/21 - 5/8/21
Kleinhans, Maggie	Track - 7th/8th Gr. - CJMS (.6361% of 5)	\$1,335.81	5	3/30/21 - 5/8/21
Laslovich, Nate	Wrestling - Head Coach - GHS (Longevity)	\$6,470.38	2	11/19/20 - 3/14/21
Lingle, Bryce	Track - Asst. Coach - GHS	\$3,915.00	3	3/15/21 - 5/31/21
McCallum, Madison	Track - 7th/8th Gr. - SMS (.6361% of 5)	\$1,335.81	5	3/30/21 - 5/8/21
Milkovic, Kaitlyn	Spring 6th Gr. Track Intramurals - CJMS (.6361 % of Level 5 x .5)	\$667.91	5	3/30/21 - 5/8/21
Milkovich-Kamp, Mary	Tennis - Asst. Coach - BHS	\$3,147.00	4	3/15/21 - 5/31/21
Monroe, Travis	Track - Asst. Coach - BHS (Longevity)	\$4,071.60	3	3/15/21 - 5/31/21
Morrison, Danielle	Track - Asst. Coach - BHS	\$3,915.00	3	3/15/21 - 5/31/21
Noah, Josh	Wrestling - Asst. Coach - GHS (.50)	\$1,957.50	3	11/19/20 - 3/14/21
Ryles, Tom	Softball - CJMS/SMS	\$2,100.00	5	3/22/21 - 5/7/21
Sheehan, Kenneth	Tennis - Asst. Coach - BHS	\$3,147.00	4	3/15/21 - 5/31/21
Solyst, Shannon	Spring 6th Gr. Track Intramurals - CJMS (.6361 % of Level 5 x .5) (Longevity)	\$694.62	5	3/30/21 - 5/8/21
Thompson, Brendan	Track - Asst. Coach - BHS	\$3,915.00	3	3/15/21 - 5/31/21
Weaver Martin, Kelsi	Spring 6th Gr. Track Intramurals - SMS (.6361 % of Level 5 x .5)	\$667.91	5	3/30/21 - 5/8/21
Woods, Tom	Softball - CJMS/SMS	\$1,336.00	6	3/22/21 - 5/7/21

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Dellwo, Sean	Track C Course options for Option D - Statistics - BHS	\$4,241.00		2020-2021
Dore, Mary	National Board Certification - Teaching - MOST (Payment from OPI)	\$1,000.00		2020-2021
Dreessen, Jordan	Completion of 2nd Session of Driver's Ed Instruction (452 hrs. of student instruction) - ADED	\$1,000.00		2020-2021
Dunning, Troy	Technical Crew - Bozeman Night Live	\$400.00		April 2-3, 2021
Gaines, Kristi	National Board Certification - Teaching - MDLK	\$1,000.00		2020-2021
Guettler, Aidan	Technical Crew - Bozeman Night Live	\$400.00		April 2-3, 2021
Hickey, Jacob	Substitute Bonus for Bader Labidi-Moumna subbing for 60 days	\$400.00		4/1/2021
Jackson, Cody	Sound Engineer - Bozeman Night Live	\$400.00		April 2-3, 2021
Keith, Anne	National Board Certification - Teaching - CURR (Payment from OPI)	\$1,000.00		2020-2021
Lorenz, Leanne	National Board Certification - Teaching - SMS (Payment from OPI)	\$1,000.00		2020-2021
Malczyk, Jacob	Artistic Director - Bozeman Night Live	\$500.00		April 2-3, 2021
Maurer, Michelle	Artistic Director - Bozeman Night Live	\$500.00		April 2-3, 2021

**Bozeman Public Schools
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Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
McCausland, Lucinda	National Board Certification - Teaching - HAWT (Payment from OPI)	\$1,000.00		2020-2021
Woods, Kathryn	National Board Certification - Teaching - HAWT (Payment from OPI)	\$1,000.00		2020-2021
Wyatt, Jane	National Board Certification - Teaching - BHS/GHS (Payment from OPI)	\$1,000.00		2020-2021



Meeting Date:	May 17, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.4.2
Originated By:	Mike Waterman
Others Involved:	R.J. Tvedt, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider approval of [Financial Reports](#), Warrant Approval, and [Donations](#).

Facts & Discussion:

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools. Included with this report is a breakdown of district invested funds. Any time there is a transfer in these funds, the activity is included as a part of this report.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. April 2021 warrants are as follows: Operational warrants were \$3,444,944.29; net Payroll, taxes and deductions were \$5,662,515.38; Total warrants disbursed for April 2021 were \$9,107,456.67.

Investment of District Funds in accordance with State law as of:	<u>Mar 31, 2021</u>
Gallatin County Investment Pool	\$61,148,617.79
Nonexpendable Endowment (D.A. Davidson)	<u>975,166.63</u>
Total District cash and investments	<u>\$ 62,123,784.42</u>

Fiscal Impact:

Refer to attached reports

Recommendation:

It is recommended the Board of Trustees approve the [Financial Reports](#), Warrants for Approval and [Donations](#).

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2020
Category:	Action Items - Consent - Both Districts
Agenda Item #:	4.4.3
Originated By:	Mike Waterman, District Clerk
Others Involved:	Eric Semerad, Gallatin County Clerk and Recorder/ Election Administrator

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider requesting the Gallatin County Clerk and Recorder to conduct 2021-2022 Elections.

Facts and Discussion:

1. 20-20-401(1), MCA states the Trustees are the general supervisors of school elections unless the Trustees request and the County Election Administrator agrees to conduct a school election. By June 1 of each year, Trustees may request the County Election Administrator to conduct certain school elections during the ensuing year.
2. At this time, it is anticipated the only election the District will have next year is the regular school election on May 3, 2022.
3. The costs and time involved in conducting polling place elections has increased considerably over the last few years. This increase is a result of changes in laws relating to the conduct of elections. The most significant of those changes is the maintenance of the permanent absentee voter list, by which voters elect to have their ballots mailed to them. The list has been increasingly popular. Over 80% of our active registered voters are on the permanent absentee voter list.

Fiscal Impact:

\$35,000 each Elementary and High School General Funds, \$70,000 budgeted total.

Superintendent's Recommendation:

It is recommended that the Board approve the [attached resolution](#) requesting the County Election Administrator to conduct the 2021-2022 school elections as allowed by State law.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.4.4
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Authorization of Federal Grant Applications.

Facts:

[District Policy #7270](#) requires Board approval for any grant in excess of \$25,000.

Superintendent's Recommendation:

It is recommended that the Board of Trustees approve the submittal of the following grant applications:

- ESSER II
- ESSER III

Discussion:

The Coronavirus Response and Relief Supplemental Appropriations (CRRSE, i.e., ESSER II) Act, 2021 was signed into law on December 27, 2020 to provide a measure of federal support in the wake of the public health crisis and economic downturn brought about by the COVID-19 virus. The American Rescue Plan Act (ARPA, i.e., ESSER III) of 2021, was enacted January 3, 2021 and contains similar provisions to ESSER II. Expenditures from both grants must be used to “prevent, prepare for, and respond to coronavirus” and also adhere to a list of allowable expenditures designated in the enabling legislation.

Preliminary allocations for the two grants are:

	Elementary	High School
ESSER II	\$2,011,993	\$718,572
ESSER III	\$4,173,344	\$1,469,016
Total	\$6,185,337	\$2,187,588



Meeting Date:	May 17, 2021
Category:	Discussion - Policy 1st Reading
Agenda Item #:	5.1.1
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	District Insurance Committee

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss proposed revisions to [Policy 5331: Insurance Benefits for Employees](#)

Facts:

1. The District has historically offered health, dental, and life insurance benefits. Policy 5331 defines eligibility requirements for participating in those plans.
2. At our employees' collective request, ancillary insurance products (critical illness, accident, and short term disability) will be made available beginning with the September 1, 2021 plan year. No District contribution to these plans is proposed - employees will be responsible for the full cost of coverages they select.
3. The District bid out these coverages and the Insurance Committee selected a vendor. However, the selected vendor cannot exactly duplicate our existing requirements, so a policy revision is necessary to accommodate this additional coverage offerings.
4. Other minor changes are being proposed to align the policy with District practice.
5. This policy will appear on the June 14, 2021 consent agenda for final consideration and approval.



Meeting Date:	May 17, 2021
Category:	Discussion and Reports
Agenda Item #:	5.2
Originated By:	Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent
Others Involved:	Mike Waterman, Director of Business Services

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Legislative Update

Discussion:
Casey Bertram, Marilyn King and Mike Waterman will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may affect the operation of the District.

This item supports the following LRSP Strategic Objective:
Goal Area #3: Community Engagement and External Relations
3.06 During the 2021 Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.



Meeting Date:	May 17, 2021
Category:	Discussion
Agenda Item #:	5.3.1
Originated By:	Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent
Others Involved:	Tami Phillippi, BEA President; DOCC Members

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Committee Update - District On-going Collaborative Committee (DOCC).

Facts & Discussion:

The DOCC is a committee that operates as part of the [Long Range Collaboration Plan \(LRCP\)](#)

DOCC Purpose: The purpose of the DOCC is to embrace shared leadership and collaboration to help solve District issues at the lowest level possible. The group is also responsible for organizing and scheduling more formal consensus processes in the district.

DOCC Membership: Multiple perspectives and expertise are capitalized on for problem solving, innovation, and change. DOCC membership will include a core group and will add additional participants and experts on discussed topics as necessary.

Fiscal Impact:

N/A

Recommendation:

No action: Information



Meeting Date:	May 17, 2021
Category:	Discussion
Agenda Item #:	5.4
Originated By:	Casey Bertram, Interim Co-Superintendent
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss CDC Guidance related to Masking and Vaccinations

Facts:

1. On May 13, the CDC released [guidance](#) that states "fully vaccinated people no longer need to wear a mask or physically distance in any setting, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance." Readers should note that 1) The current public health rule on face coverings is in effect through May 27, however, it is anticipated that Matt Kelley (GCCHD) will be addressing the local health rule prior to the May 17 board meeting, 2) the CDC and FDA have not approved vaccinations for many of our students (under 12 years of age), and 3) asking an individual's vaccination status would create significant legal exposure for the District.
2. HB257, which was recently signed into state law, prohibits a local board of health from enforcing rules that restrict the ability of a private business to conduct business. School Districts, however, are not private businesses, so the bill does not apply to our District. As a result, the District must consider local health rules.
3. On January 25, 2021, the Board of Trustees adopted policy 1905. That policy states, "The School District requires all staff, volunteers, visitors, and school-aged students to wear a face covering while present in any school building, regardless of vaccination status during the COVID19 state of emergency declared by the Board of Trustees or other local, state or federal agency, official, or legislative body." Based on this policy, masks remain a requirement of the Bozeman School District since the declared state of emergency remains in effect.
4. Following BSD7/BEA consensus negotiations, March 1-5, the following guidance and communication was shared with staff, parents, and stakeholders on April 19 regarding masks as a COVID-19 mitigation strategy, "We have received a variety of questions regarding the current mask policy (Policy 1905) and if we will require masks next school year. The District will re-convene the COVID metrics/matrix consensus committee in July to take stock of all things related to COVID for the 2021-2022 school year (instructional models, mask policy, Board declaration of emergency, staff COVID leave, vaccination related questions, etc.). The consensus committee will include certified and classified staff, building and central office administration, BEA leadership, BSD7 Trustees, community health providers, and parent/community reps. It is anticipated that the current Board declaration of emergency (Policy 1900) and associated mask policy (Policy 1905) will remain intact for the remainder of the 2020-2021 school year."



Meeting Date:	May 17, 2021
Category:	Action Item - Singular - Both Districts
Agenda Item #:	6.1.1
Originated By:	Mike Waterman, District Clerk
Others Involved:	Board of Trustees

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Accept [trustee resignation](#).

Facts::

1. In accordance with [20-3-308, MCA](#), a trustee position becomes vacant whenever the incumbent moves their residence outside of the District.
2. Trustee Willett recently moved outside of the Bozeman Elementary District, which makes his Trustee seat on the Board vacant.

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board accept Trustee Willett's resignation, declare a vacancy on the Board, and honor him for his years of dedicated service to the District as a member and leader of the Board of Trustees.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Action Item - Singular - Both Districts
Agenda Item #:	6.1.2
Originated By:	Mike Waterman, District Clerk
Others Involved:	Board of Trustees

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Procedures for Filling the Trustee Vacancy.

Facts:

1. Trustee Willett resigned from the Board effective May 17, 2021.
2. Trustee Willett's current term runs until May 2022.
3. Whenever a Trustee position becomes vacant, [20-3-309, MCA](#) and [District Policy #1113](#) requires the remaining Trustees to appoint a competent person as a successor within 60 days.
4. The appointed Trustee will serve until the May 2022 election and their successor has qualified.
5. [District Procedure #1113P](#) outlines the established procedure to fill a trustee vacancy. Changes to the procedure can be made at the Board's discretion.

Discussion:

This proposed [advertisement](#) and [application](#) for the Trustee position are not part of existing procedures and can be adjusted. The next scheduled Board meeting is June 14, 2021.

Fiscal Impact:

Cost of newspaper ads: estimated \$100

Recommendation:

It is recommended that the Board approve the proposed advertisement and application.

Other Alternatives:

1. Do not approve the recommendation and propose changes.



Meeting Date:	May 17, 2021
Category:	Action Item - Singular - Both Districts
Agenda Item #:	6.1.3
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Bozeman Classified Employee Association (BCEA) Bargaining Agreement.

Facts:

1. The District and Bozeman Classified Employee Association (BCEA) have a longstanding, positive relationship built around collaborative approaches to collective bargaining and positive solutions to District issues.
2. On January 25, 2021, the Board of Trustees approved the Memorandum of Understanding (MOU) to extend the current collective bargaining agreement through June 30, 2025 with an agreement to collectively bargain items of compensation and benefits as well as other working conditions which would result in addendums via MOU to the current collective bargaining agreement.
3. The District and BCEA met through the consensus process on April 20, 2021 to collectively bargain items of compensation and benefits as well as other working conditions which will result in addendums via MOU to the current collective bargaining agreement.
4. The parties reached tentative agreement on a general 3% increase to the base in 2021-2022 and a 3% increase to the base in 2022-2023, contingent on passage of general fund levies. The parties also agreed to increase the starting salaries in the B Grade through D Grade in order to create a more competitive local starting salary for our paraprofessional and food service employees.
5. The parties agreed to continue the current health insurance benefits language with price tag updates. District and teachers will share any increase to price tags evenly up to an increase of 20%.
6. The agreement upon board approval is effective July 1, 2021 and expires June 30, 2023.
7. A summary of other compensation, benefits and working conditions agreements reached during consensus is attached below.

Recommendation:

It is recommended that the Board of Trustees approve the Two-Year Agreement with the Bozeman Classified Employees Association.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.

Bozeman Classified Employees Association

2021-2023

Negotiations Summary

1. Tentative Agreement to an 3% overall increase in both 2021-22 and 2022-23 with cell adjustments for Grades B through D to raise starting salaries. The salary agreement is contingent on levies passing. If levies do not pass, the parties agree to come back together to discuss salary matrix increases.
2. Tentative Agreement to move all Special education paraprofessionals to lane D with a revised, consolidated job description.
3. MOU agreed to convene a committee to explore solutions for facilities use coverage with custodians.
4. Agreement to bring dental insurance concerns to the insurance committee.
5. Agreement to continue the current insurance language of 50/50 split in any increases up to 20%.
6. Commitment to continue our spirit of consensus when any issues arise we will bring to labor/management to resolve together.



Meeting Date:	May 17, 2021
Category:	Action Item - Singular - Elementary District
Agenda Item #:	6.3.1
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	Dr. Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent Gordon Grissom, Sacajawea Middle School Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Interim Sacajawea Middle School Assistant Principal.

Facts:

1. Mr. Cale Van Velkinburgh was selected to administer the Bozeman Online Charter School for the 2021-2022 school year. This new position will require that he is on a one year leave from his assignment as Sacajawea Middle School (SMS) Assistant Principal.
2. A one year only vacancy for the SMS Assistant Principal position was advertised internally. An interview committee was formed by Mr. Gordon Grissom, Principal of SMS. The Committee screened and interviewed four candidates.
3. Mrs. Ashley Henigman was recommended for hire as interim Sacajawea Middle School Assistant Principal.

Recommendation:

It is recommended that the Board of Trustees appoint Ashley Henigman as interim Sacajawea Middle School Assistant Principal effective July 1, 2021 through June 30, 2022.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Action Item - Singular - Elementary District
Agenda Item #:	6.3.2
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	Dr. Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Interim Hyalite Elementary School Principal.

Facts:

1. Mr. Mike VanVuren has been selected as the interim Deputy Superintendent Curriculum and Technology for the 2021-2022 school year. This new position will require that he is on a one year leave from his assignment as Hyalite Elementary Principal.
2. A one year only vacancy for the interim Hyalite Elementary Principal was posted. An interview committee consisting of teachers, parents and classified staff was formed. The Committee interviewed four candidates.
3. Mr. Will Dickerson is recommended for hire as interim Hyalite Elementary Principal for his: broad experience as an elementary teacher, special education teacher and coordinator, experience with english language learners and positive leadership characteristics.

Recommendation:

It is recommended that the Board of Trustees appoint Will Dickerson as interim Hyalite Elementary School Principal effective July 1, 2021 through June 30, 2022.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Action Item - Singular - Elementary District
Agenda Item #:	6.3.3
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	Dr. Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Interim Morning Star Elementary School Principal.

Facts:

1. Mr. Darren Schlepp has been selected as the interim Whittier Principal for the 2021-2022 school year. This transfer requires that he is on a continued leave from his assignment as Morning Star Elementary Principal.
2. A one year only vacancy for the interim Morning Star Elementary Principal was posted. An interview committee consisting of teachers, parents and classified staff was formed. The Committee interviewed four candidates.
3. Mrs. Johnna Hall is recommended for hire as interim Morning Star Elementary Principal for her: outstanding commitment to leading Morning Star Elementary during the 2020-2021 school year, experience as an elementary teacher, and the positive connections and contributions she is making to the Morning Star Elementary community.

Recommendation:

It is recommended that the Board of Trustees appoint Johnna Hall as interim Morning Star Elementary School Principal effective July 1, 2021 through June 30, 2022.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	May 17, 2021
Category:	Reports
Agenda Item #:	7.1
Originated By:	Marilyn King, Interim Co-Superintendent Casey Bertram, Interim Co-Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date:	May 17, 2021
Category:	Reports
Agenda Item #:	7.2
Originated By:	Trustees
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Bozeman School District 7

404 West Main
Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting. [Zoom Meeting Link](#)

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



BOARD OF TRUSTEES

TERM

Sandra Wilson -- Board Chair	2021
Greg Neil -- Vice Chair	2023
Kevin Black	2023
Douglas Fischer	2021
Gary Lusin	2021
Tanya Reinhardt	2022
Wendy Tage	2021
Andrew Willett	2022

EXECUTIVE CABINET

POSITION

Marilyn King	Interim Co-Superintendent
Casey Bertram	Interim Co-Superintendent
Chad Berg	Director of Special Education and Student Health
Pat Strauss	Director of Human Resources
Todd Swinehart	Director of Facilities
Mike Waterman	Director of Business Services

Public comment can be submitted electronically to trustees@bsd7.org

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Board of Trustee Standing Committees

Long-Range Strategic Planning (LRSP)

Trustees

Kevin Black
Greg Neil

Long-Range Facilities Planning (LRFP)

Trustees

Douglas Fischer
Gary Lusin
Wendy Tage

District Safety

Trustees

Andrew Willett
Tanya Reinhardt

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget

Trustees

Douglas Fischer
Greg Neil
Andrew Willett
Sandy Wilson, Alternate

Teacher (BEA) Negotiations

Trustees

Gary Lusin
Greg Neil
Wendy Tage
Tanya Reinhardt, Alternate

BHS Construction Liaison

Trustees

Greg Neil
Wendy Tage
Sandy Wilson

Legislative Issues (Local Option Tax)

Trustees

Douglas Fischer
Tanya Reinhart, Alternate

TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson

Wellness Advisory Liaison (WAC)

Trustees

Gary Lusin

Indian Ed for All (IEFA)

Trustees

Douglas Fischer

MTSBA Municipal Director and Delegates

Trustees

Gary Lusin, Municipal Director

Greg Neil, Delegate

Tanya Reinhardt, Delegate

Wendy Tage, Delegate

Sandy Wilson, Delegate

Douglas Fischer, Alternate

SCHOOL LIAISONS

Bozeman High School

Sandy Wilson

Gallatin High School

Sandy Wilson

Bridger Charter Program

Sandy Wilson

Chief Joseph Middle School

Tanya Reinhardt

Sacajawea Middle School

Kevin Black

Emily Dickinson Elementary School

Kevin Black

Hawthorne Elementary School

Wendy Tage

Hyalite Elementary School

Douglas Fischer

Irving Elementary School

Douglas Fischer

Longfellow Elementary School

Andy Willett

Meadowlark Elementary School

Wendy Tage

Morning Star Elementary School

Gary Lusin

Whittier Elementary School

Greg Neil

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

BOARD OF TRUSTEES

- Sandra Wilson, Chair
- Greg Neil, Vice Chair
- Kevin Black
- Douglas Fischer
- Gary Lusin
- Tanya Reinhardt
- Wendy Tage
- Andy Willett



Bozeman Public Schools Upcoming Board Meetings

May 17	Monday	Regular Board Meeting	5:45 PM
June 14	Monday	Regular Board Meeting	5:45 PM
*June 28	Monday	Special Board Meeting	5:45 PM
July 12	Monday	Regular Board Meeting	5:45 PM
*July 26	Monday	Special Board Meeting	5:45 PM
August 16	Monday	Regular Board Meeting	5:45 PM
*August 23	Monday	Special Board Meeting	5:45 PM
September 13	Monday	Regular Board Meeting	5:45 PM
*September 27	Monday	Special Board Meeting	5:45 PM
October 11	Monday	Regular Board Meeting	5:45 PM
*October 25	Monday	Special Board Meeting	5:45 PM
November 8	Monday	Regular Board Meeting	5:45 PM
*November 22	Monday	Special Board Meeting	5:45 PM
December 13	Monday	Regular Board Meeting	5:45 PM
January 10	Monday	Regular Board Meeting	5:45 PM
*January 24	Monday	Special Board Meeting	5:45 PM
February 14	Monday	Regular Board Meeting	5:45 PM
*February 28	Monday	Special Board Meeting	5:45 PM
March 7	Monday	Regular Board Meeting	5:45 PM
*March 28	Monday	Special Board Meeting	5:45 PM
April 11	Monday	Regular Board Meeting	5:45 PM
*April 25	Monday	Special Board Meeting	5:45 PM
May 16	Monday	Regular Board Meeting	5:45 PM
*May 23	Monday	Special Board Meeting	5:45 PM

June 13	Monday	Regular Board Meeting	5:45 PM
*June 27	Monday	Special Board Meeting	5:45 PM

*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



Bozeman Public Schools Calendar 2020-2021

PIR Dates & Conferences - No School

August 26-28, 31	K-12 PIR Day
September 1-4	K-12 PIR Day
September 28	K-12 PIR Day
October 15-16	Flex K-12 PIR Day
January 18	K-12 PIR Day
January 25-26	9-12 PIR Day
April 8-9	K-5 P/T Conferences
April 8	K-8 PIR Day
April 9	K-12 PIR Day
May 28	K-8 PIR Day
June 11	K-12 PIR Day

Holidays & School Closures- No School

September 7	Labor Day
November 25-27	Thanksgiving
December 21-January 1	Winter Break
January 18	Martin Luther King Jr.
February 15	President's Day
March 15-19	Spring Break
May 31	Memorial Day

Important Dates

September 8	School Begins K-12
June 6	HS Graduation!
June 10	Last Day of School Students released at 12:45pm

Grading Periods

K-5:	January 22 June 10
6-8:	Midterm 1: October 9 Trimester 1: November 20 Midterm 2: January 15 Trimester 2: March 5 Midterm 3: April 23 Trimester 3: June 10
9-12:	Period 1 - October 9 Period 2 - November 20 1st Semester - January 22 Period 1 - March 5 Period 2 - April 23 2nd Semester - June 10

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Revised: 10/28/2020

Please note that our individual schools might have additional important dates related to other school functions.
Please check with your local school for these dates and events.

[Double Click to Return to Agenda](#)



Bozeman Public Schools Calendar 2021-2022

PIR Dates & Conferences – No School

August 25-27	K-12 PIR Day
September 27	K-12 PIR Day
October 21-22	Flex K-12 PIR Day
October 28-29	K-5 P/T Conferences
January 17	K-12 PIR Day
January 24-25	9-12 PIR Day
April 7-8	K-5 P/T Conferences
April 7	K-8 PIR Day
April 8	K-12 PIR Day
June 10	K-12 PIR Day

Holidays & School Closures- No School

September 6	Labor Day
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	Martin Luther King Jr.
February 21	President's Day
March 14-18	Spring Break
May 30	Memorial Day

Important Dates

August 30	School Begins 1-12
September 2	Kindergarten Begins
June 5	HS Graduation!
June 9	Last Day of School, Students released at 12:45 PM

Grading Periods

K-5:	January 21 June 9
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Revised: 03/25/2021

Please note that our individual schools might have additional important dates related to other school functions.
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