

STUDENTS

Elementary School Attendance Areas and Enrollment

In 2009-10, Bozeman School District #7 implemented an attendance area enrollment and placement system.

ENROLLMENT AND PLACEMENT

1. Registration and placement will occur in "rounds" with placement priorities honored in each round.
 - a. Round 1: Online enrollment forms completed by the publicized registration date and any student who started attending school after May 1 of the current school year.) Those enrolling during the first round will all be treated equally according to placement procedures as described in #2 below.
 - b. Round 2: Online enrollment forms completed after the first round. Round 2 enrollments will be placed as received on a space available basis for attendance area students.

If new enrollment applications exceed the space available at the attendance area school, a randomly generated lottery number will be assigned to each student and will be sorted by that number within their priority.

2. Round 1 Placement:
 - a. Students who have been on a waitlist from the previous school year wanting to attend their attendance area school.
 - b. Students requesting a transfer to their attendance area school on their Spring Intent to Return Enrollment Form.
 - c. Students new to the district who wish to attend their attendance area school.

All new incoming Kindergarten students requesting their attendance area school:

- a. Incoming Kindergarten siblings who live within .5 mile of their attendance area school.
- b. Incoming Kindergarten siblings who live within the attendance area.
- c. Incoming Kindergarten students who live within .5 mile of their attendance area school.
- d. Incoming Kindergarten students who live in the attendance area.

Returning students entering Grades 1-5 requesting to attend their attendance area school:

- a. Returning students from the previous years waitlist wishing to attend their attendance area school.
- b. Returning students who live within .5 mile of their attendance area school and have a sibling at the attendance area school.
- c. Returning students who live within the attendance area and have a sibling at the school.
- d. Returning students who live within .5 mile of the attendance area school.
- e. Returning students who live in the attendance area.

Students Grade 1-5 new to the Bozeman School District requesting their attendance area school:

- a. Students new to the district who live within .5 of the attendance area school and have a sibling at the attendance area school.
- b. Students new to the district who live in the attendance area and have a sibling at the school.
- c. Students new to the district who live within .5 of the attendance area school.
- d. Students new to the district who live in the attendance area.

3. Round 2 Placement:

- a. Students on the waitlist wishing to transfer to their attendance area school:
 - i. Students who requested a transfer on their intent to return form.
 - ii. Students from first round placement.
- b. Students new to the district who wish to attend their attendance area school.
- c. Students new to the district who wish to attend a non-attendance area school.

If new enrollment applications exceed the space available at the attendance area school, a randomly generated lottery number will be assigned to each student and will be sorted by that number within their priority.

All new incoming Kindergarten students requesting their attendance area school

- a. Incoming Kindergarten siblings who live within .5 mile of their attendance area school.
- b. Incoming Kindergarten siblings who live within the attendance area.
- c. Incoming Kindergarten students who live within .5 mile of their attendance area school.
- d. Incoming Kindergarten students who live in the attendance area.

Returning students entering Grades 1-5 requesting to attend their attendance area school:

- a. Returning students from the previous years waitlist wishing to attend their attendance area school.
- b. Returning students who live within .5 mile of their attendance area school and have a sibling at the attendance area school.
- c. Returning students who live within the attendance area and have a sibling at the school.
- d. Returning students who live within .5 mile of the attendance area school.
- e. Returning students who live in the attendance area.

Students Grade 1-5 new to the Bozeman School District requesting their attendance area school:

- a. Students new to the district who live within .5 of the attendance area school and have a sibling at the attendance area school.
- b. Students new to the district who live in the attendance area and have a sibling at the school.
- c. Students new to the district who live within .5 of the attendance area school.
- d. Students new to the district who live in the attendance area.

4. Non-attendance Area Requests:

Students wishing to attend a non-attendance area school will be prioritized and placed based on the date and time in which their Student Transfer Request forms were received. There is no guarantee of continued enrollment at a non-attendance area school; determinations will be made on a year-to-year basis and a new Student Transfer Request form will need to be submitted each year.

Note: At the end of each school year and throughout the summer, those students enrolled at a Non-Attendance Area School of Choice will be transferred to their attendance area school, as space permits. Student Transfer Requests for the following school year will be considered on a space-available basis and notifications will occur no later than mid to late August after the attendance area students have been placed.

If non-attendance area students exceed the space available at the attendance area school, a randomly generated lottery number will be assigned to each student. The lottery will be conducted based on the following priority system:

- a. Students who are non-AA and have no siblings at the school.
- b. Students who are non-AA and have siblings at the school.

All Out-of-District students ([Policy #3115](#)) for Grades K-5 will be assigned to Irving Elementary School space permitting. Students whose parents/guardians are at least .75 FTE employees of the District may be prioritized to attend the school in which their parent/guardian works on a space available basis.

See #5 for information on forced transfers.

All new Kindergarten students requesting a non-attendance area school

- a. Siblings of current non-attendance area students.
- b. Incoming students without the previous priorities.

Students entering grades 1-5 requesting a non-attendance area school

- a. Siblings of current non-attendance area students.
- b. Returning students entering grades 1-5 who wish to attend a non-attendance area school.
- c. New to the district students entering grades 1-5 requesting a non-attendance area school who have a sibling at the non-attendance area school.
- d. New to the District students, entering grades 1-5, whose parents are at least .75 FTE employees of the District may apply to attend the school in which their parent/guardian works.
- e. New to the district students entering grades 1-5 requesting a non-attendance area school.

5. Forced Transfers:

If the District needs to force transfer a student to a non-attendance area school due to lack of space at an attendance area school, or because boundaries were realigned due to lack of space, that student would be given the option to either:

1. Remain at that non-attendance school through 5th grade without having to reapply annually as space permits or;
2. Move to his/her attendance area school when space is available.

Waitlist Procedure:

A waitlist procedure is in place to facilitate the movement of students into their attendance area schools or schools of choice for a limited time.

- Students not previously placed in their attendance area schools or wishing a transfer to their attendance area school will remain on the waitlist until classroom space opens up due to attrition. Note: Students will not be moved if there are significantly unequal class sizes.
- After school begins, movement will be limited to students new to the District, to those students on a waitlist for their attendance area school, and students with extenuating circumstances. Students may also be moved to equalize class sizes.

Final placement of any student will be decided by Administration.

Revised: 03/26/08, 03/09/09, 08/19/09, 10/23/09, 8/02/10, 05/2/11, 11/15/12, 03/14/13, 05/21/13, 11/15/17, 11/29/18, 02/11/19, 01/31/20, 4/15/2020, 4/15/2021