

# Bozeman Public Schools

## Request for Transfer of Educational Records

Date \_\_\_\_\_

Previous School \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone \_\_\_\_\_  
 Fax \_\_\_\_\_

Pupil Name	Date of Birth	Entering Grade
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The above named student(s) have enrolled in the Bozeman Public Schools. Please send by first class mail to the school indicated below the following educational records pertaining to each student:

1. Cumulative Folder
2. Health and Dental Records
3. Test Records
4. Complete Special Education Records

We agree to observe appropriate confidentiality on all materials. Thank you.

\_\_\_\_\_  
 Parent/Legal Guardian

\_\_\_\_\_  
 Principal (Bozeman Public Schools)

Emily Dickinson  
 \_\_\_\_\_ 2435 Annie Street  
 Bozeman, Montana 59718

Longfellow School  
 \_\_\_\_\_ 516 S. Tracy  
 Bozeman, Montana 59715

Hawthorne School  
 \_\_\_\_\_ 114 N. Rouse Avenue  
 Bozeman, Montana 59715

Morning Star School  
 \_\_\_\_\_ 830 Arnold Street  
 Bozeman, Montana 59715

Hyalite School  
 \_\_\_\_\_ 3600 W. Babcock  
 Bozeman, Montana 59718

Whittier School  
 \_\_\_\_\_ 511 N. 5th Avenue  
 Bozeman, Montana 59715

Irving School  
 \_\_\_\_\_ 611 S. 8th Avenue  
 Bozeman, Montana 59715

A school district in which a student enrolls may request student records from a school the student last attended with a parent signature of approval. See "Privacy Act", Section 438, Subsection (b) (1), Parts A & B, Page 97, as amended in 1976. 20 U.S.C. Sec. 1232g (b) (1) (A).

Distribution:            White - Last School Attended            Yellow - Requesting School Office